



TANDEM
HAMBURG
INTERNATIONAL LANGUAGE SCHOOL E.V.

LANGUAGE COURSES

German Language Courses
Foreign Language Courses
Corporate Training
Courses Abroad
Single Training
Translations
Recognised Exams and Certificates
Teacher Training



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<http://www.languagecourse.net/school-tandem-hamburg-hamburg.php3>

Our language travel experts will be happy to assist you.

UK: +44-709 200 15 64, US: +1-800 613 63 45, Int: +34-93 268 87 74
info@languagecourse.net

Welcome to TANDEM!

We are happy to introduce you to TANDEM Hamburg, the international language school in the centre of Hamburg.

Learn German and other foreign languages and meet people from (almost) all countries in the world here in our bright, modern classrooms.

Our offer includes training in groups, single training and in-company courses.

We offer small learning groups, modern and communication-oriented classes, and a friendly, open and inviting learning atmosphere.

We want you to learn your language fast and have fun doing so.

We have been awarded the quality seal of 'Weiterbildung Hamburg e.V.' for our German and foreign language programme.

Moreover, we carry the TANDEM quality seal and promote intercultural exchange by organising TANDEM language learning exchanges.

As a recognised examination centre we supply certificates relevant for your professional and academic careers.

We look forward to seeing you here!

Henning Pruess, Managing Director





me to Hamburg!

TANDEM Hamburg e.V.

Office Opening Times:

Monday to Thursday:

9:30 a.m. - 1:00 p.m. and

3:00 p.m. - 7:00 p.m.

Friday:

10:00 a.m. - 3:00 p.m.



Tradition and Modern Spirit Close to the Water

Hamburg water and the harbour - in Low German that's the 'Waterkant' - these simply belong together.

Our language school TANDEM Hamburg is situated in Hamburg's city centre, on the border between the New Town and the Old Town on the historic Inner Harbour. We are overlooking a canal, the 'Herrengrabenfleet', only a stone's throw from the river Elbe, surrounded by water.

Hamburg's youngest part of town, the 'Harbour City' with the new concert house, the 'Elbphilharmonie' and, close to it, the historic warehouse district 'Speicherstadt', lie within spitting distance from the school.

Walk for a few minutes in the other direction, and you will find yourself in front of St Michael's church, the 'Michel', Hamburg's landmark. And we have a lot more on offer in our neighbourhood:

The old piers 'Landungsbrücken', the Portuguese Quarter, the Reeperbahn, historic Deichstraße, the city hall and Hamburg's inner city - TANDEM is 'right in the middle'!

Top Teachers - Language Learning is Fun

TANDEM has run top quality language courses in a relaxed atmosphere for over 25 years. Our language staff are all qualified teachers who make teaching and learning a lot of fun.

The Classrooms

Here learning is a pleasure - in comfortable rooms with superb equipment and ample room for our small groups. All students may use the Internet from our computers or via WiFi before or after class or during the breaks free of charge.



Speak and Learn:

English

中文

اللغة العربية

Other
languages

Français

Español

Deutsch

Italiano

Evening Classes

Foreign Languages: 3-10 students per group

12 weeks of 1 evening of 90 minutes

= 24 teaching hours

German: 3-10 students per group

8 weeks of 2 evenings of 90 minutes

= 32 teaching hours

Standard and Intensive Courses

German: 3-10 students per group

Standard courses 20 teaching hours / week

Intensive courses 23 - 29 teaching hours / week

Intensive + single courses

Combination courses 'Deutschlandreise'

Single Training

Bookable at any time

Minimum booking only two teaching hours

Corporate Training

Quality language courses before, during, or after work.

Lunch Breaks & Happy Hours

Our city offer for working people, during your lunch break or right after finishing time.

Language Courses Abroad

Travel to Spain, Italy, France, England, Ireland, Malta, Canada, Mexico or Chile with TANDEM; let us take care of all booking formalities - we are happy to counsel you about our lively language courses at approximately 30 partner schools in Europe and Overseas.

- We are your language school; for over twentyfive years we have been well known for excellent, lively tuition in small groups, generating maximum success – and for the fun this is!

- No matter if you want to prepare for an examination or if you simply want to learn the foreign language 'just for fun' – you are always in good hands at TANDEM.

- We offer a free placement test for all our courses, you can nearly always profit from a test lesson (also for free, of course), and after the course you will receive an attestation of attendance or a qualified certificate.

TANDEM® Service

TANDEM is a method that teaches languages through exchange. You are going to learn a lot 'on the side' about the culture and way of life from your TANDEM partner.

Prerequisite: A basic knowledge of the foreign language.

Our German Courses



People from all corners of the world, wishing to improve their German language competence, either for their academic or professional careers, find their language courses here at TANDEM. Join a class in our all-year programme ranging from a beginners' level to the TestDaF exam, which gives you the necessary linguistic qualifications to take up university studies in Germany. Our examinations help you monitor your progression, and your teachers will assist you further.

At a Glance

- Intensive tuition – small groups (3–10 students)
- 20-29 teaching hours per week and more options
- Courses at all levels: A1 (beginners) to C2 (proficiency).
- Free placement test
- Standard and intensive courses start (almost) any Monday, may be booked from 1 week
- Highly proficient and motivated trainers
- Modern teaching books and methods at all levels
- Individual atmosphere
- Centrally located, only 3 minutes walking distance from
the U-Bahn station "Baumwall"
(5 minutes' train ride from main station)



a Standard 20

Our classic course: Learn German in 4 teaching hours in a small group every morning

• 3 to 10 students per group • **20 hrs. of 45 minutes/week**

b Intensive 20+3

Add one language studio (1 afternoon per week), deepen your knowledge about the language, the city and culture.

4 teaching hours in a small group every morning plus 3 teaching hours / week

• 3 to 10 students per group • **23 hrs. of 45 minutes/week**

c Intensive 20+6

Even more intensive: two language studios (2 afternoon meetings per week).

4 teaching hours in a small group every morning plus 6 teaching hours / week

• 3 to 10 students per group • **26 hrs. of 45 minutes/week**

d Intensive 20+9

For keen students: three language studios (3 afternoon meetings per week).

4 teaching hours in a small group every morning plus 9 teaching hours / week

• 3 to 10 students per group • **29 hrs. of 45 minutes/week**

e Intensive 20+12

The full package: four language studios (4 afternoon meetings per week).

4 teaching hours in a small group every morning plus 12 teaching hours / week

• 3 to 10 students per group • **32 hrs. of 45 minutes/week**

x Intensive 20+5 Single Training

For people with special wishes and requirements: 5 single lessons after class in the afternoon or evening at a special rate. Obviously, more hours can be booked on top of this.

4 teaching hours in a small group every morning plus 5 teaching hours / week single tuition

• 3 to 10 students per group plus single training • **25 hrs. of 45 minutes/week**

Single training

This is the right thing for you if you are looking for very intensive training and want to get ahead fast. The programme is fine-tuned to your requirements, and you set the learning pace. Alternatively, you may choose our 'Plus One' offer, i.e.

bring another person along and share the costs. Minimum booking: 2 teaching hours

• **Free scheduling** and flexible time frames: free cancelling / postponing up to 24 hrs. (workday) prior to appointment

Semi-Intensive Courses

This class was especially designed for people working in part-time jobs, mothers and fathers and all others who have only limited time for their German course. Four days a week, 3 teaching hours each, in the mornings or afternoons.

• 3 to 10 students per group • **12 hrs. of 45 minutes/week**

Modules and Programmes

More Time for Learning: Our Language Studios

These workshops of three teaching hours in the afternoons will help you to deepen your knowledge of German. Moreover, you will learn a lot about Hamburg and the region, about culture in Germany and the Germans. You will get active in small groups, you will go on guided walks through the town, to museums and events.

In our studios in the house we are giving you assistance with regards to grammar, phonetics, reading and writing.

Above all, it's your chance to speak and write and take an active part.

All Language Studios can be booked in addition to your German course; it's possible to have 3 to 12 extra teaching hours per week.

You will find the current **topics list** as an insert in this brochure.

Deutschlandreise: Our Combination Course

One country, two or three cities, one great experience.

The TANDEM language schools in **Hamburg, Berlin, Dresden, Frankfurt, Göttingen, Cologne and Munich** are offering you our TANDEM Deutschlandreise!

Book a German combination course and thus learn so much more about Germany and the Germans.

Choose your combination from the current list; we will take care of the details, inform our partner school, and help you organise your trip if you wish.

German Intensive Classes (20 teaching hours per week)

- Profit from a 20% discount in a 4-week language course with 20 teaching hours of 45 minutes each per week, private accommodation in a single room, self-catering
- Levels: All (Beginners at the beginning of a month)

You will find the **current list** of our combination course offers as an insert in this brochure.



Cultural Programme



We believe that a language is learnt best when it is presented 'cohesively' – therefore a cultural offer for our students is of great importance to us. This might be a walk to a local pub (with or without a Karaoke contest), an excursion to the neighbouring towns of Lübeck or Lüneburg or to the North Sea, a visit to an important place in and around Hamburg, or a trip to Berlin, the capital. We are changing and adding to the programme regularly, thus guaranteeing the highest possible up-to-dateness.

We offer tailor-made programmes for student groups from abroad! You tell us when and for how long you would like to come to us with your group, and what especially you are interested in, and we will put together an offer for you consisting of the following:

- **Accommodation and Catering**

Single rooms with host families, bed & breakfast or half board; or hostel accommodation on request (free stays for accompanying tutors)

- **Pick-up, Transfer and Welcome**

We are meeting you at the airport / station / port and take you to TANDEM; there your host families will be waiting for you.

- **German language course + TANDEM exchange**

We are integrating your students in our language courses or opening up special classes for you – including TANDEM partners.

- **Hamburg Culture Programme**

In addition, there will be a varied cultural programme in Hamburg of 2-3 items per week. A selection: Canoeing on the river Alster, tour through the city hall guided by a member of parliament, stroll through St Pauli (the 'Kiez') and scenic Blankenese, a guided tour of the concentration camp memorial Neuengamme, visits to the Holsten brewery and the Airbus plant, a walking and boating tour through the port, the harbour city, the historic warehouse district Speicherstadt, to the beaches of the river Elbe or on our fun "Mission Impossible" – an exciting city safari with many questions.

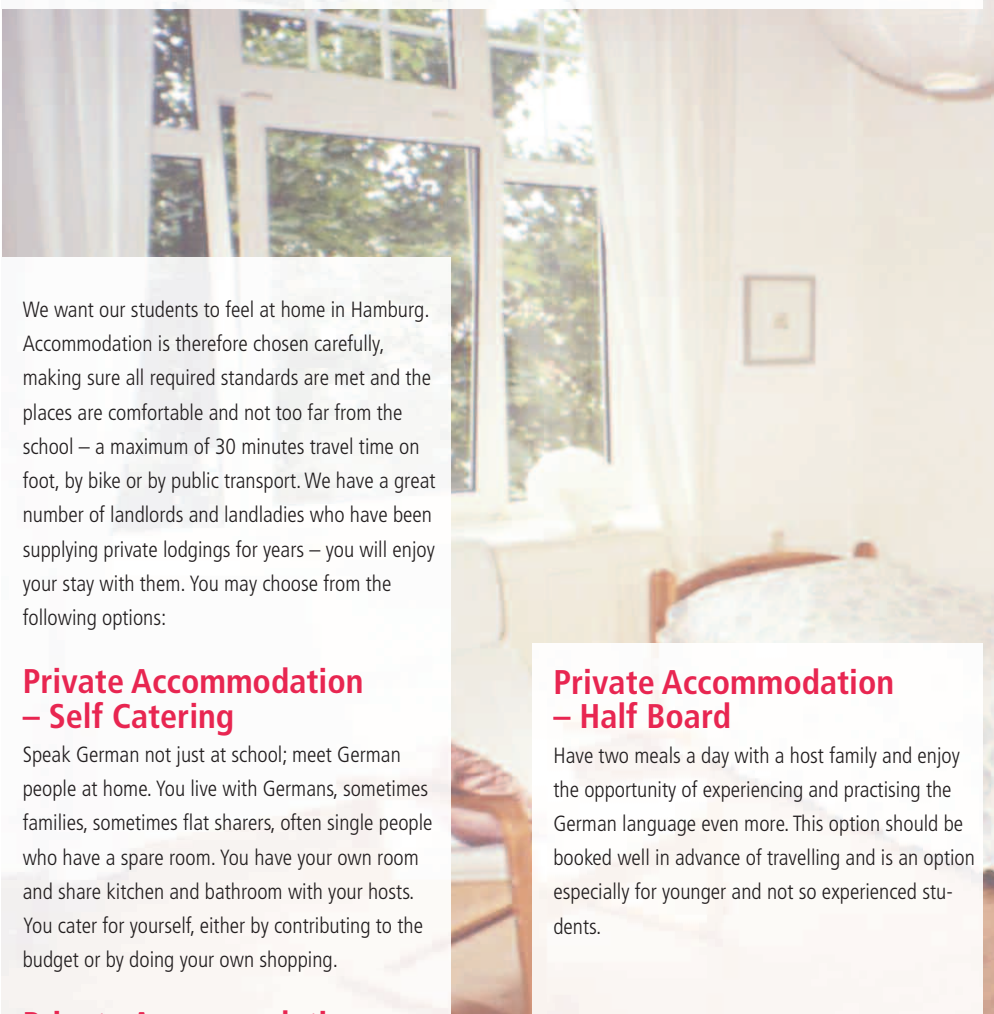
- **Further Options**

- Bus trip to Berlin, 2 nights in a centrally located friendly hostel (shared dorm, half board), visits and guided tours through Bundestag (our Federal Parliament), the Jewish Museum and a bicycle tour through the centre of the capital.
- Weekend day trip to Büsum at the North Sea with a guided mudflat hiking tour, followed by a dinner and beach life.

Offers for Groups



Accommodation



We want our students to feel at home in Hamburg. Accommodation is therefore chosen carefully, making sure all required standards are met and the places are comfortable and not too far from the school – a maximum of 30 minutes travel time on foot, by bike or by public transport. We have a great number of landlords and landladies who have been supplying private lodgings for years – you will enjoy your stay with them. You may choose from the following options:

Private Accommodation – Self Catering

Speak German not just at school; meet German people at home. You live with Germans, sometimes families, sometimes flat sharers, often single people who have a spare room. You have your own room and share kitchen and bathroom with your hosts. You cater for yourself, either by contributing to the budget or by doing your own shopping.

Private Accommodation – Bed & Breakfast

As above; on top of this, breakfast is included; this may mean that you help yourself to food, as your hosts have jobs and may be out of the house earlier than you.

Private Accommodation – Half Board

Have two meals a day with a host family and enjoy the opportunity of experiencing and practising the German language even more. This option should be booked well in advance of travelling and is an option especially for younger and not so experienced students.

Hotel/Hostel

We cooperate with **MEININGER** and can thus offer our participants special prices at this exciting hotel/hostel.



Further Options

Of course, Hamburg offers other accommodation possibilities, e.g. youth hostels (one of the nicest is in our neighbourhood, at Stintfang), youth hotels, bed & breakfast houses, hotels and camping sites. Contact us for more information, but please remember:

Hamburg has a shortage of beds whenever there is some event going on – and there's hardly a time when nothing's happening!



Foreign Languages



Quality Language Courses

TANDEM has been known for proficient language training in a friendly and inviting atmosphere for over twenty-five years. We stand for a modern approach focused on communication in small groups.

Our language courses are in line with the levels defined by the Common European Framework for Language Learning. We offer all levels from A1 (beginners) to C2 (advanced).

Our committed and proficient teachers are making sure that you will have fun learning, and they bring culture and lifestyle of their home countries into the classroom. The focus of our classes lies on speaking, but obviously you will not miss out on the three other basic skills listening, reading, and writing.

Our language courses are running all year.

We are opening new evening classes when we have 3 bookings at the same level. They run once a week from 4:00 – 5:30 p.m., from 6.00 – 7.30 p.m., from 7:00 – 8:30 p.m. or from 7.30 – 9.00 p.m.

Each course runs for 12 evenings.

Simply complete our free placement test on paper or online; we will let you know your result and recommend a language course to you. You may also join an existing class then – after a non-binding free test lesson.

At a Glance

- We use the most recent teaching publications and our own materials at levels A1-C2
- Intensive training – small groups (3–10 students)
- 2–4 lessons per week in our evening classes
- Free placement test
- Course start possible (almost) any time
- Highly proficient and motivated trainers
- Relaxed atmosphere
- Centrally located, only 3 minutes' walk from the underground (U-Bahn) station "Baumwall" (5 minutes' train ride from the main station)

Evening Classes

Learn English, Spanish, French, Italian, Chinese, Arabic or other languages in a small group with a relaxed atmosphere.

- 3 to 10 participants per group • 12 evenings, **2 lessons of 45 minutes per meeting**
- Once or twice a week, 4:00 - 5:30 p.m., 6:00 - 7:30 p.m.; 7:00 - 8:30 p.m. or 7:30 - 9:00 p.m.
- Levels: A1 (beginners) to C2 (advanced), a course may be joined any time after (free) placement test

Single training

Your very special course concept: We plan and fine-tune the programme with regards to your strengths, wishes and requirements after a non-binding and free placement test. Minimum booking period: : 2 lessons

- **Free scheduling** and flexible time frames: free cancelling / postponing up to 24 hrs. (workday) prior to appointment

Lunch Break

You (and maybe some colleagues) work in the city centre and have some time in your lunch break for conversation?

Make an appointment with a teacher and seize the day! Venue: café or bar close by.

- **60 minutes of conversation in a foreign language**, on request as a single booking or in a small group.

Happy Hour

Increase your word power after finishing time during an hours' session with a native speaker in a café or bar close by.

- **60 minutes of conversation in a foreign language**, on request as a single booking or in a small group.

TANDEM® Language Exchanges

TANDEM is a method of learning languages through exchange. A learning duet, a fast, efficient, and pleasant way to pick up, improve and enjoy the foreign language. There are 3 things you need:

1. a basic knowledge of the language you want to improve in
2. a willingness to help your partner practise your mother tongue
3. our questionnaire - here we ask you for details about yourself, your previous knowledge, and your expectations.

Please see us at our office, where we give you some advice, and then fill in your questionnaire right there.

Translation and Proof Reading

So you have a short or long text that you would like to translate into a foreign language or from another language into German? Get in touch with us – we will make you an offer fast after a first look at your text.

TANDEM International: Language Courses Abroad

There is a great number of TANDEM schools all over the world. They are united in the association TANDEM International e.V., a cooperation of independent quality institutes of further education. They all stand for the same ideas about teaching a language and are managed by experts on teaching and learning – by teachers.

Choose your destination on our website www.tandem-hamburg.de, ask us for more information – and travel to our partner schools in the UK, in Ireland, France, Spain, Malta, Italy, Chile, Mexico and Canada!

In-Company Courses

Corporate Training

No matter what line of business your company, your firm, your team is in:

You need foreign languages – we have the staff and the competence you are looking for.

The Programme

We set up our course modules in close consultations with you; as a rule, we plan the progression and schedule of your course after a placement test and a needs analysis. Our course modules follow the Common European Framework for Language Learning (CEF) and are obviously also designed to match other international requirements and certificates that we recommend.



Single tuition and Group Courses

Are you looking for single tuition or a language course in a group? We are happy to counsel you and plan all steps together with you.

Business Weekends, Day Courses and Intensive Training

If your week is simply 'overloaded', and you just do not have any time for an additional regular appointment:

We are there for you at the weekend, too, to help you master those business-related foreign language situations.

Special courses at the weekends, in all-day seminars, intensive courses or accompanying training and conference sessions are especially suitable for targeted training of departments, work groups or training units.

Exams and Certificates

TOEFL, TOEIC and TELC - we propose to apply these language examinations as a chance for training your employees and as a management tool for executives and staff; we prepare you best for any exam – and, as an accredited test centre, we run the TELC examinations ourselves. Please enquire for examination dates (which we can also arrange at times requested by you) and for our special preparation courses.



Proficient teachers

Speaking a foreign language is not the same as being able to teach it. Our teachers are therefore thoroughly tested with regards to their personal and professional qualification for language courses for adults. They all have special skills in their area of expertise and – for native speakers this is understood – an exceptional command of the language.

We do not have “One Book Fits All” course materials

Your ideas, your needs and your language level are top priorities when we choose the materials for our classes. We work with up-to-date course books on everyday language, technical terminology and communication in business and trade. On top of this we use especially designed materials, i.e. study readers, texts, audio and video materials and communicative exercises.



Before, during or after office hours – there is a perfectly good reason for any time request.

We do not expect you to adapt to our timetable, but we will be on location whenever you need us. By the way, this is not restricted to the Hamburg area – we are happy to work with you nationwide.

It goes without saying that your class can also be held in our inviting, well-lit classrooms in Hamburg. Please ask for an individual offer; we will be happy to come and see you and talk about all the details.

References

Our clients and project partners – a selection:

- Adobe Systems, Hamburg
- Arbeit & Leben, Hamburg
- Beiersdorf AG, Hamburg
- Berufsakademie Hamburg gGmbH
- Eurogate GmbH & Co. KG, Hamburg
- gamigo AG, Hamburg
- GATX Rail Germany GmbH, Hamburg
- Hamburger Fern-Hochschule, Hamburg and other locations Standorte
- Handwerkskammer Hamburg
- Handwerkskammer Braunschweig- Lüneburg-Stade
- Jaxx AG, Hamburg and Kiel
- Jungheinrich AG, Hamburg
- Labinal GmbH, Hamburg
- Plath GmbH, Hamburg
- Repower Systems AG, Hamburg and Büdelsdorf
- RWE Dea, Hamburg
- SAG Süderelbe AG & Co. KG
- ver.di Vereinte Dienstleistungsgewerkschaft, Berlin

Exams and Certificates

TestDaF

TANDEM Hamburg is an authorised examination centre for the TestDaF. The TestDaF is a central, standardised test of German as a Foreign Language in a university context.

If you would like to study in Germany, or you need a qualified certificate of your German language competence for other reasons, you should pass the TestDaF here.

We offer a preparation course for every scheduled test. In this course the four test areas listening, reading, writing and speaking are trained intensively and assessed in a mock examination.

Prerequisites:

Knowledge of German at level Stufe B2.

TELC

The European Language Certificates (TELC) are language examinations oriented at the Common European Framework for language learning set up by the European council. They can be taken at more than 3000 examination centres

– and we are one of them!

At TANDEM, participants are taking the test at a number of test dates per year at levels A1 to B1 (German: Zertifikat Deutsch) and B2 to C1.

We are administering the test for German and many foreign languages.

Extra Course: Teacher Training through Exchange for Language Trainers

5 days of further education for German language instructors at international schools, language schools abroad and in Germany, and for independent trainers.

In our teacher-trainer course for German language teachers from a foreign country we will spend 5 intensive days with

methods and materials. If you are a German language teacher at a private or state school in your home country, this further education course is designed to help you develop new ideas for your classroom work, to discuss concepts in an exchange with colleagues from a variety of countries, and, above all: to put them into practice. We will be concerned with the following areas: Speaking, writing, reading and listening skills, grammar, vocabulary, pronunciation and 'learning how to learn'. The methods we are using are from foreign language teaching, educational play theory and experiential pedagogy. We will present and try out teaching methods for classroom work and for outdoors. The course will run in German, so that speaking and listening training takes place on the go; the emphasis lies however on the methodological content.

You will have private accommodation; arrival will be Sunday, departure Saturday after the course.

For details, dates and fees please see the insert. Ask us about a **Grundtvig Mobility** grant!

At a Glance

TestDaF Examinations

- 6 dates per year
- Registration deadline 1 month prior to exam
- Prerequisite: finished B2 level

TELC Examinations

- Dates every month – please enquire
- Single and group examinations
- Registration approx. 6 weeks prior to exam
- Levels: A1 to C1

Geschäftsbedingungen

Participation and Registration

Participation in our courses is open to everybody interested in education. Please fill in and send us / e-mail us the enrolment sheet or hand it in at our office, at your agent's or the local TANDEM School. After our confirmation we will ask you for a first rate of payment.

Courses abroad: The foreign language school is the organiser of the course. We pass your enrolment on to our partner school immediately upon receipt. After the written booking confirmation we ask for a first rate of payment. In general, the remainder is to be paid in the host country's currency on location after arrival.

Course Dates and Duration

1. The beginning and duration of the course, as well as the timetable and information on the course location are described in the course brochure(s). The minimum duration for intensive courses is one week; classes may be joined after a placement test and a free trial session.
2. Programme dates and fees transmitted to us by our partner schools may be subject to change. There is no tuition on public holidays.

Terms of payment

1. It is the student's duty to pay the fees in time. For all classes all fees must be paid by the second course day.
2. For long-term courses (of 3 months or longer), payment in instalments may be arranged.
3. Course fees must be paid even if the student does not attend classes, attends irregularly or discontinues attendance.

For transfers please use the following account and make sure that all bank fees are covered:

Account name: TANDEM Hamburg e.V.

Bank name: Postbank Hamburg
Account Number: 4244 – 209
IBAN DE 89 2001 0020 0004 2442 09
BIC PBNKDEFF

Non-implementation

In case there are not enough registrations for any one class, or implementation of the course is not possible for reasons beyond TANDEM Hamburg's responsibility, the school is not obliged to run the course. For this case TANDEM Hamburg reserves the right to cancel the course or to decrease the number of lessons with the students' consent. All registered students will be informed of non-implementation in good time.

Cancellation

It is possible to cancel at any time before the course starts. Cancellation must be made in writing. If the cancellation order arrives not under 6 weeks before the course is to start, a fee for administrative costs of EUR 50.00 must be paid. We will refund the amount already paid exceeding EUR 50.00. For a cancellation at a later date there will be adequate compensation fees unless there are bookings of substitute students.

If a student discontinues to participate in a language course for reasons TANDEM Hamburg e.V. cannot be held responsible for, fees or parts thereof will not be refunded, and fees still open will have to be paid.

In addition the following applies to

- Single Tuition: If a student cancels 24 hours or under prior to the agreed course date, the cancelled session will have to be paid for. Cancellations have to be made at the office or by telephone during our office hours.

- Courses abroad: The participation terms of the school running the course apply. By way of precaution we point out that in many cases 10 to 20% of the total course fees may be withheld upon cancellation. For cases of cancellation within 4 weeks of the course start or cases of non-attendance higher fees, at most the full course fees, will be charged.

Termination

Long-term students (in courses with a duration of over three months) have the right to terminate their course towards the end of a course section, at least every six months, with an adequate period of notice. This does not affect statutory cancellation rights in exceptional circumstances.

Data Security

1. With the students' consent, their data are processed electronically.
2. Personal data will only be collected and used for administrative requirements and will at no time be passed on to third parties.

TANDEM Hamburg 2010



TANDEM HAMBURG

INTERNATIONAL LANGUAGE SCHOOL E.V.



Buses and Train Connections:

U3 Baumwall
 U3 Rödingsmarkt
 S1 + S3 Stadthausbrücke
 Buses 3, 4, 5, 6

Bank Details

TANDEM Hamburg, Postbank Hamburg
 BLZ: 200 100 20; Account 4244-209
 IBAN DE 89 2001 0020 0004 2442 09
 BIC PBNKDEFF



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Our language travel experts will be happy to assist you.

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