




# Ashton College

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## INTERNATIONAL COURSE GUIDE




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## Message from the CEO

Since 2009, Ashton College has provided high standards of education to more than 3000 students within an inclusive and supportive environment that provides them with a total learning experience.

Ashton College is committed to assisting students achieve their goals, whether they are aiming to learn English, pursue vocational education, employment or career progression. Ashton College values our students as individuals and offers an outstanding educational experience.

“You have made the right decision in choosing Ashton College for furthering your knowledge and professional competency. We warmly welcome you and wish you success in your endeavors.”

**KEVIN GUJRAL**

CEO, ASHTON COLLEGE



RTO 22234 | CRICOS: 03142F

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# Our Courses

| FOUNDATION SKILLS   | International | Domestic |
|---|---------------|----------|
| ELICOS - General English  | ✓             |          |
| ELICOS - English for Academic Purposes                          | ✓             |          |
| 22234VIC Course in Initial General Education For Adults         |               | ✓        |
| 22250VIC Certificate I in EAL (Access)                          |               | ✓        |
| 22252VIC Certificate II in EAL (Employment)                     |               | ✓        |
| AUTOMOTIVE  | International | Domestic |
| 22015VIC Certificate II in Automotive Studies (Pre-Vocational)  |               | ✓        |
| AUR31016 Certificate III in Automotive Sales                    |               | ✓        |
| AUR30616 Certificate III in Light Vehicle Mechanical Technology | ✓             | ✓        |
| AUR31516 Certificate III in Automotive Diesel Engine Technology | ✓             | ✓        |
| AUR40216 Certificate IV in Automotive Mechanical Diagnosis      | ✓             | ✓        |
| HOSPITALITY AND EVENTS  | International | Domestic |
| SIT30816 Certificate III in Commercial Cookery                  | ✓             | ✓        |
| SIT40516 Certificate IV in Commercial Cookery                   | ✓             | ✓        |
| SIT50416 Diploma of Hospitality Management                      | ✓             | ✓        |
| SIT60216 Advanced Diploma of Event Management                   | ✓             | ✓        |
| BUSINESS AND MANAGEMENT   | International | Domestic |
| FNS40215 Certificate IV in Bookkeeping                          |               | ✓        |
| BSB42015 Certificate IV in Leadership and Management            | ✓             | ✓        |
| BSB40215 Certificate IV in Business                             | ✓             | ✓        |
| BSB51915 Diploma of Leadership and Management                   | ✓             | ✓        |
| SHORT COURSES   | International | Domestic |
| Responsible Service of Alcohol (RSA)                            | ✓             | ✓        |
| Food Handling   | ✓             | ✓        |
| Food Safety Supervisor  | ✓             | ✓        |
| Real Estate Agent Representative Course                         | ✓             | ✓        |
| Retrofitting for Energy and Water Efficiency                    | ✓             | ✓        |
| PTE Academic Preparation Course                                 | ✓             |          |



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# Why Australia

Australia is the world's sixth-largest country by total area and has a population of approximately 24 million people, with most people living in the 6 major cities of Sydney, Melbourne, Brisbane, Perth, Adelaide and Darwin. The country is split into 6 states and 2 territories being: Victoria, New South Wales, Queensland, Northern Territory, Western Australia, South Australia, Tasmania and the capital Canberra.

Australia has many attractions for International students including a high quality education system, climate, great lifestyle, sports, beaches, strong industries, and to many, considered as the land of opportunity.

Australia's popularity as an education destination for International students is forecast to continue long term, fuelled by the economy's continued steady growth, high standards of living and lifestyle opportunities among numerous other factors. Australia's vocational education and training (VET) sector enables students to gain practical qualifications.

## Did You Know

- More than 85% of the population of Australia live within 50 km of the coast.
- Australia was the second country in the world to allow women to vote.
- In 1880, Melbourne was the richest city in the world.
- It is the most culturally diverse city, people from more than 200 countries call Melbourne home.
- Nearly half of the population was born overseas or have a parent who was born overseas.
- English is Australia's national language, however more than 230 languages and dialects are spoken.



## Living in Melbourne

### Melbourne – the most livable city!

Melbourne is known for its magnificent lifestyle and has once again won the award for the most liveable city in 2016, making it its sixth win for 6 consecutive years, as reported by the Economic Intelligence Unit's annual survey. It is a city of endless opportunities with high quality education, entertainment, tourism and sports. Every year Melbourne is the hub for many different types of events which include, The Melbourne Cup, Australian Open, Comedy Festival and Formula 1 among others. Melbourne comprises a multi-cultural community that enjoys entertainment, food and fashion which makes it an exciting and vibrant city to visit and live in.

Melbourne has a reputation as a destination of choice for students all over the world. Its renowned student services and high standards of education places Melbourne in a top notch position as one of the world's top five cities for students.



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# Our Values



## LEARN

We learn from the diversity that surrounds us



## INSPIRE

We inspire the lives we teach and engage with



## CHALLENGE

We challenge minds to be the catalyst of change



## FOSTER

We foster ideas of personal empowerment and social responsibility



## GROW

We grow as individuals who are confident, respectful, creative and innovative



## ATTAIN

We attain excellence in our knowledge sharing and industry-community engagement




















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### Footscray Campus (Main Campus)

Our Footscray campus is approximately a 5 minute walk from Footscray Train Station. We are located 3 metro stops from Melbourne CBD. There are many restaurants and public transport access within walking distance of the college. Students enjoy the ease and comfort of studying at Ashton College.

Address: 213 Nicholson Street, Footscray 3011 VIC Melbourne

Train lines: towards Werribee, Williamstown, Sunbury or Laverton.



### Northcote Campus (Automotive)

Address: 1/167 Beavers Rd, Northcote 3070 VIC Melbourne

Train: towards Epping Stop: Northcote Station

Tram: 112 from City



### Hallam Campus (Automotive)

Address: 10/87 Hallam South Road, Hallam 3803 VIC Melbourne

Train: towards Pakenham Stop: Hallam Station



### Footscray Hospitality Campus (Commercial Cookery)

Shop 16-18 Metro West Shopping Centre, Cnr Albert Street and Paisley Street, Footscray VIC

Train: towards Werribee, Williamstown, Sunbury, Laverton



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# Ashton English School

In 2012, Ashton English was formed to meet the English language proficiency needs for international students. Our ELICOS (English Language Intensive Course for Overseas Students) program offers skills for all levels from elementary to advanced. ELICOS includes General English and three levels of English for Academic Purposes. During the course, students may pursue a pathway to our Business and Automotive courses, and subsequent tertiary qualifications. We also prepare students for PTE-A, and we are recognised by Pearson as a PTE-A preparation centre.

At Ashton, we pride ourselves on focusing not only on speaking, listening, reading and writing skills, but grammar and vocabulary development as well. Students have access to support services, computer laboratories, excursions, and language activities to enhance their multicultural learning experience in Australia.

All Ashton English trainers have appropriate graduate and postgraduate qualifications and are equipped with a wealth of practical teaching experience.

## English Programs

### ELICOS - General English



**Duration:** 10 - 50 weeks

### ELICOS - English for Academic Purposes



**Duration:** 10 - 30 weeks

## Our ELICOS Levels

| English for Academic Purposes | Not Available |                  | Intermediate | Upper intermediate | Advanced |
|-------------------------------|---------------|------------------|--------------|--------------------|----------|
| General English               | Elementary    | Pre Intermediate | Intermediate | Upper Intermediate | Advanced |
| PTE                           | 10 - 20       | 20 - 29          | 29 - 36      | 36 - 50            | 50 +     |
| IELTS                         | 2.0 - 3.0     | 3.0 - 4.0        | 4.0 - 5.0    | 5.0 - 6.0          | 6.0 +    |



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# General English

CRICOS: 081502G

The General English course at Ashton College promises to assist students achieve either their career or educational goals. The course is carefully designed to address all the macro skills - reading, listening, writing and speaking, as well as grammar, vocabulary, pronunciation skills and intercultural communication. The training conducted at Ashton College is effective as it progresses in an engaging and effective manner.

## Course aim

The General English course aims to provide core English language skills. All students will develop the necessary skills to communicate effectively and confidently in a diverse range of topics encountered everyday.

## Entry requirements

Students must complete an entry level test before enrolling in the General English course, be 18 years and above who have satisfactorily completed year 11 or equivalent.

## What is this course about?

Students entering the five levels of the General English course at Ashton English will have many reasons

for studying English in an English speaking country which can include basic English for travel, gaining part time employment, creating a pathway towards studying in Australia at a tertiary level or to have an international experience while improving English language skills for personal reasons.

## Intakes

Every Monday

## How to apply?

Contact us for more information or apply through one of our partners agencies around the world (see the agencies list on our website).

## Fees

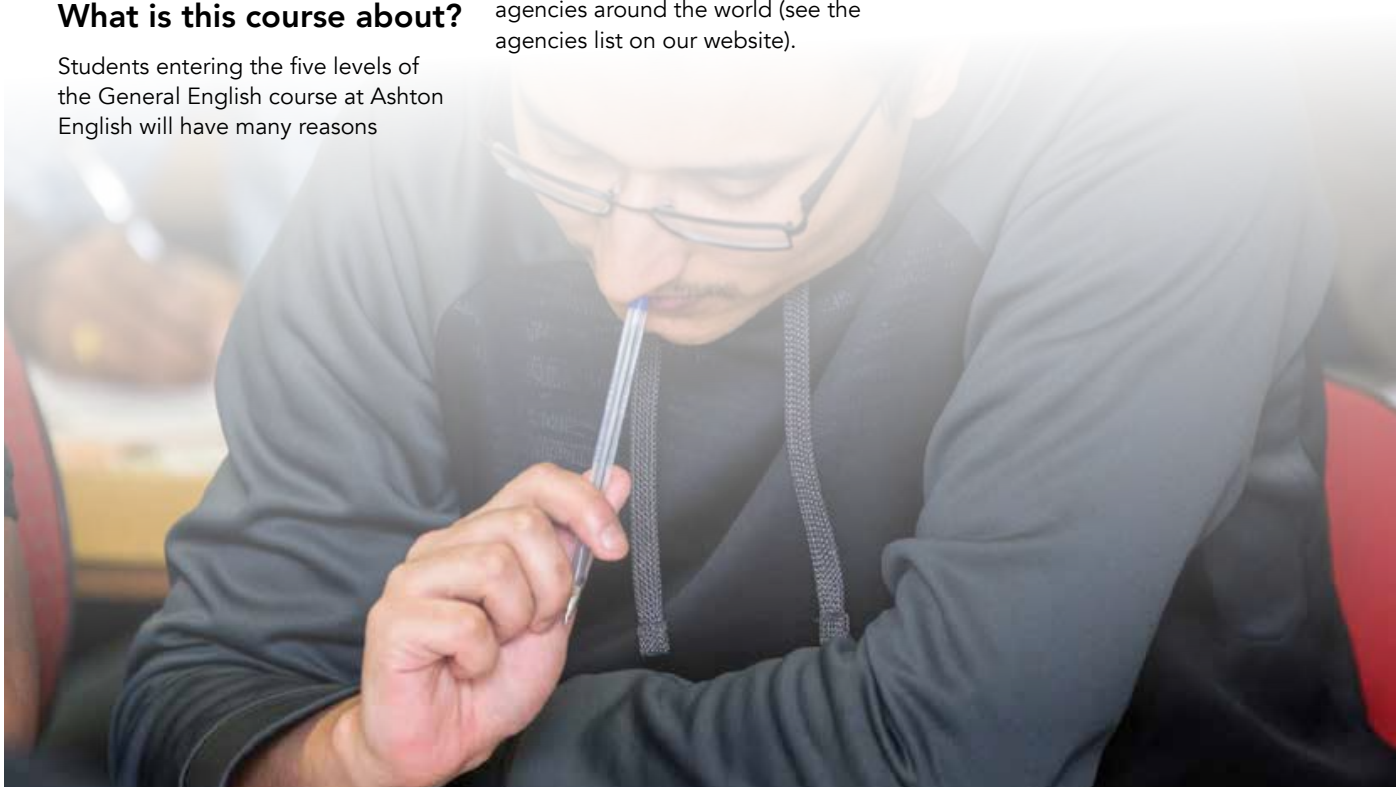
Information on fees for students can be found on Ashton College website.



**Duration:** 10 - 50 weeks



**Levels:** Elementary - Advanced



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# English for Academic Purposes

CRICOS: 081503F

The English for Academic Purposes course is designed specifically for International students who intend to study in Australia, in the VET or Higher Education sector. The course aims to prepare students with the necessary research skills to succeed in further education and to familiarise them with the expectations placed upon them as tertiary level students in Australia.

## Course aim

The course aims to orient students to the demands of studying in Australia, familiarizing them with: research, referencing and study methods, essay construction and writing types, academic listening and lecture note taking, discussion and tutorial participation skills, reading and critical thinking, completing projects and preparing and giving an oral presentation.

## Entry requirements

Students must complete an entry level test before enrolling in the English for Academic Purposes course, be 18 years and above who have satisfactorily completed year 11 or equivalent.

## Intakes

Every Monday

## How to apply?

Contact us for more information or apply through one of our partner agencies around the world (see the agencies list on our website).

## Fees

Information on fees for students can be found on Ashton College website.



**Duration:** 10 - 30 weeks



**Levels:** Intermediate-Advanced



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# Ashton Hotel School

Ashton College provides a state of the art Hospitality training program designed to be fun, educational and interactive to suit all types of learners. We use industry leading Didasko hospitality software as our learning platform which enables students to complete their studies at a pace that suits their individual learning needs.

Our trainers are industry experts with a passion for delivering quality training programs ensuring that students are job ready upon the completion of their course.

Ashton College is located in Footscray with a fully equipped commercial kitchen. The campus is located close to public transport and ample parking.

## Our Hospitality Courses

### Certificate III in Commercial Cookery



**Duration:** 52 weeks

### Certificate IV in Commercial Cookery



**Duration:** 78 weeks

### Diploma of Hospitality Management



**Duration:** 72 weeks

### Advanced Diploma of Event Management



**Duration:** 72 weeks







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# SIT30816 Certificate III in Commercial Cookery



This qualification reflects the role of commercial cooks who use a wide range of cookery skills. They use discretion and judgement and have a sound knowledge of kitchen operations. They work with some independence and under limited supervision and may provide operational advice and support to team members.

## Entry requirements

Students 18 years and above who have satisfactorily completed year 11 or its equivalent. Language proficiency: IELTS overall score of 5.5 or equivalent.

## Recognition of prior learning (RPL) / credit transfer

RPL is recognising and gaining credit towards a qualification by having your skills and knowledge assessed to see if you meet today's industry standards. Students who have successfully completed whole units of competency with another RTO can apply for a credit transfer (CT).

## Pathways/Further study

Students could progress to SIT40516 Certificate IV in Commercial Cookery.

## Assessment arrangements

Assessment will incorporate a range of written questions and practical demonstrations.

## Teaching modes

This course is via:

- Face to Face
- Apprenticeship training

## Fees

Information on fees for students can be found on Ashton College website.



**Duration:** 52 weeks



**Career opportunities:**  
Commercial Cook

## Units

The following 25 units must be successfully completed in order for you to receive the nationally recognised qualification.

| Unit Code  | Unit Name   |
|------------|---|
| BSBSUS201  | Participate in environmentally sustainable work practices |
| BSBWOR203  | Work effectively with others                              |
| SITHCCC001 | Use food preparation equipment                            |
| SITHCCC005 | Prepare dishes using basic methods of cookery             |
| SITHCCC006 | Produce appetisers and salads                             |
| SITHCCC007 | Prepare stocks, sauces and soups                          |
| SITHCCC008 | Prepare vegetable, fruit, egg and farinaceous dishes      |
| SITHCCC012 | Prepare poultry dishes                                    |
| SITHCCC013 | Prepare seafood dishes                                    |
| SITHCCC014 | Prepare meat dishes                                       |
| SITHCCC018 | Prepare food to meet special dietary requirements         |
| SITHCCC019 | Produce cakes, pastries and breads                        |
| SITHCCC020 | Work effectively as a cook                                |
| SITHKOP001 | Clean kitchen premises and equipment                      |
| SITHKOP002 | Plan and cost basic menus                                 |
| SITHPAT006 | Produce desserts  |
| SITXFSA001 | Use hygienic practices for food safety                    |
| SITXFSA002 | Participate in safe food handling practices               |
| SITXHRM001 | Coach others in job skills                                |
| SITXINV002 | Maintain the quality of perishable items                  |
| SITXWHS001 | Participate in safe work practices                        |
| SITHCCC003 | Prepare and present sandwiches                            |
| BSBITU306  | Design and produce business documents                     |
| SITXINV001 | Receive and store stock                                   |
| SITHIND002 | Source and use information on the hospitality industry    |



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# SIT40516 Certificate IV in Commercial Cookery



This qualification reflects the role of commercial cooks who have a supervisory or team leading role in the kitchen. They operate independently or with limited guidance from others and use discretion to solve non-routine problems.



**Duration:** 78 weeks



**Career opportunities:**  
Chef, Chef de Partie

## Entry requirements

Students 18 years and above who have satisfactorily completed year 11 or its equivalent. Language proficiency: IELTS overall score of 5.5 or equivalent.

## Recognition of prior learning (RPL) / credit transfer

RPL is recognising and gaining credit towards a qualification by having your skills and knowledge assessed to see if you meet today's industry standards. Students who have successfully completed whole units of competency with another RTO can apply for a credit transfer (CT).

## Pathways/Further study

Students could progress to SIT50416 Diploma of Hospitality Management.

## Assessment arrangements

Assessment will incorporate a range of written questions and practical demonstrations.

## Teaching modes

This course is via:

- Face to Face
- Apprenticeship training

## Fees

Information on fees for students can be found on Ashton College website.

## Units

The following 33 units must be successfully completed in order for you to receive the nationally recognised qualification.

| Unit Code  | Unit Name  |
|------------|--|
| SITHCCC001 | Use food preparation equipment                                   |
| SITHCCC005 | Prepare dishes using basic methods of cookery                    |
| SITHCCC006 | Prepare appetisers and salads                                    |
| SITHCCC007 | Prepare stocks, sauces and soups                                 |
| SITHCCC008 | Prepare vegetable, fruit, egg and farinaceous dishes             |
| SITHCCC012 | Prepare poultry dishes   |
| SITHCCC013 | Prepare seafood dishes   |
| SITHCCC014 | Prepare meat dishes  |
| SITHCCC018 | Prepare food to meet special dietary requirements                |
| SITHCCC019 | Produce cakes, pastries and breads                               |
| SITHCCC020 | Work effectively as a cook                                       |
| SITHKOP001 | Clean kitchen premises and equipment                             |
| SITHKOP002 | Plan and cost basic menus  |
| SITHPAT006 | Produce desserts   |
| SITXFSA001 | Use hygienic practices for food safety                           |
| SITXFSA002 | Participate in safe food handling practices                      |
| SITXHRM001 | Coach others in job skills                                       |
| SITXINV002 | Maintain the quality of perishable items                         |
| SITXWHS001 | Participate in safe work practices                               |
| SITHCCC003 | Prepare and present sandwiches                                   |
| SITXINV001 | Receive and store stock  |
| SITHIND002 | Source and use information on the hospitality industry           |
| BSBDIV501  | Manage diversity in the workplace                                |
| BSBSUS401  | Implement and monitor environmentally sustainable work practices |
| SITHKOP004 | Develop menus for special dietary requirements                   |
| SITHKOP005 | Coordinate cooking operations                                    |
| SITXCOM005 | Manage conflict  |
| SITXFIN003 | Manage finances within a budget                                  |
| SITXHRM003 | Lead and manage people   |
| SITXMGT001 | Monitor work operations  |
| SITXWHS003 | Implement and monitor work health and safety practices           |
| BSBHRM405  | Support the recruitment, selection and induction of staff        |
| BSBMGT401  | Show leadership in the workplace                                 |



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# SIT50416 Diploma of Hospitality Management



This qualification reflects the role of individuals who use sound knowledge of industry operations and a broad range of managerial skills to coordinate hospitality operations. They operate independently, have responsibility for others and make a range of operational business decisions.

## Entry requirements

Students 18 years and above who have satisfactorily completed year 11 or its equivalent. Language proficiency: IELTS overall score of 5.5 or equivalent.

## Recognition of prior learning (RPL) / credit transfer

RPL is recognising and gaining credit towards a qualification by having your skills and knowledge assessed to see if you meet today's industry standards. Students who have successfully completed whole units of competency with another RTO can apply for a credit transfer (CT).

## Pathways/Further study

Students could progress to SIT60316 Advanced Diploma of Hospitality Management or higher education qualifications in management.

## Assessment arrangements

Assessment will incorporate a range of written questions and practical demonstrations.

## Teaching modes

This course is via:

- Face to Face
- Apprenticeship training

## Fees

Information on fees for students can be found on Ashton College website.



**Duration:** 72 weeks



**Career opportunities:** Commercial Cook Chef de Cuisine, Kitchen Manager, Restaurant Manager, Sous Chef Restaurant Manager, Sous Chef

## Units

The following 28 units must be successfully completed in order for you to receive the nationally recognised qualification.

| Unit Code  | Unit Name  |
|------------|--|
| BSBDIV501  | Manage diversity in the workplace                      |
| BSBMGT517  | Manage operational plan                                |
| SITXCCS007 | Enhance customer service experiences                   |
| SITXCCS008 | Develop and manage quality customer service practices  |
| SITXCOM005 | Manage conflict  |
| SITXFIN003 | Manage finances within a budget                        |
| SITXFIN004 | Prepare and monitor budgets                            |
| SITXGLC001 | Research and comply with regulatory requirements       |
| SITXHRM002 | Roster staff   |
| SITXHRM003 | Lead and manage people                                 |
| SITXMGT001 | Monitor work operations                                |
| SITXMGT002 | Establish and conduct business relationships           |
| SITXWHS003 | Implement and monitor work health and safety practices |
| SITXFSA001 | Use hygienic practices for food safety                 |
| SITHCCC020 | Work effectively as a cook                             |
| SITHCCC003 | Prepare and present sandwiches                         |
| SITHCCC005 | Prepare dishes using basic methods of cookery          |
| SITHCCC006 | Prepare appetisers and salads                          |
| SITHCCC007 | Prepare stocks, sauces and soups                       |
| SITHCCC008 | Prepare vegetable, fruit, egg and farinaceous dishes   |
| SITHCCC012 | Prepare poultry dishes                                 |
| SITHCCC013 | Prepare seafood dishes                                 |
| SITHCCC014 | Prepare meat dishes                                    |
| SITHCCC018 | Prepare food to meet special dietary requirements      |
| SITHCCC019 | Produce cakes, pastries and breads                     |
| SITHKOP004 | Develop menus for special dietary requirements         |
| SITHKOP005 | Coordinate cooking operations                          |
| SITHIND002 | Source and use information on the hospitality industry |



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# SIT60216 Advanced Diploma of Event Management



This qualification reflects the role of individuals operating at a senior level who use substantial knowledge of event management processes and a wide range of specialised managerial skills to conceive, plan and stage events. They operate with significant autonomy and are responsible for making a range of strategic business and event management decisions.

## Entry requirements

It is strongly recommended that those entering this qualification possess a Diploma qualification or vocational experience at a coordination or management level in events, or in fields such as business, creative industries, hospitality, sport, tourism or travel. However this is not mandatory. Language proficiency: IELTS overall score of 5.5 or equivalent.

## Recognition of prior learning (RPL) / credit transfer

RPL is recognising and gaining credit towards a qualification by having your skills and knowledge assessed to see if you meet today's industry standards. Students who have successfully completed whole units of competency with another RTO can apply for a credit transfer (CT).

## Pathways/Further study

Students could further their vocational or higher education through advanced diploma or degree programs in business management, creative industries, events, hospitality, sport, tourism or travel.

## Assessment arrangements

Assessment will incorporate a range of written questions, case studies, reports and projects.

## Teaching modes

This course is delivered via:

- Face to Face

## Fees

Information on fees for students can be found on Ashton College website.



**Duration:** 72 weeks



**Career opportunities:** Conference Manager, Event Manager, Exhibitions Manager, Project Manager

## Units

The following 24 units must be successfully completed in order for you to receive the nationally recognised qualification.

| Unit Code  | Unit Name  |
|------------|--|
| SITXWHS004 | Establish and maintain a work health and safety system     |
| SITXGLC001 | Research and comply with regulatory requirements           |
| BSBRK501   | Manage risk  |
| BSBADM502  | Manage meetings  |
| BSBMGT608  | Manage innovation and continuous improvement               |
| SITHFAB002 | Provide responsible service of alcohol                     |
| SITXFSA001 | Use hygienic practices for food safety                     |
| BSBSUS501  | Develop workplace policy and procedures for sustainability |
| SITXCCS008 | Develop and manage quality customer service practices      |
| SITEEVT008 | Manage event staging components                            |
| SITEEVT011 | Research event trends and practice                         |
| SITEEVT012 | Develop event concepts                                     |
| SITEEVT013 | Determine event feasibility                                |
| SITEEVT014 | Develop and implement event management plans               |
| SITXFIN004 | Prepare and monitor budgets                                |
| BSBFIM601  | Manage finances  |
| SITXHRM003 | Lead and manage people                                     |
| SITXMGT002 | Establish and conduct business relationships               |
| SITXMPR007 | Develop and implement marketing strategies                 |
| BSBMKG607  | Manage market research                                     |
| SITXHRM004 | Recruit, select and induct staff                           |
| BSBWRT401  | Write complex documents                                    |
| SITXMPR008 | Prepare and present proposals                              |
| BSBMGT617  | Develop and implement a business plan                      |



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# Ashton Automotive School

"Ashton College has been a specialist automotive training organisation since 2009. We offer students several nationally recognised qualifications to enhance their career options.

Upon completion our students will have the skills and knowledge to work in an industry that is in demand. Ashton has an extensive network of contacts within the automotive industry to keep our students up to date with latest trends.

All of our automotive campuses are setup to simulate mechanical workshops and are fully equipped with tools, equipment, cars to work on and are conveniently located near public transport.

Our students receive practical, hands on experience in servicing and repairing motor vehicles and mechanical parts such as clutches, brakes, engines and suspensions.

Our students are guided by trainers that not only have extensive motor vehicle industry experience but a passion for training and ensuring students are supported in achieving their goals."

## Our Automotive Courses

### Certificate III in Automotive Diesel Engine Technology



**Duration:** 72 weeks

### Certificate III in Light Vehicle Mechanical Technology



**Duration:** 82 weeks

### Certificate IV in Automotive Mechanical Diagnosis



**Duration:** 30 weeks



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# AUR31516 Certificate III in Automotive Diesel Engine Technology



The Certificate III in Automotive Diesel Engine Technology focuses on the skills and knowledge needed to perform a variety of tasks on a range of diesel engines and related systems within the automotive diesel engine sector. The course teaches you to dismantle and reassemble diesel engines and fuel systems as well as diagnose faults using specialised testing equipment.

## Entry requirements

Students 18 years and above who have satisfactorily completed year 11 or its equivalent. Language proficiency: IELTS overall score of 5.5 or equivalent.

## Recognition of prior learning (RPL) / credit transfer

RPL is recognising and gaining credit towards a qualification by having your skills and knowledge assessed to see if you meet today's industry standards. Students who have successfully completed whole units of competency with another RTO can apply for a credit transfer (CT).

## Pathways/Further study

Further pathways include AUR40216 Certificate IV in Automotive Mechanical Diagnosis, or other relevant qualifications.

## Assessment arrangements

Assessment will incorporate a range of written questions and practical demonstrations.

## Teaching modes

This course is delivered via:

- Face to Face
- Apprenticeship training

## Fees

Information on fees for students can be found on Ashton College website.



**Duration:** 72 weeks



**Career opportunities:**  
Diesel Engine Technician

## Units

The following 28 units must be successfully completed in order for you to receive the nationally recognised qualification.

| Unit Code | Unit Name  |
|-----------|--|
| AURAEA002 | Follow environmental and sustainability best practice in an automotive workplace |
| AURASA002 | Follow safe working practices in an automotive workplace                         |
| AURETR012 | Test and repair basic electrical circuits  |
| AURETR025 | Test, charge and replace batteries and jump-start vehicles                       |
| AURHTE002 | Diagnose and repair heavy vehicle compression ignition engines                   |
| AURTTA004 | Carry out servicing operations   |
| AURTTA018 | Carry out diagnostic procedures  |
| AURTTE004 | Inspect and service engines  |
| AURHTF002 | Diagnose and repair heavy vehicle diesel fuel injection systems                  |
| AURTTK001 | Use and maintain measuring equipment in an automotive workplace                  |
| AURTTK002 | Use and maintain tools and equipment in an automotive workplace                  |
| AURTTM004 | Assemble engine blocks and sub-assemblies  |
| AURTTM008 | Dismantle and evaluate engine blocks and sub-assemblies                          |
| AURTTM011 | Recondition engine cylinder heads  |
| AURAF003  | Communicate effectively in an automotive workplace                               |
| AURAMA001 | Work effectively with others in an automotive workplace                          |
| AURETR024 | Diagnose and repair compression ignition engine management systems               |
| AURETR028 | Diagnose and repair instruments and warning systems                              |
| AURETR029 | Diagnose and repair charging systems   |
| AURETR030 | Diagnose and repair starting systems   |
| AURETR032 | Diagnose and repair automotive electrical systems                                |
| AURHTX004 | Diagnose and repair heavy vehicle clutch systems                                 |
| AURHTZ001 | Diagnose and repair heavy vehicle emission control systems                       |
| AURTTA005 | Select and use bearings, seals, gaskets, sealants and adhesives                  |
| AURTTF002 | Inspect and service diesel fuel injection systems                                |
| AURTTF005 | Diagnose and repair engine forced-induction systems                              |
| AURSCA001 | Select and supply automotive parts and products                                  |
| AURACA001 | Respond to customer needs and enquiries in an automotive workplace               |



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# AUR30616 Certificate III in Light Vehicle Mechanical Technology



The Certificate III in Light Vehicle Mechanical Technology is aimed to develop skills on safe work practices, test and service batteries and carry out repairs. Additionally, the course prepares you to gain practical and theoretical knowledge on suspension, steering, engine management systems, transmission and braking systems which will give you the self-confidence to work on a comprehensive range of light vehicle systems.

## Entry requirements

Students 18 years and above who have satisfactorily completed year 12 or its equivalent or, Students who have completed AUR20705 Certificate II in Automotive Mechanical Technology or other relevant AUR05/AUR12 qualifications.

## Recognition of prior learning (RPL) / credit transfer

RPL is recognising and gaining credit towards a qualification by having your skills and knowledge assessed to see if you meet today's industry standards. Students who have successfully completed whole units of competency with another RTO can apply for a credit transfer (CT).

## Pathways/Further study

Further training pathways from this qualification include AUR40216 Certificate IV in Automotive Mechanical Diagnosis, AUR40816 Certificate IV in Automotive Mechanical Overhauling or other relevant qualifications.

## Assessment arrangements

Assessment will incorporate a range of written questions and practical demonstrations.

## Teaching modes

This course is delivered via:

- Face to Face

## Fees

Information on fees for students can be found on Ashton College website.



**Duration:** 82 weeks



**Career opportunities:** Light Vehicle Mechanical Technician

## Units

The following 36 units must be successfully completed in order for you to receive the nationally recognised qualification.

| Unit Code | Unit Name  |
|-----------|--|
| AURAEA002 | Follow environmental and sustainability best practice in an automotive workplace |
| AURASA002 | Follow safe working practices in an automotive workplace                         |
| AURETR012 | Test and repair basic electrical circuits  |
| AURETR023 | Diagnose and repair spark ignition engine management systems                     |
| AURETR025 | Test, charge and replace batteries and jump start vehicles                       |
| AURETR029 | Diagnose and repair charging systems   |
| AURETR030 | Diagnose and repair starting systems   |
| AURETR031 | Diagnose and repair ignition systems   |
| AURLTZ001 | Diagnose and repair light vehicle emission control systems                       |
| AURLTB003 | Diagnose and repair light vehicle hydraulic braking systems                      |
| AURLTD004 | Diagnose and repair light vehicle steering systems                               |
| AURLTD005 | Diagnose and repair light vehicle suspension systems                             |
| AURLTE002 | Diagnose and repair light vehicle engines  |
| AURTTA004 | Carry out servicing operations   |
| AURTTA018 | Carry out diagnostic procedures  |
| AURTTB001 | Inspect and service braking systems  |
| AURTTC003 | Diagnose and repair cooling systems  |
| AURTTE004 | Inspect and service engines  |
| AURTTF001 | Inspect and service petrol fuel systems  |
| AURTTK002 | Use and maintain tools and equipment in an automotive workplace                  |
| AURETR024 | Diagnose and repair compression ignition engine management systems               |
| AURACA001 | Respond to customer needs and enquiries in an automotive workplace               |
| AURETR032 | Diagnose and repair automotive electrical systems                                |
| AURLTQ001 | Diagnose and repair light vehicle final drive assemblies                         |
| AURLTQ002 | Diagnose and repair light vehicle final drive shafts                             |
| AURLTX001 | Diagnose and repair light vehicle manual transmissions                           |
| AURLTX002 | Diagnose and repair light vehicle automatic transmissions                        |
| AURTTA017 | Carry out vehicle safety inspections   |
| AURLTX003 | Diagnose and repair light vehicle clutch systems                                 |
| AURTTB005 | Assemble and fit braking systems and components                                  |
| AURTTK001 | Use and maintain measuring equipment in an automotive workplace                  |
| AURTTJ001 | Balance wheels and tyres   |
| AURTTF005 | Diagnose and repair engine forced induction systems                              |
| AURSCA001 | Select and supply automotive parts and products                                  |
| AURAF003  | Communicate effectively in an automotive workplace                               |
| AURSBA002 | Identify and match uncommon automotive parts                                     |



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# AUR40216 Certificate IV in Automotive Mechanical Diagnosis



The Certificate IV in Automotive Mechanical Diagnosis prepares you to diagnose complex faults in light vehicle petrol engines, electronic spark ignition engine management systems and braking systems. This course will help those looking to advance their technical and diagnostic skills.

## Entry requirements

Students 18 years and above who have satisfactorily completed year 11 or its equivalent. Language proficiency: IELTS overall score of 5.5 or equivalent.

## Recognition of prior learning (RPL) / credit transfer

RPL is recognising and gaining credit towards a qualification by having your skills and knowledge assessed to see if you meet today's industry standards. Students who have successfully completed whole units of competency with another RTO can apply for a credit transfer (CT).

## Pathways/Further study

Further training pathways from this qualification include Diploma of Automotive qualifications.

## Assessment arrangements

Assessment will incorporate a range of written questions and practical demonstrations.

## Teaching modes

This course is delivered via:

- Face to Face

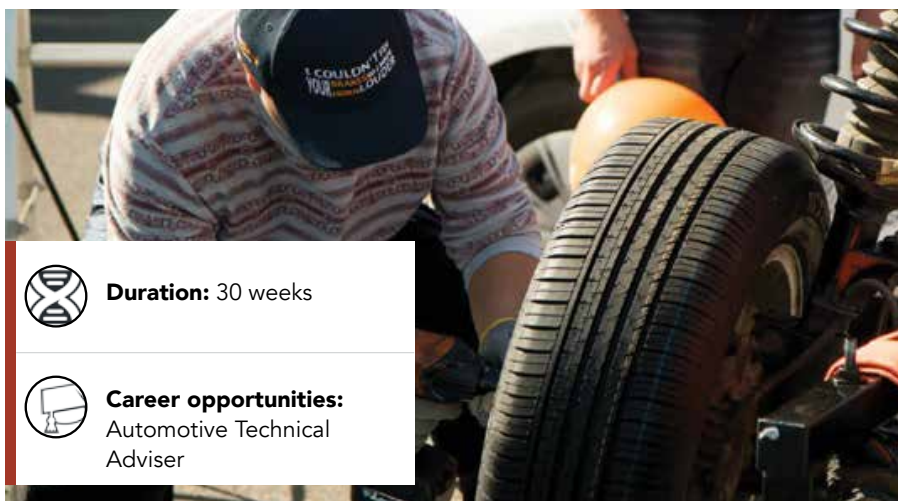
## Fees

Information on fees for students can be found on Ashton College website.

## Units

The following 10 units must be successfully completed in order for you to receive the nationally recognised qualification.

| Unit Code | Unit Name   |
|-----------|---|
| AURTTA021 | Diagnose complex system faults  |
| AURETR037 | Diagnose complex faults in light vehicle safety systems                               |
| AURLTD009 | Diagnose complex faults in light vehicle steering and suspension systems              |
| AURTTR001 | Diagnose complex faults in engine management systems                                  |
| AURLTB004 | Diagnose complex faults in light vehicle braking system                               |
| AURLTX004 | Diagnose complex faults in light vehicle automatic transmission and driveline systems |
| AURLTE004 | Diagnose complex faults in light vehicle petrol engines                               |
| AURLTE005 | Diagnose complex faults in light vehicle diesel engines                               |
| BSBLDR403 | Lead team effectiveness   |
| BSBLDR402 | Lead effective workplace relationships  |



**Duration:** 30 weeks



**Career opportunities:**  
Automotive Technical Adviser



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# Ashton Business School

Ashton College offers business, management and leadership courses which will prepare our students for work in a variety of industries. You will be able to plan operations, manage people and their performance, facilitate continuous improvement and exceptional customer service. Students will develop an understanding of emotional intelligence and better manage their work priorities and professional development. Our trainers have many years' of experience in leadership and management roles.

Our Business courses cover the complexities of relations with government departments and regulators that influence our organisations.

This is only the beginning of the journey as the world of business is dynamic and constantly changing.

## Our Business Courses

### Certificate IV in Business



**Duration:** 26 weeks

### Certificate IV in Leadership and Management



**Duration:** 26 weeks

### Diploma of Leadership and Management



**Duration:** 52 weeks



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
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# BSB40215 Certificate IV in Business



The Certificate IV in Business will prepare you to be proficient in organising meetings and projects, maintaining and creating financial records, coordinating business resources and maintaining business technology to name a few. This all round qualification will give a terrific head start for those just starting off in the workplace and to cement the gap in knowledge for those who have had years of working experience.

## Entry requirements

Students 18 years and above who have satisfactorily completed year 11 or its equivalent. Language proficiency: IELTS overall score of 5.5 or equivalent.

## Recognition of prior learning (RPL) / credit transfer

RPL is recognising and gaining credit towards a qualification by having your skills and knowledge assessed to see if you meet today's industry standards. Students who have successfully completed whole units of competency with another RTO can apply for a credit transfer (CT).

## Pathways/Further study

A range of Diploma level qualifications within the BSB Business Services Training Package, or other Training Packages.

## Assessment arrangements

Assessment will incorporate a range of written questions, case studies, reports and projects.

## Teaching modes

This course is delivered via:

- Face to Face

## Fees

Information on fees for students can be found on Ashton College website.



**Duration:** 26 weeks



**Career opportunities:**  
Manager, Supervisor,  
Coordinator

## Units

Clients are required to complete a total of 10 units to successfully complete this course.

| Unit Code | Unit Name  |
|-----------|--|
| BSBWHS401 | Implement and monitor WHS policies, procedures and programs to meet legislative requirements |
| BSBREL401 | Establish networks   |
| BSBINN301 | Promote innovation in a team environment   |
| BSBLED401 | Develop teams and Individuals  |
| BSBMGT502 | Manage people performance  |
| BSBMKG413 | Promote products and services  |
| BSBSMB403 | Market the small business  |
| BSBSMB401 | Establish legal and risk management requirements of small business                           |
| BSBSMB406 | Manage small business finances   |
| BSBFIA402 | Report on financial activity   |



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# BSB42015 Certificate IV in Leadership and Management



The Certificate IV in Leadership and Management prepares you for a supervisory role in a range of sectors. You will learn about managing projects and teams, liaising with customers, establishing effective business strategies and analysing and presenting market research which is vital for business in a competitive environment. At the completion of the course, you will be continually sought after for your role in guiding and developing team members.

## Entry requirements

Students 18 years and above who have satisfactorily completed year 11 or its equivalent. Language proficiency: IELTS overall score of 5.5 or equivalent

## Recognition of prior learning (RPL) / credit transfer

RPL is recognising and gaining credit towards a qualification by having your skills and knowledge assessed to see if you meet today's industry standards. Students who have successfully completed whole units of competency with another RTO can apply for a credit transfer (CT).

## Pathways/Further study

A range of Diploma level qualifications within the BSB Business Services Training Package, or other Training Packages.

## Assessment arrangements

Assessment will incorporate a range of written questions, case studies, reports and projects.

## Teaching modes

This course is delivered via

- Face to Face

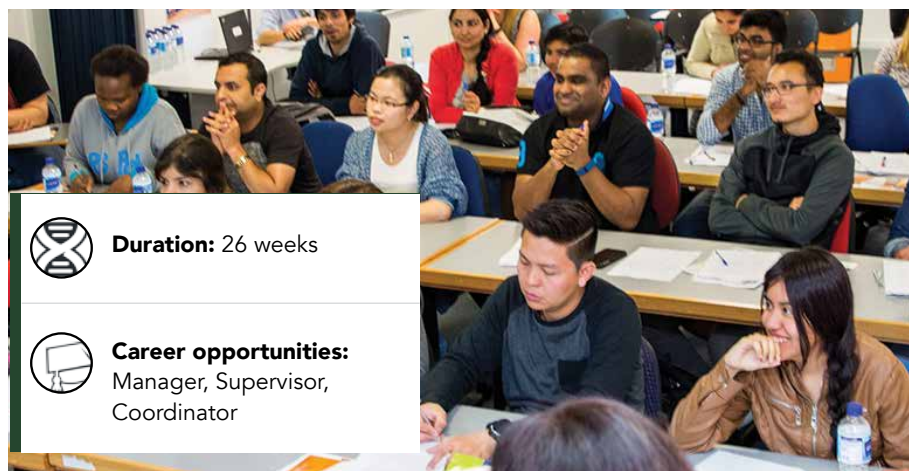
## Fees

Information on fees for students can be found on Ashton College website.

## Units

Clients are required to complete a total of 12 units to successfully complete this course.

| Unit Code | Unit Name  |
|-----------|--|
| BSBLDR401 | Communicate effectively as a workplace leader  |
| BSBLDR402 | Lead effective workplace relationships   |
| BSBLDR403 | Lead team effectiveness  |
| BSBMGT402 | Implement operational plan   |
| BSBWHS401 | Implement and monitor WHS policies, procedures and programs to meet legislative requirements |
| BSBINN301 | Promote innovation in a team environment   |
| BSBLDR404 | Lead a diverse workforce   |
| BSBMGT403 | Implement continuous improvement   |
| BSBWOR404 | Develop work priorities  |
| BSBCUS401 | Coordinate implementation of customer service strategies                                     |
| BSBMGT401 | Show leadership in the workplace   |
| BSBLED401 | Develop teams and Individuals  |



**Duration:** 26 weeks



**Career opportunities:**  
Manager, Supervisor,  
Coordinator



RTO 22234 | CRICOS: 03142F

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+39 02-94751194

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# BSB51915 Diploma of Leadership and Management



The Diploma of Leadership and Management prepares you to understand practical and theoretical concepts of management. The course is designed to provide a fresh approach to gaining management skills vital to a dynamic organisation. At the completion of this course, you will be able to add value to your workplace by engaging better with your team as well as customers and reviewing current management practices to achieve management success.

## Entry requirements

Clients 18 years and above who have successfully completed BSB40215 Certificate IV in Business, BSB42015 Certificate IV in Leadership and Management or other relevant qualification/s. Language Proficiency: IELTS overall score of 5.5 or equivalent.

## Recognition of prior learning (RPL) / credit transfer

RPL is recognising and gaining credit towards a qualification by having your skills and knowledge assessed to see if you meet today's industry standards. Students who have successfully completed whole units of competency with another RTO can apply for a credit transfer (CT).

## Pathways/Further study

Clients who successfully complete this course may progress onto the BSB61015 Advanced Diploma of Leadership and Management or other Advanced Diploma qualifications.

## Assessment arrangements

Assessment will incorporate a range of written questions, case studies, reports and projects.

## Teaching modes

This course is delivered via:

- Face to Face

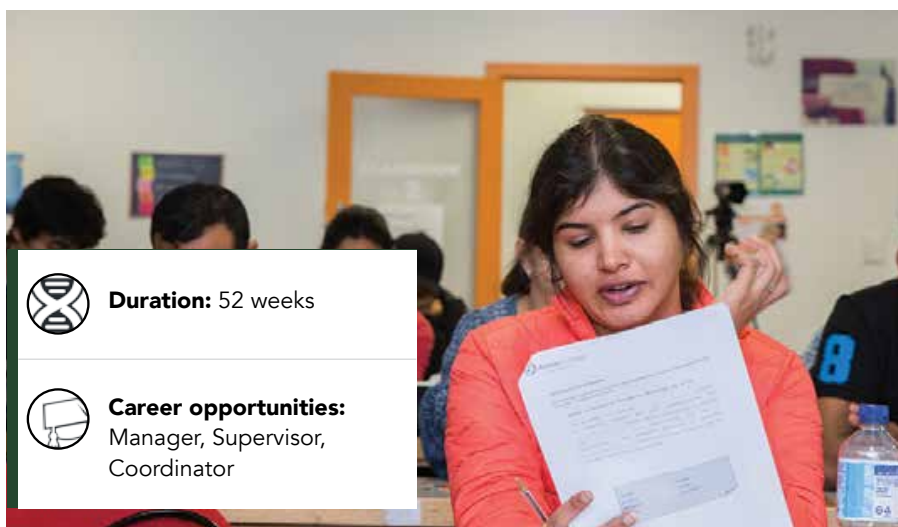
## Fees

Information on fees for students can be found on Ashton College website.

## Units

Clients are required to complete a total of 12 units to successfully complete this course.

| Unit Code | Unit Name  |
|-----------|--|
| BSBLDR501 | Develop and use emotional intelligence                       |
| BSBMGT517 | Manage operational plan                                      |
| BSBLDR502 | Lead and manage effective workplace relationships            |
| BSBWOR502 | Lead and manage team effectiveness                           |
| BSBWHS501 | Ensure a safe workplace                                      |
| BSBLED501 | Develop a workplace learning environment                     |
| BSBPMG522 | Undertake project work                                       |
| BSBMGT516 | Facilitate continuous improvement                            |
| BSBWOR501 | Manage personal work priorities and professional development |
| BSBHRM405 | Support the recruitment, selection and induction of staff    |
| BSBCUS501 | Manage quality customer service                              |
| BSBMGT502 | Manage people performance                                    |







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
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# Living Cost in Australia

Here are some of the costs associated with living in Australia. According to the Department of Immigration and Border Protection, you will need a minimum of \$19,830 (excluding tuition fee) to cover health services, accommodation, food, transport, books, clothing, entertainment and other expenses.

## Examples:

- Share accommodation: \$120 - \$250 per week
- Homestay: \$150 - \$290 per week
- Rental: \$100 - \$400 per week
- Public Transport: \$10 - \$50 per week
- Gas, Electricity: \$60 - \$100 per week

\* All costs are in Australian dollars and are for reference purposes only and are subject to change without prior notice.



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
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# Useful Links

## Australia

- [www.australia.com](http://www.australia.com)
- [www.visitvictoria.com](http://www.visitvictoria.com)
- [www.thatsmelbourne.com.au](http://www.thatsmelbourne.com.au)
- [www.studyinaustralia.gov.au](http://www.studyinaustralia.gov.au)
- [www.studymelbourne.vic.gov.au](http://www.studymelbourne.vic.gov.au)

## Transport

- [www.ptv.vic.gov.au](http://www.ptv.vic.gov.au)

## Accommodation

- [www.realestate.com.au](http://www.realestate.com.au)
- [www.gumtree.com.au](http://www.gumtree.com.au)
- [www.flatmatefinders.com.au](http://www.flatmatefinders.com.au)

## News

- [www.theage.com.au](http://www.theage.com.au)
- [www.heraldsun.com.au](http://www.heraldsun.com.au)

## Immigration

- [www.border.gov.au](http://www.border.gov.au)

## PTE

- [www.pearsonpte.com](http://www.pearsonpte.com)

## Jobs

- [www.seek.com.au](http://www.seek.com.au)
- [www.careerone.com.au](http://www.careerone.com.au)

## Education & Support Services

- Language, literacy and numeracy (LLN) programs
- Access for learners with disabilities
- Learning resource centre
- Academic support
- Welfare support
- Flexible scheduling and delivery of training and assessment







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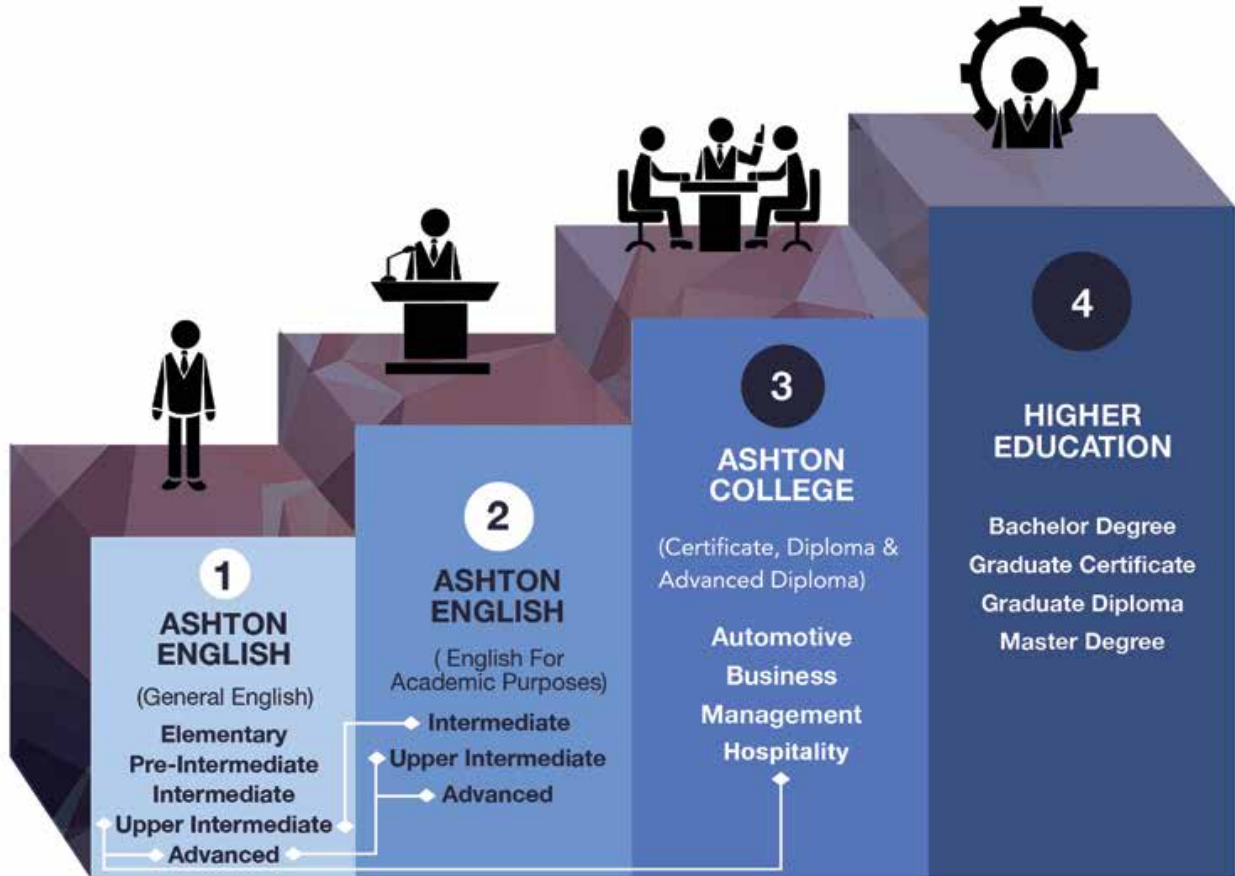
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# Pathways to Further Study



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# How to Apply?

## 1. Decide what course you want to study at Ashton College

For more information go to our website <http://international.ashtoncollege.edu.au/>

## 2. Check entry requirements for your chosen course

Prepare supportive documents in English

## 3. Apply for the course

You can apply for a course directly to us or through one of our chosen education agents. (See the list on [www.ashtoncollege.edu.au](http://www.ashtoncollege.edu.au))

## 4. If you are successful Ashton College will send you a Letter of Offer

## 5. Sign the Letter of Acceptance

## 6. Making the payment

### Bank Transfer

Bank Name: WESTPAC  
Account Name: Ashton College  
BSB: 033 - 005  
Account Number: 363127

**Swift Code for International Payment:** WPACAU2S

Or

Credit card payment, we accept VISA and MASTERCARD

*\*Transaction fees may apply*

## 7. Receive a Confirmation of Enrolment (COE)

## 8. Apply for your visa

## 9. For more information about our policies, please visit our website [www.ashtoncollege.edu.au](http://www.ashtoncollege.edu.au)

## 10. Plan your arrival



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# Ashton College

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