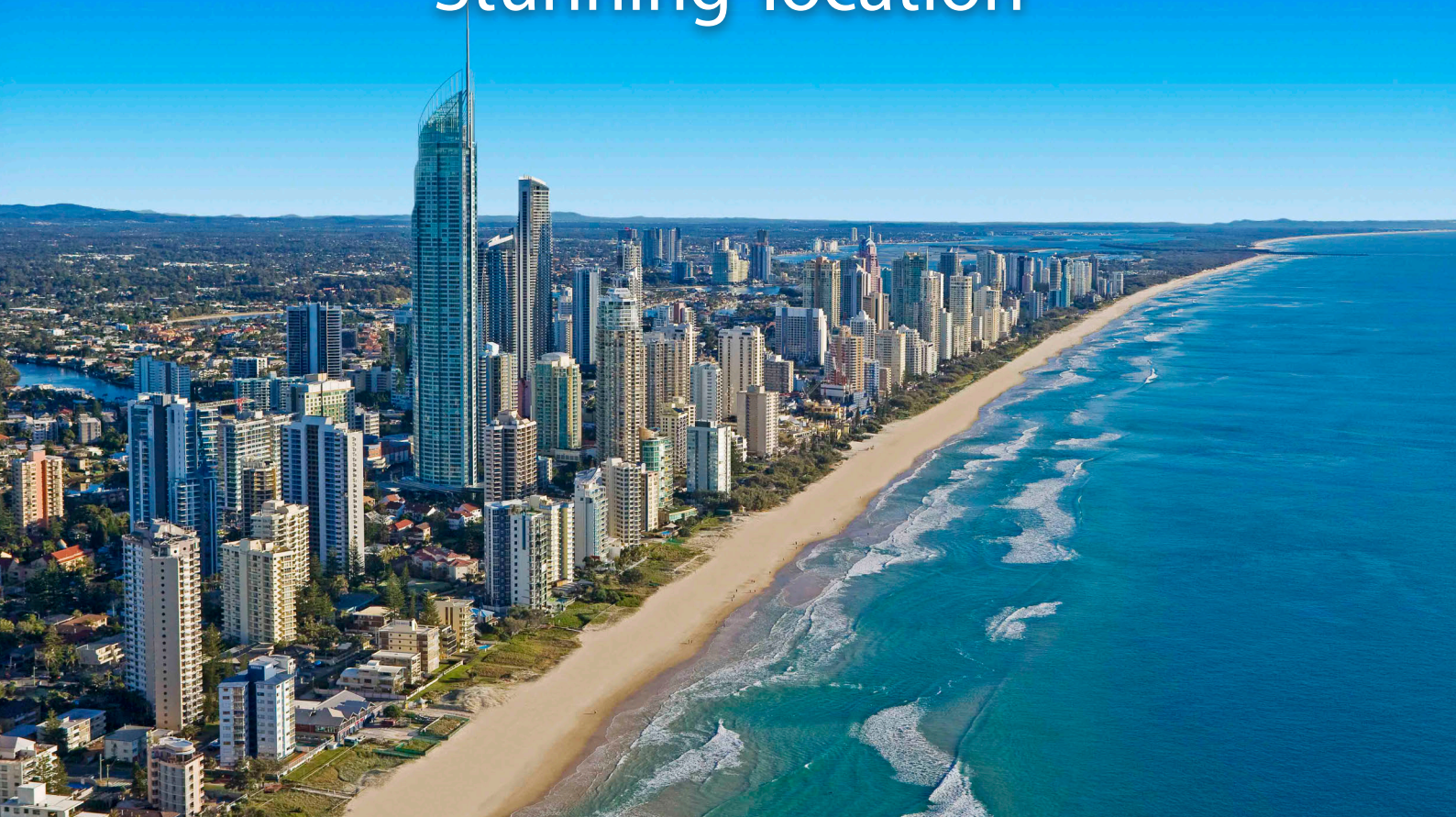




SURFERS PARADISE, AUSTRALIA

- **ENGLISH**
- **IELTS**
- **BUSINESS**
- **ACCOUNTING**
- **LEADERSHIP AND MANAGEMENT**
- **HRM**
- **MARKETING**
- **TEACHER TRAINER (TESOL)**
- **TRAINER INSTRUCTOR (TAE)**

**Fun, friendly and safe**  
**Stunning location**



Study at our campus in the middle of the famous **Surfers Paradise, Gold Coast** and you will be steps from one of **Australia's** best beaches. The **Gold Coast** offers a comfortable, sunny climate, popular surf beaches, theme parks, fabulous shopping, bars and restaurants, all in one international setting.

### Why choose **Gold Coast Learning Centre**?

- Highly qualified industry experienced teachers and staff
- Flexible learning options (Face to face, distance and online)
- Attention to individual student needs
- English support (Free English or IELTS classes)
- All course materials provided in hard and soft copies
- Direct pathway to University (Diploma level and above courses)
- Location location location  
1 minute to the beach, bars, restaurants, entertainment, shopping and nightlife





## Facilities

- Computer lab and Wi-Fi access on all floors
- Student kitchen area
- Student inside and outside areas (BBQ area)
- Accommodation services, including Homestay and assistance with residential rental
- Extra-curricular activities, free daily activities and monthly social calendar
- Job assistance for students
- Free support classes



**Gold Coast Learning Centre provides high quality teaching and training in a friendly college located in a cosmopolitan, relaxed city by the sea.**

## Courses

- General English (Beginner to Upper-Intermediate)
- IELTS Preparation
- Certificate II, III, IV, Diploma and Advanced Diploma of Business
- Certificate IV and Diploma in Teaching English as a Second or Other Language (TESOL)
- Certificate IV in Training and Assessment (TAE)
- Certificate IV and Diploma of Accounting
- Diploma and Advanced Diploma of Marketing
- Certificate IV, Diploma and Advanced Diploma in Leadership and Management
- Diploma of Human Resources Management
- Study Tours
- Young Learners (Family Packages available)





## Sights

**Gold Coast Learning Centre** is located right in the heart of Surfers Paradise, surrounded by fantastic shopping, nightlife and the famous golden sands of Surfers Paradise beach.

Students at **Gold Coast Learning Centre | English & Business College** enjoy discounted prices on a wide range of all the best and most unique activities that the Gold Coast has to offer.

Along with golden beaches, clean, blue Pacific Ocean waters, spectacular scenery and great shopping, the Gold Coast also features wildlife parks and zoos, including **Currumbin Wildlife Sanctuary** where students can get up close with Australian native animals including koalas and kangaroos.

The Gold Coast is also home to Australia's favourite theme parks and fun parks, including **Dreamworld**, Warner Bros. **MovieWorld**, **Seaworld** and **Wet'n'Wild**





## Study Tour program\*

**GCLC Study Tour** is a special delivery, limited-time program encouraging learners from around the globe to study together and experience the Gold Coast lifestyle.

Your **GCLC Study Tour** can be tailored to include any combination of the best activities the Gold Coast offers.

**Gold Coast Learning Centre** offers flexible study periods from a few days to 3 months and the opportunity to travel as part of a group with a specially designed curriculum.

Additionally, learners may choose to stay with Australian families and experience Australian culture first-hand.

\* This program is not available to student visa holders



### Study Tour program: Sample 1-Week Suggested Timetable

Sample Timetable	Activities	
<b>Day 1</b>	Arrive at Brisbane Airport. You will be greeted at the airport by a GCLC representative, transferred to the Gold Coast and introduced to your homestay family.	
<b>Day 2</b>	Morning:	Welcome & Orientation / English Class (3 hours)
	Afternoon:	Gold Coast walking tour and Q1 Observation Deck (2 hours)
<b>Day 3</b>	Morning:	English Class (3 hours)
	Afternoon:	Adventure Duck tour of the Gold Coast (2 hours)
<b>Day 4</b>	Morning:	English Class (3 hours)
	Afternoon:	Visit to a local school (2 hours)
<b>Day 5</b>	Morning:	English Class (3 hours)
	Afternoon:	Graduation Ceremony and Farewell Gold Coast BBQ Lunch (3 hours)
<b>Day 6</b>	Full Day Excursion	Dreamworld (8 hours)
<b>Day 7</b>	Depart from the Gold Coast	



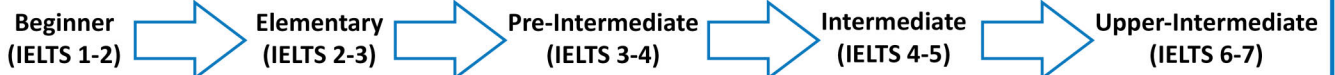
## General English (Beginner to Upper-Intermediate)

Class sizes vary, with an average of 12 students per class, to ensure a personalised and helpful teaching environment.

An English level test and orientation will be conducted prior to course commencement.

At the Intermediate level, depending on an individual analysis, students may opt to join the **IELTS** class.

### What is your level?



Full-time: 20 hours /week (5 days)

#### Sample Daily Timetable

9.00 am – 10.30 am	Lesson one
10.30 am – 10.45 am	Morning Break
10.45 am – 12.30 pm	Lesson two
12.30 pm – 1.00 pm	Lunch Break
1.00 pm – 2.00 pm	Lesson three
2.00 pm – 3.00 pm	Extras - Support class, Job Club, IELTS class

Part-time: 15 hours /week (3 days)

#### Sample Daily Timetable

9.00 am – 10.30 am	Lesson one
10.30 am – 10.45 am	Morning Break
10.45 am – 12.30 pm	Lesson two
12.30 pm – 1.00 pm	Lunch Break
1.00 pm – 2.00 pm	Lesson three
2.00 pm – 3.00 pm	Extras - Support class, Job Club, IELTS class

## IELTS Preparation

**The IELTS exam** is a requirement for immigration purposes (permanent residency) and entry to tertiary institutions (**University**). This course is offered in both the General Training or Academic exam module.

This course offers intensive exam preparation with specific materials and qualified teachers. This program is specially designed to make the student familiar with the exam format while providing valuable tips on different sections of the exam.

**The IELTS exam preparation course will:**

- Provide learners with grammar and vocabulary expansion activities
- Encourage and promote listening and speaking through exam format activities
- Provide learners with reading and writing skills to fulfil exam requirements

#### Advantages:

- Part-Time or Full-Time options available
- Small, focused classes
- Experienced IELTS examiners







## Certificate II in Business (BSB20115)

Gain the skills required for an entry-level position in business!

Develop skills and knowledge in computer skills, business record-keeping, WHS, customer service, communication, spreadsheet creation and more.

Career outcomes -

- Administration assistant
- Receptionist
- Data entry operator
- Clerical worker
- Office junior
- Information desk clerk



## Certificate III in Business Administration (BSB30415)

Get into an office administration role and advance your current career!

This course will provide the ideal foundation for a career in office administration.

Develop your skills and knowledge in communication, bookkeeping, generating documentation, using business equipment and technology and how to provide support to the greater administrative team.

Career outcomes -

- Accounts receivable/payable clerk
- Receptionist
- Data entry operator
- Clerk
- Junior personal assistant
- Office administrator



## Certificate IV in Business (BSB40215)

Get set for middle management and step up in the world!

Advance your career in business and enhance your skillset by broadening your understanding of higher administrative matters and tasks.

Career outcomes -

- Administration officer
- Administration assistant
- Project officer
- Office administrator



## Diploma of Business (BSB50215)

Show the world you mean business and gain a new skill set!

This is your opportunity to gain a comprehensive understanding of the best methods in operational essentials, including HR, Project management, Marketing, Payroll, planning and more.

Career outcomes -

- Business owner
- Office manager
- Program consultant
- Executive officer
- Business executive



## Advanced Diploma of Business (BSB60215)

Empower yourself with the technical and practical skills you need to create great business strategies and innovative ideas for a range of businesses.

Build on your skills and knowledge in the areas of marketing, advertising, HR planning and finance.

Career outcomes -

- Business analyst
- Senior executive
- Business development director
- Administrator





## Certificate IV in Leadership and Management (BSB42015)

Enrol now into the latest qualification available!

This nationally recognised qualification will train you in the areas of WHS (Workplace Health and Safety), Operational planning & projects, team management and leadership in the workplace.

Career outcomes -

- Business analyst
- Administrator
- Business development director
- Senior executive



## Diploma of Leadership and Management (BSB51915)

Get ahead with a brand new qualification released in 2015!

Enrol in this nationally accredited course and step up to higher level management and leadership in your workplace, or turn your management experience into a formal qualification.

Train with industry professionals to develop skills & knowledge in project planning, budget management and business improvement.

Career outcomes -

- Business manager
- Store manager
- Branch manager
- Team leader
- Retail manager
- Production manager



## Advanced Diploma of Leadership and Management (BSB61015)

Take the next step to senior management with this advanced nationally accredited qualification.

Save time & money at university by gaining valuable credit with this qualification.

The Advanced Diploma of Leadership and Management will equip you with the essential skills needed to succeed in management both within Australia and internationally.

Career outcomes -

- Area manager
- Regional manager
- Department manager



## Certificate IV in Accounting (FNS40615)

Enrol in a practical, results driven course which is nationally accredited and meets the Tax Practitioners Board (TPB) education requirements for registered BAS (Business Activity Statements) agents. Ideal for those wishing to begin in an accounting role.

Career outcomes -

- Payroll clerk
- Bookkeeper
- General clerical assistant
- Accounts receivable clerk



## Diploma of Accounting (FNS50215)

Grow your Accounting skills and kick start your career!

Become trained in preparing and processing financial documents, using spreadsheet software and producing complex documents, preparing financial statements and managing budgets.

Career outcomes -

- Assistant accountant
- Senior bookkeeper





## Diploma of Marketing (BSB51215)

The Diploma of Marketing is perfect for anyone looking to accelerate their career in marketing. Whether you are currently a marketing professional or looking to move into the sector-this qualification equips you with the skills, tools and confidence to succeed in any marketing role.

Career outcomes-

- Marketing manager
- Marketing coordinator
- Marketing consultant

## Advanced Diploma of Marketing (BSB60515)

Take your career to the next level!

You will be trained by experienced industry experts in all aspects of marketing from identifying marketing opportunities and developing marketing objectives to formulating marketing strategies and tactics.

Career outcomes-

- Brand manager
- Marketing manager

## Diploma of Human Resources Management (BSB50615)

You will gain the essentials in managing any human resource function. You will develop your skills and knowledge in areas of workplace planning and change management in areas such as performance management processes, employee relations and policies and procedures.

Career outcomes-

- Human resources advisor
- Human resources manager
- Human resources and change manager
- Human resources consultant





## Certificate IV in Training and Assessment (TAE40110)

It's time to assess your career!

Upgrade your skills with this qualification and you will be able to work as a teacher, trainer and assessor.

Get in and get it done:

**Become qualified in 5 days.**

### Who is this course for?

The **Certificate IV in Training and Assessment** is suitable for people such as:

- Trainers who deliver and assess to groups or within the workplace
- People who wish to deliver e-learning
- Experts in any industry who wish to change careers to become a trainer and assessor
- Trainers who need to upgrade to the latest qualification





# Certificate IV in TESOL (10317NAT) & Diploma of TESOL (10318NAT)

The **Certificate IV in TESOL** is the basic qualification that is essential for becoming a qualified **ESL teacher**.

## Who is this course for?

The **Certificate IV in TESOL** is suitable for people such as:

- Those holding a tertiary qualification wishing to extend their qualifications and employment possibilities
- English speaking experienced **ESL teachers** seeking formal accreditation
- Non- native experienced **ESL teachers** seeking formal accreditation
- Australian citizens/residents wishing to be trained to gain employment overseas
- Mature aged persons looking for flexible work

## Why study at GCLC?

- GCLC is the Only college in the Gold Coast that teaches the qualification face - face in a working college.
- Complete your practical with our expert teachers and real students
- Dedicated expert teachers and professional guidance
- Assistance with jobs at the end of the course
- English support for international students

## Course Structure

The Certificate IV in TESOL is a 12 week course, 5 Days per week (Mon-Fri 9am-3pm),

The Diploma of TESOL is a 16 week course, 5 Days per week (Mon-Fri 9am-3pm)

