

# English Training & Internship Program

## Internship Course length:

Actual internships are for a minimum of 8 weeks and a maximum of 12 weeks.

## Program requirements:

- F-1 Visa (required)
- English Proficiency Level: TOEFL 450 or more, TOEIC 600 or more, or high intermediate level on ICC's English placement speaking and writing test (view ICC level description)

## Practice your English language skills and gain work experience!

This intensive 8-12 week internship combines English language training with on-the-job exposure to American business practices. Students apply skills acquired in BEC (Business Certificate Course) or EC (English for Communication Program) classes. Interns are placed at a business or professional organization for 8-12 hrs/week. All positions are unpaid.

This program is designed to develop a student's English skills in an American workplace environment. Every effort is made to match students with their business area of interest; however we CANNOT guarantee placement in a certain company or industry.

Our Internship Program requires at least high intermediate level of English proficiency to begin the actual internship for 8-12 weeks. You can develop your English skills by taking any of the following programs that ICC Hawaii offers:

- 1) English for Communication Program (EC)
- 2) Business English Certificate Course (BEC)
- 3) TOEIC Preparation Program (TOEIC)

## Internship program includes

**Initial Placement counseling:** Initial placement counseling includes meeting with a highly qualified coordinator to discuss placement options based on the student's skill set, background and experience.

**Resume Development Assistance:** Resume development assistance includes aid meetings in developing an exceptional English business resume, cover letter and reference letter.

**Interview Preparation Counseling:** Interview preparation counseling consists of meetings geared towards developing confident question and answer dialogue needed for American professional interviews

**Completion Counseling:** Completing counseling provides an opportunity for interns to discuss the overall quality of the program as well as gain insights into future professional options within the United States.



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