

CALENDAR 2012

**Absolute beginners are obliged to begin the course on the dates indicated on the calendar.
The non-beginners may begin the course each Monday.**

PISA

VIAREGGIO

Starting dates: - 09/01; 06/02; 05/03; 02/04; 30/04; 28/05; *Starting dates:* - 18/06; 02/07; 16/07; 30/07; 13/08; 27/08
11/06; 25/06; 09/07; 23/07; 06/08; 20/08; 03/09; 17/09; 01/10;
29/10; 26/11.

The language courses in Pisa will last until 14 Dec. 2012.

The language courses in Viareggio will last until 07 Sept. 2012.

*The accommodation low season is from the 17/06 to the 30/06
and from the 26/08 to the 08/09*

Bank holidays: 09/04; 25/04; 01/05; 15/08; 01/11

In these dates a trip is offered as compensation

Prices 2012 (prices in Euro)

Type of course		Weeks	Lessons	PISA	VIAREGGIO
GA	General Course (Pisa)*	1	20	160	160
		2	40	290	290
GV	Holiday Course (Viareggio)*	3	60	430	430
		4	80	560	560
		Add. week	20	130	130
GB	Intensive Course	1	30	240	240
		Add. week	30	210	210
IC	One-to-one course**	1	20	680	680
		add. hour	1	34	34
IP	Individual course with lunch with the teacher	1	20	980	980
		1	30	1320	1320
		1	40	1660	1660
		1	20 + 5	320	320
MI	Mini-intensive Course	2	40 + 10	590	590
		3	60 + 15	880	880
		4	80 + 20	1160	1160
		Add. week	20 + 5	300	300
		1	20 + 10	490	490
SI	Super Intensive Course	2	40 + 20	890	890
		3	60 + 30	1330	1330
		4	80 + 40	1760	1760
		Add. week	20 + 10	450	450
		1	20 + 5	320	320
MC	Preparatory course for the CILS examination	2	40 + 10	590	590
		3	60 + 15	880	880
		4	80 + 20	1160	1160
		Add. week	20 + 5	300	300
		1	20 + 10	490	490
SC	Preparatory course for the CILS examination	2	40 + 20	890	890
		3	60 + 30	1330	1330
		4	80 + 40	1760	1760
		Add. week	20 + 10	450	450

Note: enrollment fee € 70,00 valid 12 months



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Special Courses

These courses must be attended together with a language course or includes a language course

Type of course	Weeks	Lessons	PISA	VIAREGGIO
COK Italian Cooking	1	6	180	180
SAP History of Art	2	8	280	280
PANT Painting	2	12	360	---
VT Wine-tasting course	1	2	60	60
C50 Club 50: Art and Wine	1	15 4 h/d	580	580

Note: C50 stay includes 15 hours of italian lessons and 4 half day activities

Starting dates: 18/06; 02/07; 30/07; 27/08 - In Pisa are available the starting dates 28/05 and 01/10

Special discounts

At the Pisa centre the following discounts on the chosen language course will be applied:

20% to the students of the "Erasmus" programme.

20% to holders of a scholarship awarded by the Italian Ministry of Foreign Affairs.

Prices of transfer service (in Euro)

Pisa airport and railway station – Pisa	40	Florence airport and railway station - Pisa	150
Viareggio railway station – Viareggio	40	Florence airport and railway station - Viareggio	150
Pisa airport and railway station – Viareggio	100	Each hour of delay	20

Cost of Lodging

(in Euro)

		PISA					
		<i>1 Week</i>	<i>2 Weeks</i>	<i>Add. week (7 nights)</i>	<i>extra-night 1 night</i>	<i>half-board per day per person</i>	
<i>Room in shared apartment with shared kitchen and bathroom</i>	<i>Double room</i>	115	200	95	15	15	
	<i>Single room</i>	150	250	100	19	15	
<i>Family with breakfast</i>	<i>Double room</i>	115	200	95	15	15	
	<i>Single room</i>	150	250	100	19	15	
					MIN	MAX	
<i>Hotel 3 stars (prices per person per night)</i>					<i>Single room</i>	65	110
					<i>Double room</i>	39	65
<i>Independent apartment: price on request</i>							
<i>Lodging prices are intended per person</i>							

VIAREGGIO

The accommodation low season is from the 17/06 to the 30/06 and from the 26/08 to the 08/09

			<i>1 Week</i>	<i>2 Weeks</i>	<i>Add. week (7 nights)</i>	<i>1 extra-night</i>	<i>half-board per day per person</i>
<i>Room in shared apartment with shared kitchen and bathroom</i>	<i>Double room</i>	<i>Low season</i>	110	235	126	18	--
		<i>High season</i>	140	305	161	23	--
	<i>Single room</i>	<i>Low season</i>	165	350	189	27	--
		<i>High season</i>	210	455	245	35	--
<i>Family with breakfast</i>	<i>Double room</i>	<i>Low season</i>	110	235	126	18	14
		<i>High season</i>	140	305	161	23	14
	<i>Single room</i>	<i>Low season</i>	165	350	189	27	14
		<i>High season</i>	210	455	245	35	14
					MIN	MAX	
<i>Hotel 2 ** (prices per person per night breakfast included)</i>					<i>Single room</i>		
					<i>Double room</i>		
<i>Hotel 3 *** (prices per person per night breakfast included)</i>					<i>Single room</i>	62	100
					<i>Double room</i>	45	70
<i>Independent apartment: booking and price on request</i>							
<i>Camping: booking and price on request</i>							

Notes

- Lodging prices are intended per person.

Low season accommodation prices are from 16/06 to 29/06 and from 01/09 to 08/09

Notes on accommodation:

The lodgings are available from the Sunday before the start of the course until the Saturday after the end of the course. The departure should be within the h.12:00. For arrival and departure in other days, students have to contact the School Secretary previously.

Family:

The choice of accommodation in a family normally excludes the use of the kitchen. In case of necessity it is advisable to contact the family in advance

The price includes cleaning and weekly change of sheets.

Usually "half-board" means breakfast and dinner.

Nearly all Italian families have pets. If the student suffers from allergies the school should be informed at enrolment.

Room in flat with use of kitchen and bathroom:

Towels are never provided.

In Viareggio contact the owner to ask if sheets should be brought or not.

In Pisa the owners normally provide sheets with a weekly change.

Only an initial cleaning of the room is carried out.

Flat:

The prices of the flats vary according to what the owner asks, the type of flat, the size and position. In Viareggio the price also depends on the period of the year.

An initial downpayment for the accommodation requested is required.

Only an initial cleaning of the flat is carried out.

Apart from residences, sheets are never provided.

Hotels:

The prices are per person per room with bathroom and continental breakfast

Camping:

Both in Pisa and in Viareggio it is possible to reserve in Camping

REGULATIONS

Enrolment

- For the enrolment of under-eighteens the written authorization of the parents is needed.
- To effect enrolment an enrolment form must be completed and sent by fax, post or e-mail to the central office in Pisa, with the receipt of the advance payment requested.
- The advance payment is the equivalent of 30% of the total price of the course chosen, plus 70 euro enrolment fee

Type of payment

The advance payment can be paid by:

- 1) international postal order,
- 2) payment into Current Bank Account:

Banca Intesa San Paolo
Filiale di Pisa - Corso Italia, 2
Istituto Linguistico Mediterraneo s.n.c.
c/c n° 07183924/01/89
ABI 3069 - CAB 14020
IBAN: IT7600306914020071839240189
Swift address: BCIT IT MM 590

Attention: in the code IBAN, after IT76 there is the letter "O"

- The receipt of the advance payment must be sent to the Secretary of the Pisa office.
- On receipt of the advance payment the Secretary in Pisa will confirm the enrolment and at the same time transmit the the address of the accommodation.
- The **balance** must be paid on the day of the course entry test.
- Any bank charges must be paid directly to the school with the balance.

The lessons

- The lessons take place from Monday to Friday and do not take place on public holidays of the Italian calendar. Lessons missed for holidays will be made up.
- On the day of the entry test lessons are not held.
- The absolute beginners must begin the course on the dates indicated on the calendar of the courses.
- If the number of enrolments makes it necessary, the lessons will be held in the afternoon.
- In the rare cases in which, after the entry test, there is only one student in a class, the 4 hours of group lessons will be converted into 2 hours of individual lessons. If, on the other hand, there are 2 or 3 students the 4 group lessons will be reduced to 1 hour (3 lessons instead of 4) in consideration of the fact that lessons in such small groups are more intensive.

Cancellation

- If a cancellation is communicated within 30 days of the beginning of the course, the advance-payment will be refunded minus bank or postal charges, if less than 30 days, the advance-payment will be withheld.
- Once the course has begun, no refund is made, either for discontinuous attendance of the lessons, or for abandonment of the course. If the course is abandoned for reasons beyond the control of the student, there is the possibility of receiving a voucher, to be used within 12 months.
- The payment for the course is not transferable to another person.

Visa for purposes of study

Students from countries where a visa is required for purposes of study can obtain a certificate of enrolment in our courses which can then be presented to the appropriate authorities. In this case the entire cost of the course, for which they will receive the certificate and an invoice, must be paid in advance. If the student does not obtain the visa, he/she must inform the school in writing enclosing a document that testifies the refusal of the authorities or all the original documents received by the school. In this case the school will refund the entire sum paid for the course, after deduction of postal or bank charges, minus the enrolment fee of 70 euro.

After the issue of the certificate, it is no longer possible to obtain a cancellation or change of dates without returning the original enrolment certificate.

Once the visa has been obtained, in the event of non-attendance of the course a refund will not be given. In the case of serious reasons it will be possible to have a voucher that can be used by another person and is valid for 12 months from the date of issue.

The expenses for sending the certificate by courier or express post are born by the student. The Istituto Linguistico Mediterraneo will communicate to the appropriate authorities the name of the students, for whom the certificate has been issued for the application for the Visa, who have been absent from lessons for more than 2 days without informing the Secretary.

Accommodation

- The service of reservation of accommodation is free of charge and the school is not responsible for the relations between the student and the owner.
- Payment of the outstanding amount for the balance the accommodation booked by the school must be made within two days of arrival
- If the student decides to change accommodation, he/she must inform the owner at least 2 weeks in advance. These two weeks must in any case be paid.
- The costs of any damage caused to the accommodation must be reimbursed directly to the owner.
- In the accommodation booked by the school, students must behave in such a way as not disturb neighbours or any co-tenants.
- The booking of the accommodation is strictly personal and the presence of guests must be negotiated directly with the owner.

Insurance

Students are covered by insurance only inside the school. We therefore advise students to take out insurance before leaving their country of origin.



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