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PRICES TERMS AND CONDITIONS

To ask for information and register to any course please return the registration form by mail to our address.

The registration form is not binding and the booking is definitely confirmed only after the payment of a deposit.

A Door to Italy
Scuola di italiano
Via Caffaro, 4 / 7 - 16124 Genova
Tel. 010 2465870 – fax 010 2542240
Email: info@adoortoitaly.com – Web: www.adoortoitaly.com



CENTRO VALUTAZIONE
CERTIFICAZIONI LINGUISTICHE
Università per Stranieri Perugia

A DOOR TO ITALY s.r.l. Via Caffaro 4/7 - 16124 Genova - Italy
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<http://www.languagecourse.net/discount-ryugaku/gakko-a-door-to-italy-en.php3>

Our language travel experts will be happy to assist you.

+34-93 268 87 76
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ITALIAN LANGUAGE COURSES

STANDARD COURSE 20 group lessons (55 min each) / week <i>Code: SG</i>		INTENSIVE COURSES 20 group lessons (55 min each) / week + individual lessons (60 min each)			
		<i>Code: Int4</i>	<i>Code: Int6</i>	<i>Code: Int8</i>	<i>Code: Int10</i>
1 week	220,00	335,00	395,00	450,00	510,00
2 weeks	360,00	590,00	705,00	825,00	940,00
3 weeks	485,00	835,00	1.005,00	1180,00	1.355,00
4 weeks	590,00	1.055,00	1.285,00	1515,00	1.750,00
Extra week	130,00	245,00	305,00	360,00	420,00

DUO COURSE only 2 stud. – price per person <i>Code: SIND</i>		INDIVIDUAL COURSE One –to–One program <i>Code: IND</i>		EVENING COURSE Group course twice week	
1 hour	25,00	1 hour	35,00	10 weeks	290,00
10 hours	220,00	10 hours	340,00	Following 10 weeks	250,00
1 h. over 10	20,00	1 h. over 10	33,00	<i>Special note:</i>	
20 hours	360,00	20 hours	640,00	<i>Special reduced enrollment fee 25,00 €</i>	
1 h. over 20	16,00	1 h. over 20	30,00		

PREPARATION to CELI / CIC - CILS - PLIDA		SECTORIAL LANGUAGES		
Group Course	Individual Course	Code: PRIND	Individual Course (60 min.) Min B1 level	Code: BUS
12 h /week group lessons <i>Code: PRG</i>	1 hour	35,00	1 hour	40,00
1 week	10 hours	340,00	10 hours	390,00
2 weeks	1 h. over 10	33,00	1 h. over 10	37,00
	20 hours	640,00	20 hours	720,00
<i>Special note:</i> <i>Starting dates 2 weeks before the exam</i>	1 h. over 20	30,00	1 h. over 20	34,00

LONG TERM COURSES				50 + SPECIAL PROGRAMME	
20 group lessons (55 min each) / week general language and culture				20 gr.lessons/wk+seminars+activities	
	<i>Three Month</i>	<i>Semester</i>	<i>Academic Year</i>		
All-in Price	1.500,00	2.700,00	4.800,00	1 week	395,00
Extra week	120,00	110,00	100,00	2 weeks	630,00

WEEK END COURSES				
	LONG WE – FRI / SUN		SHORT WE – SAT / SUN	
	STANDARD	CRASH	STANDARD	CRASH
	12 h	16 h*	8 h	12 h*
1 person	450,00	650,00	300,00	500,00
2 persons	600,00	880,00	400,00	680,00
*	<i>included of a pizza/pasta lunch with the teacher</i>			

SPECIAL COURSES & PROGRAMS

(to combine to any language standard course in the morning)

*LA DOLCE VITA ** GENOVA PER NOI ** SONO SOLO CANZONETTE ** CONVERSAZIONE *	CARTOLINE DA GENOVA Digital Photography Course	ITALIAN FOR OPERA SINGERS & LIBRETTI LESSONS
4 hours / week group lessons	Min. 1 – up to 6 people max together	Individual lesson (60 min each)
1 week 60,00	Single lesson 75,00	1 hour 60,00
	1 week 225,00	10 hours course 550,00
	2 weeks 450,00	20 hours course 995,00
	3 weeks 675,00	<i>Special note:</i>
	4 weeks 900,00	<i>Possible Lessons 2 to 1 for closed groups</i>
COOKING CLASS at teacher's home (3 h. lesson)	DIVING COURSE	SPECIALIST COURSE FOR INTERPRETERS
Min. 1 – up to 4 people max together	Min. 8 h /week dive lessons	Individual lesson (60 min each)
Single lesson 75,00	1 week -----	1 hour 50,00
1 week 225,00	2 weeks 400,00	10 hours 480,00
2 weeks 450,00	3 weeks 660,00	1 h. over 10 47,00
3 weeks 675,00	Sgl Diving 60,00	20 hours 920,00
4 weeks 900,00		1 h. over 20 46,00
ON LINE LESSONS		
30 min. Lesson		
5 lessons 75,00		
10 lessons 140,00		
20 lessons 260,00		

ENROLLMENT FEE 50,00 – € - The enrolment fee is valid 12 months.

Benefits:

Student card: Students receive the first day the student card to access all school services such as the welcome kit, internet point, video and book rent service at school, and above all to access discounted prices at shops (of any kind), gyms, bars and restaurants chosen by the school staff.

Didactic services: Entry test, didactic material (1 book for each level + papers), 1 hour of free didactic tutoring/week to solve any doubt, small library, final certificate of attendance at the end of the course.

Tutor monitoring: your teacher is at school after lessons available to solve your personal problem in the learning process. Ask us for free didactic help and assistance. The service is free if it does not exceed 1 hour total of monitoring weekly magazine for every student.

Welcome and assistance: welcome cocktail, equipped coffee corner, Internet point for free, welcome kit (manual on Genoa, city map, student card), newspapers and reviews at disposal, reading room, TV room, books and videos to rent.

Reduction 5% on further enrollments, on every group course booked within the year of validity.

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ACCOMMODATION FEES

HOST FAMILIES – BED&BREAKFAST

Economic category	1 or 2 weeks stay	From 3 weeks stay
Single room	€ 189,00	€ 165,00
Double room	€ 149,00	€ 137,00
Triple room	€ 116,00	€ 110,00
Extra night	€ 38,00	€ 38,00
Intermediate category	1 or 2 weeks stay	From 3 weeks stay
Single room	€ 245,00	€ 218,00
Double room	€ 198,00	€ 180,00
Triple room	€ 165,00	€ 144,00
Extra night	€ 48,00	€ 48,00
High level category with private bathroom	1 or 2 weeks stays	From 3 weeks stay
Single room	€ 300,00	€ 256,00
Double room	€ 237,00	€ 210,00
Triple room	€ 182,00	€ 170,00
Extra night	€ 52,00	€ 52,00

Prices per person per week

Half Board on request from 90,- euro per week

Arrival and Departure : Sunday / Sunday or Saturday / Saturday

SHARED APARTMENT RESERVED TO STUDENTS OF THE SCHOOL

(Price are per person per week)

Price per person	SINGLE ROOM	DOUBLE ROOM
1 week	€ 130,00	€ 98,00
2 weeks	€ 255,00	€ 190,00
3 weeks	€ 375,00	€ 280,00
4 weeks	€ 440,00	€ 330,00
Extra week	€ 110,00	€ 82,00

Extra night in single 25,00 euro / Extra night in double 19,00 euro

Bed linen and cleaning service compulsory are provided at the arrival (just once)

Rate for SGL room € 25,00 per person / for DBL room € 20,00 per person

Extra cleaning service available on request at € 12,- per hour

Deposit: 100 euro per person

APARTMENTS FOR INDEPENDENT USE

(Price are per apartment per week)

Studio, Bilo or bigger apartments: from 390,00 €

Price per apartment per week

Cleaning service compulsory and provided at the departure (just once) from € 60,00

Deposit : 300,00 euro per person

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COURSES CALENDAR

2012	Beginner Students P1 Level (A1)	Other Level students P2 - I - I1 - I2 - A (A2 - B1 - B2 - C1 - C2)
January	Mon. 09 th	Mon. 09 th - Mon. 23 rd
February	Mon. 6 th	Mon. 6 th - Mon. 20 th
March	Mon. 5 th	Mon. 5 th - Mon. 19 th
April	Mon. 2 nd - Mon. 30 th	Mon. 2 nd - Mon. 16 th - Mon. 30 th
May	Mon. 28 th	Mon. 14 th - Mon. 28 th
June	Mon. 25 th	Mon. 11 th - Mon. 25 th
July	Mon. 23 th	Mon. 09 th - Mon. 23 rd
August	Mon. 20 th	Mon. 6 th - Mon. 20 th
September	Mon. 17 th	Mon. 3 rd - Mon. 17 th
October	Mon. 15 th	Mon. 1 st - Mon. 15 th - Mon. 29 th
November	Mon. 12 th	Mon. 12 th - Mon. 26 th
December	Mon. 10 th	Mon. 10 th

Individual courses do not follow the calendar of starting date and are available at any moment (every day and also during holidays) - upon request.

Students from **A2 level** (A2 must be attested) can start at any Monday - upon request

Diving Course (diving with Padi) is available on request from March to November.

The school is closed:

- during National Holidays *
- during Christmas and New Year's Holidays. (The school closes Friday before starting Christmas Holiday and will open 07th January 2013)

*** National Holidays:**

- 6th January 2012 - Friday (Befana's day)
- 08th/09th April 2012 - Sunday and Monday (Easter);
- 25th April 2012 - Wednesday (Freedom Day);
- 1st May 2012 - Tuesday (Labour Day);
- 2nd June 2012 - Saturday (Republic Constitution);
- 24th June 2012 - Sunday (The Genoa's Patron Saint's Day);
- 15th August 2012 - Wednesday (Middle Summer);
- 1st November 2012 - Thursday (All Saints' Day);
- 8th December 2012 - Saturday (Immaculate Conception);
- 25th/26th December 2012 - Tuesday and Wednesday (Christmas and Saint Stephen)

Enrolment Terms and Conditions

1. ENROLMENT

To register, fill in the form and send it to us by post, fax, email. We will confirm your booking within 24 h. Registration is considered definitive on receipt of the deposit (30% on the total cost for course and accommodation). Deposit can be sent by...

- Bank Transfer addressed to A DOOR TO ITALY Scuola di Italiano
DEUTSCHE BANK Sportello di Genova Via Garibaldi 5
Current Account No. 820590
ABI 03104 - CAB01400 - IBAN CODE : IT36R0310401400000000820590
Reason: deposit for course from... / to... - from Mr / Mrs.....
- Euro-Cheque, named to A DOOR TO ITALY Scuola di Italiano
to be sent by insured priority post to the following address: Via Caffaro 4/7, 16124 Genova.
In case the cheque is from a foreign bank, we kindly ask to add the bank-fee charge of 8,00 euro
- Credit Card Visa, American Express, Mastercard.
The remaining 70% is requested at school the first day, while registering at the school office.
The school will send a written confirmation to confirm the enrolment.
The rest of the total amount will be balanced at the arrival or within the 2° day from the beginning of the course.

2. COURSES

Entrance fee is not included in the price. It is compulsory and valid one year beginning from the date of enrolment and includes welcome assistance and didactic services (in brief.. entrance test, free internet point, newspapers and magazines at students disposal, Italian books and films, Student's card and information guide manual of Genoa, Certificate of attendance, 1 h. of private tutoring per week, accommodation assistance on the spot ... for more details please contact the school). All the classes are composed from least 3 and maximum 8 students. If the least number of participants to a course is not reached, the course will be activated however. Nevertheless the direction reserves the right to decrease the number of times of lesson in relationship to the present participants, in consideration of the most greater intensity of the lessons in so small groups: 1 student = 2 hours, 2 students = 3 hours. In this case the cost of the course is unchanged.

3. RESCISSION OF THE CONTRACT

In case of missed payment from the student, A DOOR TO ITALY can decide to interrupt lessons, without returning how much received as deposit.

4. CHANGES and CANCELLATION - WARNING TERMS

The student can rescind the contract asking for the cancellation of the course through written communication addressed to A DOOR TO ITALY before the beginning of the course. The communication must arrive to the School 30 days in advance the beginning of the reserved course. In case of cancellation in the terms, the school will return to the student the given amount as per deposit, except of administration of 50,00 euro and possible banking expenses sustained for the restitution of the sum. In the case the cancellation notice is given late A DOOR TO ITALY is not kept to the reimbursement of the deposit . Amount paid is in any case lost. The school will issue a prepaid voucher, valid 12 months from starting date of lost course. For late arrival, or lost lessons any reimbursement is previewed.

5. ACCOMMODATION

The student intending to book the accommodation has to communicate it to the School at the right moment. The School will immediately check all the availabilities, following clients needs and request. The amount related to the accommodation has to be paid directly to A DOOR TO ITALY that only in this way can guarantee the prices. The amount will have to be so corresponded: 30% at the booking and the remaining fee at the arrival. The School acts only as intermediary between the student and the renter, not assuming therefore any responsibility regarding the relationship among the renter and the student. The school has no responsibility in case of damages caused by the student in his accommodation.

6. VISAS

The students that need a visa in entrance have to contact the Italian Consulate in their country to dispatch the necessary formalities. The School furnishes the necessary certificates to obtain of the Visa of Entry in Italy for exclusive motives of study. To be able to send such certificates is relatively required the total payment of the course and a deposit in the 30% measure for the accommodation. The School sends within 8 days from the arrival in Italy the students to the police office for the issue of permit of stay. The students that need such service will have preferential passage in the police office. In case the student doesn't get the visa, the School will return the whole sum received except administration of 100,00 euro and possible banking expenses sustained for the restitution of the sum. The School needs a document released from the Italian Consulate that attests that the requested visa has not been approved from the competent authorities.

7. INSURANCE

The School doesn't take on responsibility for malice or serious guilt. The School doesn't take on responsibility for illness, accident and civil responsibility tied up to events out of the scholastic centre. The students are covered by the insurance for possible caused damages or suffered in the places of the school. Medical assistance: The European citizens have the right to the free medical cares; for the extra community citizens we recommends therefore to stipulate, before the departure, a private insurance.

8. PRIVACY

The student agree to the treatment and management of his personal data in accordance with the Italian law (196/2003)

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