

Annalivia School Ltd.,

1 Clarinda Park North, Dun Laoghaire, Co. Dublin

www.languagecourse.net info@languagecourse.net



2010 Course Descriptions;

The School:

Annalivia School was established in Dublin city centre in 1977 and is equipped with: Free WIFI (wireless internet connection for laptops) access for all students, 4 student computers with internet access (free), a student relaxation area (with tea and coffee making facilities), student kitchen, 7 large bright classrooms and an outdoor patio. We are located in Dun Laoghaire, in the south east of Dublin, which is an area of great tranquillity and beauty as well as historical interest. Annalivia is perfectly situated because although Dun Laoghaire is quiet and peaceful, it has the advantage of proximity to pubs, cinemas, theatres, shopping centres as it is a large, busy port town. We are just a short 20 minute journey from the Dublin City centre. Students of English with Annalivia have the benefit of a peaceful place to study and learn (by the sea) but also the fun and lively nature of a busy cosmopolitan city.

General English:

This General English course aims to improve your overall competence in all aspects of English. It is divided into two parts, the first two hours of each day is a core language course which provides a graded introduction to grammar and vocabulary set in contexts. The second half of the course provides practice in the four main skills of the language: reading, writing, speaking (which includes pronunciation) and listening.

LESSONS: 20 General English Lessons per week (50 mins per lesson)
TIMETABLE: 09H00 – 13H00 Mon to Thurs and from 09H00 to 12H30 on Friday
LEVELS AVAILABLE: Elementary to Advanced
CLASS SIZE: Maximum 12, Average 6
ENROLMENT: Every Monday



Intensive English:

Students following this course will follow the General English in the morning and also attend 10 extra classes per week.

LESSONS: 30 General English Lessons per week (50 mins per lesson)
TIMETABLE: 09H00 – 15H30 Monday to Thursday and from 09H00 to 12H30 on Friday
LEVELS AVAILABLE: Elementary to Upper Intermediate
CLASS SIZE: Maximum 12, Average 6
ENROLMENT: Every Monday.

Super Intensive English:

Students following this course will follow the General English in the morning and also attend 18 extra classes per week.

LESSONS: 38 General English Lessons per week (50 mins per lesson)
TIMETABLE: 09H00 – 16H45 Monday to Thursday and from 09H00 to 12H30 on Friday
LEVELS AVAILABLE: Elementary to Upper Intermediate
CLASS SIZE: Maximum 12, Average 6
ENROLMENT: Every Monday.



Cultural English:

Students following this course will follow the General English in the morning but will also experience everything that Dublin has to offer. **This new course aims to put your English to use in the 'real' world by immersing you in the incredible culture Ireland has to offer. With 2 guided cultural trips per week you will also have classroom time with a teacher who will help you to prepare a piece of written work about the trips. Each week runs along a certain theme. For example: Irish Literature, Irish Sports, Irish History etc.**

LESSONS: 20 General English Lessons per week + approx. 10 hours cultural Classes

including 2 visits.

TYPICAL WEEK: Mon: Introductory class, Tues & Wed: 14H00 to 16H00 Visits, Friday: Feedback and reports
TIMETABLE: 09H00 – 16H00 Monday to Thursday and from 09H00 to 12H30 on Friday
LEVELS AVAILABLE: Pre-Intermediate to Advanced



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info@languagecourse.net

CLASS SIZE: Maximum 12, Average 6
START DATES: FIRST MONDAY OF JUNE, JULY AND AUGUST

Executive English Courses;

Our Executive English courses are private 1 to 1 classes and can be run in addition to our General English course or can be run independently to them. Please see Price list for more info

1 Year Academic English Course;

We have formulated this programme to allow students to develop fluency in English over an extended period of time. Students can combine both studying and working and will have the time to put into practice the materials learned in class in real life situations. For permission to work in Ireland, non-EU students must attend a course of at least one year's duration and the course must appear on the Department of Education's Register of programmes approved by the Minister for Education and Science for access to employment. 25 weeks tuition is the minimum duration for an academic year.

We have developed our Academic Year programme to allow students to study for periods of 52 weeks (with 25 weeks in-class tuition). Please enquire with the school as to the start and holiday dates

At the end of the course, students will sit an official English exam to complete their course.

ACCOMMODATION;

International Youth Hostel;

We are one of a few schools in Dublin to be able to offer students "International Youth Hostel Accommodation" and it is proving to be one of our most popular short and long-term accommodation options. Students are accommodated in en-suite rooms of 4 with a light breakfast. The residence is located in Dun Laoghaire and is only a short walk from the school. The advantage of this type of accommodation is that students can, in an enjoyable and social way, apply the English skills that they have learnt in class. Optional weekly afternoon and evening activities are organised. An on-site Accommodation Manager is present 24 hours a day to ensure the smooth running of the residence. This is almost the most *cost-effective* option for many students. For more information on our International Residence, please ask to see the "*International Youth Hostel Accommodation*" information sheet.



Host Family Accommodation;

This is the classic accommodation option, students are lodged in full-board accommodation. Ireland has a long standing tradition of hospitality and all our host families are very carefully chosen. They are selected for their kindness and the homely atmosphere they provide. Many of our host families have been receiving Annalivia Students for many years. Families only host one student of the same nationality.

Social Programme;

At Annalivia we believe that learning English should also happen outside the classroom and so we have, arranged for 2 social activities per week. Our teachers incorporate the social program into the English classes and encourage students to present projects and oral presentations on the weekly programs. Students quickly realise how they can use the English that they have learned in class, outside of class with other students and with Irish people.



We also organise full day and weekend tours subject to demand and minimum numbers being interested. These trips are personalised and can be to anywhere in Ireland.

How to Book a Course;

- ❖ Complete a booking form (available by [clicking here](#)) and return it to us by e-mail.
- ❖ Attempt our online pre-course assessment by [clicking here](#).
- ❖ We will send you an invoice requesting a deposit payment. Once this is paid, you will receive a confirmation letter. Payment can be made by credit card, bank transfers or Euro Cheque (details below).
- ❖ Please note that if you require a VISA, full payment must be received before a letter of invitation is sent.
- ❖ In the case of Visa refusal, a full refund will be made, less 150 Euro administration fee.

Please Note;

- ❖ Please arrange your own insurance, medical and otherwise. Annalivia School does not accept responsibility for loss or theft.
- ❖ Fees must be paid 4 weeks advance and prior to the first class. Students will not be permitted into class unless all fees have been paid.
- ❖ There are no refunds or classes replaced for public holidays, classes missed due to sickness, late arrival or early departure.

- ❖ Students should attend classes punctually. Students will not be permitted to enter class more than 15 minutes after the start time.

2010 Prices (€)

GROUP COURSES	1 WEEK	2 WEEKS	3 WEEKS	4 WEEKS	5 TO 11 WEEKS ENROLMENT	12 TO 24 WEEKS ENROLMENT	25 WEEKS + ENROLMENT
GENERAL ENGLISH 20 CLASSES PER WEEK	€ 200	€ 390	€ 575	€ 750	€ 165 per week	€ 150 per week	€ 140 per week
GENERAL ENGLISH (AFTERNOONS) 18 CLASSES PER WEEK	€ 150	€ 300	€ 450	€ 600	€ 145 per week	€ 130 per week	€ 125 per week
INTENSIVE ENGLISH 30 CLASSES PER WEEK	€ 260	€ 510	€ 755	€ 990	€ 235 per week	€ 225 per week	-
SUPER INTENSIVE ENGLISH 38 CLASSES PER WEEK	€ 300	€ 590	€ 875	€ 1150	€ 265 per week	€ 250 per week	-
CULTURAL ENGLISH (*) GENERAL ENGLISH + AFTERNOON CULTURAL CLASSES AND TRIPS	€ 300	€ 590	€ 875	€ 1100	€ 250 per week	-	-

EXECUTIVE COURSES (Private classes)	1 WK	2 WKS	3 WKS	ADD WEEKS
GENERAL ENG + 5 HRS 1 : 1 COURSE E 5	435	870	1305	410
GENERAL ENG + 10 HRS 1 : 1 COURSE E 10	670	1340	2010	645
GENERAL ENG + 20 HRS 1 : 1 COURSE E 20	1140	2280	-	1070
40 PRIVATE CLASSES COURSE A	1880	3760	-	1880
20 PRIVATE CLASSES COURSE B (**)	940	1880	-	940

check before registering

FEES INCLUDE:

Pre-course entrance test, Tuition, Social programme, tea and coffee, access to free internet and WIFI (for laptops), teachers report and end of course certificate

FEES DO NOT INCLUDE:

Health Insurance, Travel Cards, entrance into social activities, Course Books (for 4 weeks or more courses)

ADDITIONAL COSTS

Registration fee: € 60.00 applies to all courses

Accommodation fee: €30.00 payable only if you would like Host family accommodation

Airport Transfers: Airport to your accommodation

Arrival Transfer: € 75

Departure Transfer: € 75

A supplementary charge of € 25 for each additional passenger (2 people = € 100)

(*) These courses have specific start dates. Please

ACCOMMODATION FEES

Host Family (From January '10) Full Board, Single Room Price per night	Rate Per Week € 185 € 27
Host Family (From June to Sept) Full Board, Single Room Per Extra night	Rate Per Week €190 €29
Marina Hostel International Residence 4 bedded ensuite room, including Light breakfast and linen	Rate Per Week € 130
Short Term Apartments Studio Style (sleeps 4) Subject to availability	Rate Per Week From € 560

Please note that a € 30 administration fee applies to host family accommodation bookings.

Please note:

There is no reduction in fees if a course falls on a bank holiday, nor is the class compensated for.

HOW TO ENROL – DETAILS & CONDITIONS 2010

PAYMENT TERMS AND CONDITIONS FOR THE YEAR 2010

❖ Payment Terms and Conditions

20% of the course fee is required to secure a place on the course. Payments can be made by bank transfer, credit card or cheque. Full payment must be received 4 weeks in advance.

Credit Card Payments:

Please request and complete a credit card form and return it to us (form can also be downloaded by [clicking here](#) or submitted online by [clicking here](#)). Credit card payments are subject to a 3% charge.

Cheque Payments:

We can accept cheques from Euro Banks. Cheque payments are subject to a 3% charge.

Bank Transfer Payments :

By Bank Transfer to :

Annalivia School
Bank of Ireland
Westland Row
Dublin 2 - IRELAND
Account number : 63 69 32 89
Sort code : 90 13 78
Swift code : BOFI IE 2D
IBAN: IE09 BOFI 9013 7863 6932 89

When you make a bank transfer, there is a space on the form which is for notes to the payee (Annalivia School) You should put the name of the person taking the course here. Please do not put your name here, if you are making a payment for someone else.

❖ Cancellation Policy

- More than 4 weeks before the arrival date: 20% of the course fee is forfeited
- 4 - 3 weeks of arrival, 30% of the course fee is forfeited.
- 3 - 1 weeks of arrival, 50% of the course fee is forfeited.
- Within 1 weeks of arrival 80% of the course fee is forfeited.
- No refund shall be made after the course has commenced.
- All cancellations must be notified to the school in writing.
- For accommodation costs: 100 euro placement fee will be applied to all bookings cancelled prior to arrival

❖ Pre-Course assessment

All students should attempt our online pre-course assessment prior to beginning a course. This will allow us to immediately place you in the correct class level.

Annalivia School is Recognised by the
Department of Education for the teaching of
English as a foreign language.

OTHER INFO

- ❖ Annallia School is open from 4th January 2010 to 17th December 2010.

- **Examination Fees**
- **Personal, Health & Cancellation Insurance**
- **Bank Charges**
- **Public Holidays (School Closed):**
 - 17th Mar – St. Patrick's Day
 - 2nd Apr – Good Friday
 - 5th Apr – Easter Mon.
 - 3rd May – Public Hol. 7th June – Public Hol.
 - 2nd Aug – Public Hol. 25th Oct – Public Hol.

Please note there is no compensation for classes missed on these days.

- ❖ **TOEIC Examination Dates;**
The TOEIC exams are held on the last Friday of every month. Please register at least 3 weeks prior to the exam date.

Examination fee : € 120

- ❖ **Monday is starting day for all courses**
When Monday is a public holiday, Tuesday is the starting day. Tuition for all courses is provided Monday – Friday, each lesson is of 50 minutes in duration.

Please note: if we do not have a suitable level for you when you arrive, we offer private lessons instead at no extra cost. For every 10 group lessons booked, we offer you 4 x 1:1 private lessons to work on your specific needs and enable you to join a group class as quickly as possible.



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