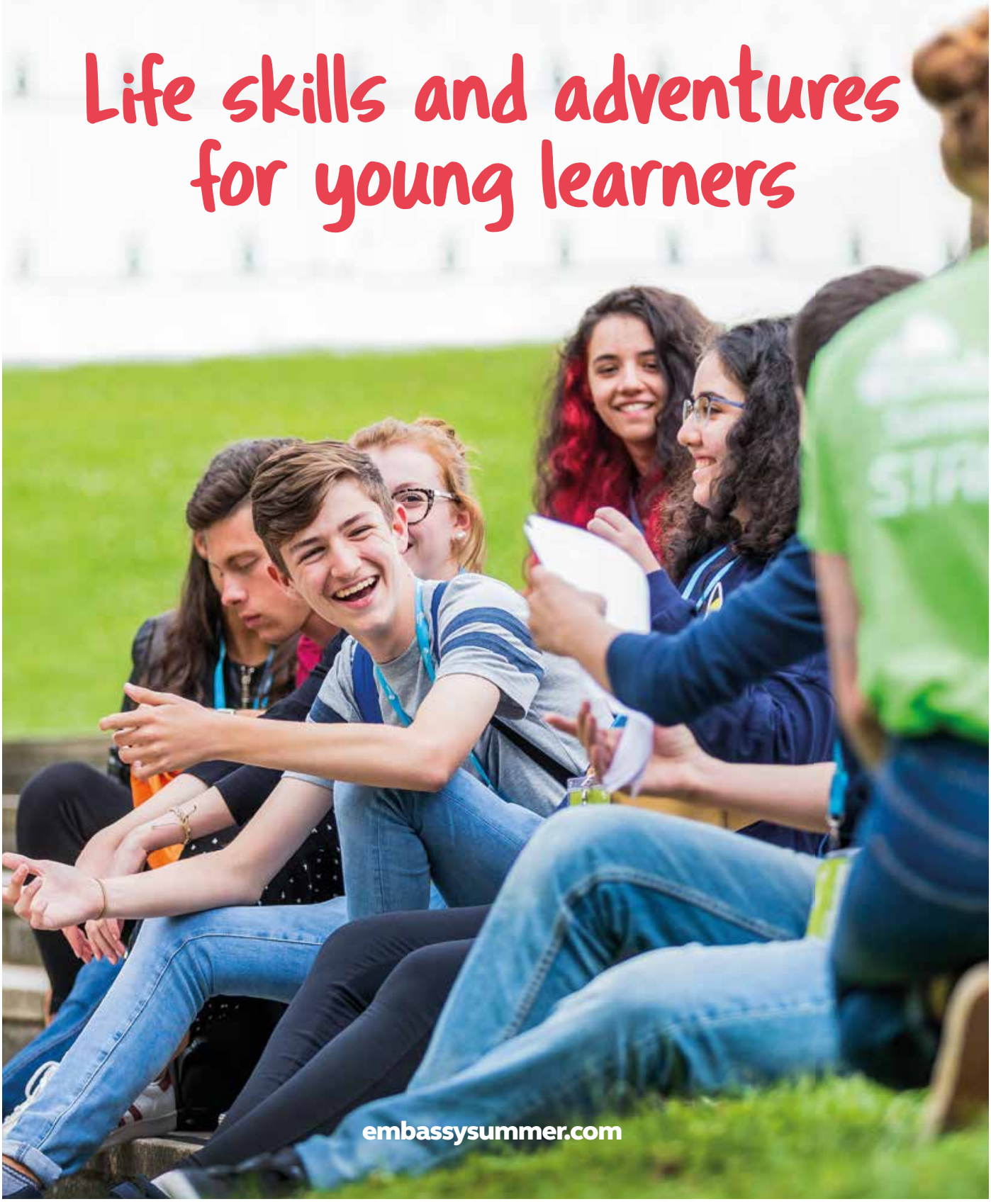
Embassy Summer

Life skills and adventures for young learners



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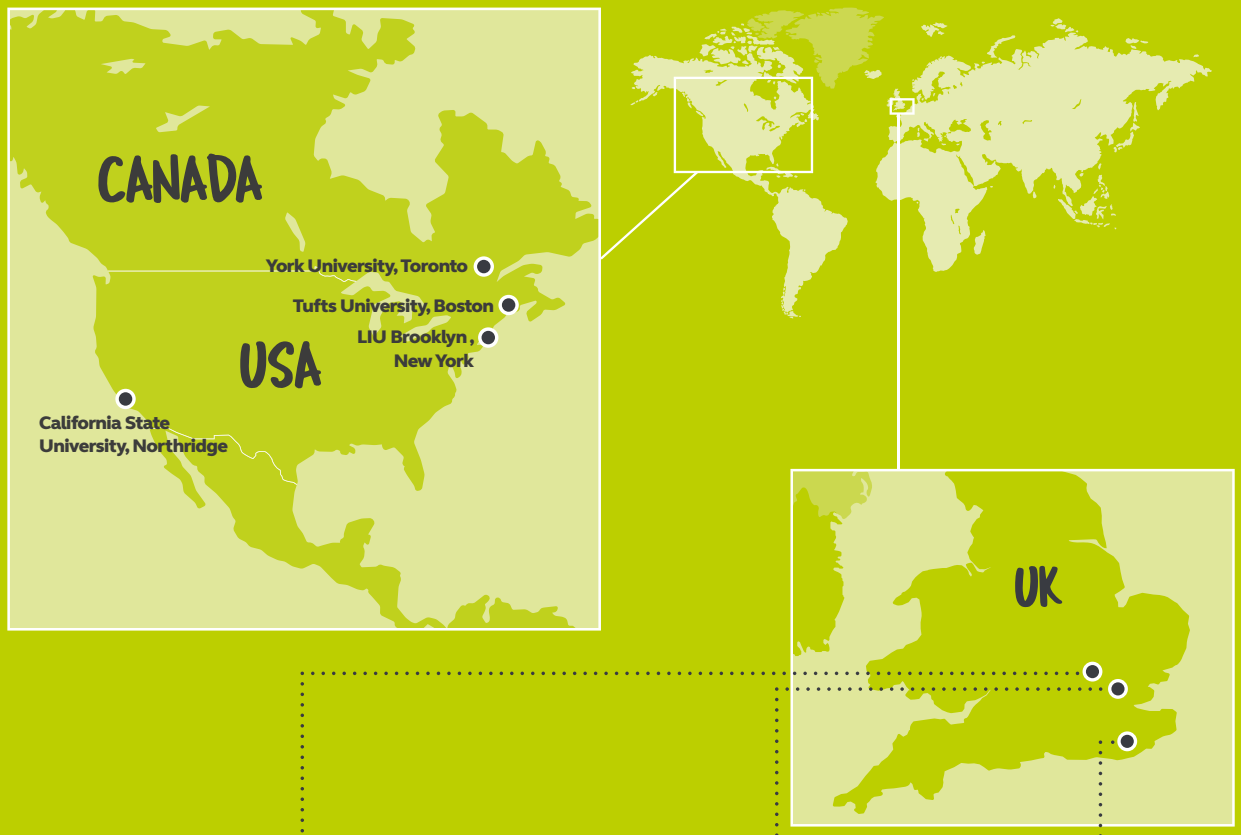
Embassy Summer locations



CENTRAL ENGLAND CENTRES
Cambridge: Bellerbys College
Oxford: Oxford Brookes University

LONDON CENTRES
Docklands: University of East London
London Mile End: Queen Mary University of London
South Bank: South Bank University
UCL: University College London

OUTER LONDON CENTRES
Gatton Park: Royal Alexandra & Albert School
Kingswood Hall: Royal Holloway University of London

SOUTH ENGLAND CENTRES
Brighton: University of Sussex
Canterbury: University of Kent
Hastings: Embassy English Study Centre
Portsmouth: University of Portsmouth

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The Embassy Summer experience

At our centres across the UK and North America we deliver rewarding summer language programmes for young learners, providing a truly life-changing experience.

Why choose Embassy Summer?

1. Experienced at delivering outstanding programmes with a **98% student satisfaction** rate in 2017
2. Choose from **16 locations** in quality universities and schools across the UK and North America.
3. **Award-winning summer programmes** recognised with the ST Star award for junior courses in 2015.
4. A truly global nationality mix with **students from over 80 countries** across our centres
5. A programme focused on more than just learning English with the development of **six key Life Skills** – find out more on page 6.
6. An innovative and engaging experience enriched with the **NEW Embassy Summer app**

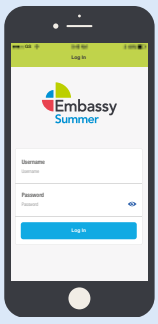
As well as improving their language skills, students will meet new friends from all over the world and take part in a wide range of activities and cultural excursions that will help them to develop important life skills.

The NEW Embassy Summer app!

Our new app makes the Embassy Summer experience even more exciting!

Many of our activities and excursions are integrated into the app through quizzes, challenges and competitions, enhancing our social programme for the next generation. After completing activities, students can download their Life Skills certificates direct from the app to their phones.

Students can also use the app to communicate with teachers and staff, to ask questions and give instant feedback in a chat forum. It's also a great source of essential information about the centre and the course.



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The Embassy **Summer team**

The Embassy Summer team consists of a large, experienced network across the UK and North America. The head office team work year-round to ensure the Embassy Summer experience improves each year and our centres are staffed by hard-working professionals – many of them return year after year!

Meet some of our operations team...

"We pride ourselves on delivering outstanding summer adventures for young people that will build their confidence and open their eyes to different cultures."

Ben Reynolds,
Summer Global Director

"With a 98% student satisfaction rate in 2017 we are confident that our strong academic focus in combination with our Life Skills concept is a winning programme."

John McQuaid,
US Summer Director
East Coast North America

"All our activities and excursions have been selected to provide a fun environment for our students to develop language and life skills whilst ensuring their wellbeing and safety."

Ryan Edwards,
Programme Manager

"To make sure both students and agents have the best possible experience, my team and I are here to support from the booking stage until students are back home again."

Sophie Hunt,
Admissions Manager

Student care **and welfare**

We place the highest priority on the welfare and safety of our students and provide a high standard of care and supervision.

Our Training and Quality Manager is responsible for training staff across all our centres to ensure they operate at the highest standard. Each of our centres has an average staff ratio of 1:10 and one nominated person responsible for welfare.

To make sure individual students are happy and well-cared for we provide guardians to ensure that they are having a great and safe experience in our centres. Centres with younger students have House Parents staying in the accommodation residences to provide a nurturing and homely environment.

We provide dedicated support for our students throughout their stay, including a full induction and orientation on arrival, where all students are issued with identity cards which contain our emergency telephone details.

We also have dedicated Night Supervisors in all our centres to make sure we provide 24 hour support to our students. If any medical issues arise we have trained first aiders on site and, if required, our Staff have established links with local doctors, dentists and hospitals.

We operate a **24 hour emergency telephone service** across all of our centres.

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Our programmes

During a summer with Embassy, students will not only improve their English language skills but they will also develop skills for life!

Our language programme:

The classroom is at the heart of an Embassy Summer centre. Lessons are student-centred and encourage the development of relevant language skills.

- Engaging classrooms with a **positive learning atmosphere**
- **15 Hours** (20 x 45 minute) of lessons per week, morning or afternoon
- Taught by **qualified English teachers**
- Student ratios of **15 students per class**
- Placement testing lesson on day 1 to ensure students are **classed appropriate to their level**
- Every student receives an **Embassy Summer Student Notebook**, allowing students to make a record of all of their lessons and support their learning beyond the Summer
- All courses include **learning resources and materials appropriate to students age and level**

Life Skills programme

We believe that our students learn as much from our social programme as they do from their time spent in the classroom.

Our social programme is based on activities and excursions that are shaped to support development of six carefully selected Life Skills.

- Creativity
- Communication
- Teamwork
- Problem Solving
- Confidence
- Exploration

"At Embassy Summer we base our lessons around authentic learning where students can collaborate creatively and improve their use of English."

Phil Warwick, Academic Coordinator

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Three typical weeks with Embassy Summer...

Below are three sample schedules representing our programmes in central London, rest of the UK and North America. It is important to remember that these are all samples, visit our website **embassysummer.com** to access full programmes for each centre.

Sample schedule London

Week 1	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning	Arrivals/ departures or visit Greenwich and Maritime Museum or optional trip to Thorpe Park	Testing and induction or lessons	Lessons	Lessons	Lessons	Lessons	Full-day trip to Brighton with walking tour and visit to the Sea Life Centre
Afternoon		Westminster or other London walking tour	British Museum	Victoria and Albert Museum	Visit to St. Paul's Cathedral	Harrods and Hyde Park or optional visit to Tower of London, London Eye or Madame Tussauds	
Evening	Sports in Regent's Park	Welcome disco	Quiz	Karaoke	Late night shopping - Westfield or Oxford St	Disco	London-by-night walk
	Welcome and team games		Optional cinema or bowling		Optional musical		Film night

Sample schedule Oxford

Week 1	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning	Arrivals/ departures or Activities in centre or optional trip to Woburn Safari Park	Testing and induction or lessons	Lessons	Lessons	Lessons	Lessons	Full-day trip to London with walking tour and Natural History or Science Museum visit
Afternoon		Local visit to Oxford - walking tour	Nature Walk	Half Day Trip to Oxford museums and colleges	Half Day Trip to Bourton-on-the-Water and Dragonfly Maze	Arts and crafts	
			Fox and Hounds			Campus Monopoly	
Evening	Welcome and team games	Disco	Battleship	Outdoor sports	Dance workshop	Fashion show	Film night
	Quiz	Outdoor sports	Blind date	The egg drop challenge	Karaoke	Outdoor sports	Casino

Sample schedule Brooklyn

Week 1	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning	Arrivals/ departures	Testing, Orientation and Lessons	Lessons	Lessons	Lessons	Lessons	Full-day trip to Statue of Liberty, Ellis Island and Financial District
Afternoon	On-site activities or City Island or optional trip to Six Flags Great Adventure Amusement Park	Trip to Greenwich Village	South Street Seaport	Visit the Empire State Building	Brooklyn Bridge walk	Columbus Circle/ Central Park walking tour	
Evening	Welcome party	Tour of Times Square	Sports in the park	Staten Island Ferry viewing the iconic Statue of Liberty	Visit Little Italy and Chinatown (optional dinner)	Disco/Karaoke Graduation Party	Highline Park/ optional golf and baseball (Chelsea Piers)

Please note: Optional activities and excursions are at an additional cost to the programme and can be arranged for groups of 15 plus, and paid for in advance, or at the Embassy Summer centre.

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What our students say

Embassy has a lot of experienced teachers and fun activities which helps to improve the student. The activities are fun and exciting, there are different varieties of activities to do and these activities help us to meet new people from different cultures and countries.

Hassan from Bahrain, Portsmouth

I went here because I wanted to develop my communication skills, and it happened! I made many friends from other countries and I will try and talk with them from now so I don't lose my communication skills. Thank you for this amazing experience

Paunescu from Romania, Canterbury

Embassy Summer was an incredible and unique experience that I think everyone should go through, so I would highly recommend to all my friends. Miss the time I spent there!

Barbara from Brazil, Oxford

In Embassy Summer, you can make a lot of friends from different countries. The staff is very friendly, the food in school is tasty. There are many different kinds of activities and they are very interesting. I liked it very much.

Wenhan from China, LIU Brooklyn

I would recommend Embassy Summer to all of my friends because this is one amazing and unforgettable experience. I'd be glad to come again here.

Veselina from Bulgaria, California State University

Embassy Summer helped me growing up and making my English better at the same time. I made friends from different countries and I've seen so many places!

Federica from Italy, UCL

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Quick reference guide

Centre	Location	Accommodation	Age range	Dates	Sample excursions
Central London					
Docklands	University of East London	Single en-suite rooms	11 - 17	16 Jun - 18 Aug	British Museum, Canary Wharf and Brighton
South Bank	South Bank University	Single en-suite rooms	13 - 18	16 Jun - 11 Aug	British Museum, St. Paul's Cathedral and Brighton
Mile End	Queen Mary University of London	Single en-suite rooms	12 - 17	16 Jun - 11 Aug	British Museum, Thames river cruise and Brighton
UCL	University College London	Single and twin standard rooms	13 - 17 (juniors) 18 - 21 (adults)	23 Jun - 25 Aug	British Museum, Thames river cruise and Brighton
Outer London					
Kingswood Royal Holloway	Royal Holloway University	Single en-suite or standard rooms	10 - 17	23 Jun - 11 Aug	Thorpe Park, Windsor Castle and London
Gatton Park	Royal Alexandra and Albert Boarding School	Dormitory (2-6 person) or single room with adjoining shared bathroom	8 - 17	7 Jul - 4 Aug	Greenwich, Royal Windsor and London
Central England					
Oxford	Oxford Brookes University	Single standard rooms	12 - 17	23 Jun - 11 Aug	The Cotswolds, Warwick Castle and London
Cambridge	Bellerbys College	Single standard rooms or host family accommodation	12 - 17 (residential) 13 - 17 (host family)	30 Jun - 4 Aug	Cambridge, Ely Cathedral and London
South England					
Brighton	University of Sussex	Single en-suite rooms	11 - 17	23 Jun - 11 Aug	Brighton Pier, London and Cambridge
Canterbury	University of Kent	Single en-suite or standard rooms	11 - 17	23 Jun - 11 Aug	Canterbury Cathedral, London and Brighton
Portsmouth	Portsmouth University	Single en-suite rooms	12 - 17	23 Jun - 18 Aug	Isle of Wight, Brighton and London
Hastings	Embassy English study centre	Host family accommodation with single or twin rooms	12 - 25 (groups) 14 - 25 (individuals)	10 Jun - 19 Aug	Battle Abbey, Canterbury and London
North America					
California State University	Los Angeles	Twin standard rooms with shared bathrooms or apartments	10 - 17	16 Jun - 4 Aug	Hollywood, Santa Monica and Griffith Observatory
LIU Brooklyn	Brooklyn, New York	Twin/Triple Standard rooms, Two adjoining twin (4 beds), Triple (3 beds) or Quad (4 beds) rooms with en-suite	12 - 17	23 Jun - 4 Aug	Empire State Building, Statue of Liberty and Times Square
Tufts University	Boston	Single, twin or triple standard rooms with shared bathroom	13 - 17	30 Jun - 4 Aug	Museum of Science, Newport and New York
York University	Toronto	Single and twin standard rooms	11 - 17	23 Jun - 4 Aug	CN Tower, Harbour Cruise, Niagara Falls

Key facts

Wi-Fi available at centre and/or in accommodation

The centre is located in a city centre, close to major tourist attractions and shopping facilities

The centre is located in the suburbs of a village, town or city, usually a residential area a short journey from the centre

The centre is located in the countryside, on its own secluded and secured campus

An ATM machine is located at the centre or in the nearby area

Sports facilities such as a sports hall, tennis court, volley ball court or similar are located at the centre

Students stay with a host family in single or twin rooms with shared bathroom

Standard single room, often consists of single bed, wardrobe, desk and chair

Standard twin room, often consists of two single beds, wardrobes, desk and chair

Triple standard rooms or dormitory rooms. These are normally larger rooms with either single beds or bunk beds

Single room with private en-suite bathroom

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Embassy Brighton

Age range: 11-17

Dates: 23 Jun – 11 Aug

Brighton is a popular seaside city with beautiful Georgian architecture, great beaches, hip cafés and trendy shops. Known as 'London by the sea', Brighton is a multi-cultural city that welcomes students of all nationalities in a warm and friendly way. Our centre is located on the campus of the well-known University of Sussex, only a short bus or train journey from the city centre.

Accommodation

- Single en-suite
- Flats of 4 to 6 rooms
- Some standard single rooms with shared bathroom ratio of 1:6 students
- Room furniture includes a wardrobe, desk and chair
- Rooms cleaned weekly
- Linen changed weekly
- Laundry available in each residence area
- Meals served in the on-site canteen
- Wi-Fi throughout

Activities and excursions

A full itinerary of engaging activities and trips:

- On-site activities are varied and include sports, karaoke, discos and film night
- Our local half-day trips take students to places of interest such as Brighton Pier, the Royal Pavilion and the Lanes
- At weekends students benefit from full-day excursions to exciting and fun cities such as London, Canterbury and Oxford
- During some weeks, groups will have morning lessons and afternoon activities, whereas other weeks groups may have afternoon lessons and morning activities depending on the class schedules

Sample programme

Week 1	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning	Arrivals/on-site activities or optional trip to London	Testing and induction or lessons	Lessons	Lessons	Lessons	Lessons	Full-day trip to London with Westminster walking tour and National Gallery visit
Afternoon		Site and local orientation/local visit	Half-day trip to Arundel Castle	Mini Olympics Lip Dub video preparation	Half-day trip to Brighton with Royal Pavilion visit	School assembly Disco preparation	
Evening	Welcome games or quiz	Disco	Photo scavenger hunt Culture club	Eurovision karaoke Kahoot quiz	Lip Dub video presentations Dodgeball	Themed disco	Film night

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Embassy Cambridge

Age range: 12-17 (residential) 13-17 (host family)

Dates: 30 Jun – 4 Aug

Cambridge is world famous for its historic colleges, beautiful architecture and iconic images of students cycling and punting on the river Cam. Our centre is located on the modern Manor House campus of Bellerbys College, only 20 minutes from the centre of Cambridge. Students have the choice to stay in residential accommodation or with local host families.

Homestay accommodation

- Students are housed in pairs or threes in local host families
- Homestay students travel independently via public transport to Embassy Summer Manor Campus - travel time can be up to 45 minutes. A weekly bus pass is provided as part of the program.

Residential accommodation

- Single rooms with shared bathrooms ratio of 1:4 students
- Washbasin in each room
- Room furniture includes a wardrobe, desk and chair
- Rooms cleaned weekly
- Linen changed weekly
- Laundry available
- Kitchenettes shared per 4 rooms
- Meals served in the on-site canteen
- Large common room and movie lounge
- Wi-Fi throughout

Activities and excursions

A full itinerary of engaging activities and trips:

- On-site activities include movie making, murder mystery night and sports
- Our local half-day trips take students to places of interest such as King's College, Grantchester Meadows and Ely Cathedral
- At weekends students benefit from full-day excursions to cities and towns of cultural or historic importance such as London, Oxford and Warwick Castle
- During some weeks, groups will have morning lessons and afternoon activities, whereas other weeks groups may have afternoon lessons and morning activities depending on the class schedules

Sample programme

Week 1	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning	Arrivals/departures or local activities or optional trip to London	Walking tour of Cambridge	Half-day trip to visit Grantchester Meadows	Sports or memory mural Lip Dub video preparation	Half-day trip to Cambridge - visit King's College	Ultimate frisbee	Full-day trip to Oxford - walking tour and college visit
Afternoon		Testing and induction or lessons	Lessons	Lessons	Lessons	Lessons	
Evening	Welcome and team games	Casino night	The egg drop challenge Culture club	Embassy Idol karaoke Dodgeball	Touch rugby Movie making	Talent show	Murder mystery night

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Embassy Canterbury

Age range: 11-17

Dates: 23 Jun – 11 Aug

Canterbury is a historic city located in the county of Kent. With medieval streets, a world famous Cathedral and ancient buildings in the city which is a UNESCO World Heritage Site. Our centre is located on the modern campus of University of Kent, within walking distance from the city centre. There are excellent sports facilities available as well as large outdoor spaces on campus for additional activities.

Accommodation

- Single en-suite and standard rooms, with a shared bathroom ratio of 1:5 students
- Rooms arranged in flats of 5 to 8
- Washbasin in each room
- Room furniture includes a wardrobe, desk and chair
- Rooms cleaned weekly
- Linen changed weekly
- Laundry available
- Meals are served in the on-site canteen
- Wi-Fi throughout

Activities and excursions

A full itinerary of engaging activities and trips:

- On-site activities include themed discos, scavenger hunts and mini Olympics
- Our local half-day trips take students to places of interest such as Broadstairs and Dickens House and Dover Castle
- At weekends students benefit from full-day excursions to exciting and fun cities such as Brighton, London and Cambridge
- During some weeks, groups will have morning lessons and afternoon activities, whereas other weeks groups may have afternoon lessons and morning activities depending on the class schedules

Sample programme

Week 1	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning	Arrivals/departures or on-site activities or optional trip to London	Testing and induction or lessons	Lessons	Lessons	Lessons	Lessons	Full-day trip to London with Westminster walking tour and National Gallery visit
Afternoon		Site and local orientation or local visit	Chatham dockyard visit	Mini Olympics Lip Dub video preparation	Rochester Cathedral visit	Leavers assembly Disco preparation	
Evening	Welcome and team games	Welcome disco	Photo scavenger hunt Culture club	Eurovision karaoke Kahoot quiz	Lip Dub video presentations Dodgeball	Themed disco	Film night

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Embassy Docklands

Age range: 11-17

Dates: 16 Jun – 18 Aug

Our centre is located at the Docklands Campus of the University of East London, which is located next to the River Thames opposite London City Airport. From the modern residence building you will get a great view of London's iconic skyline and easy access to central London when you want to explore the city.

Accommodation

- Single en-suite rooms arranged in flats of 2 to 6
- There is a communal room for each flat with a kitchen
- Room furniture includes a wardrobe, desk and chair
- Rooms cleaned weekly
- Linen changed weekly
- Laundry is available in each residence building
- Wi-fi throughout

Activities and excursions

A full itinerary of engaging activities and trips:

- On-site activities include quiz nights, sports and bingo
- Our local half-day trips take students to places of interest such as Tate Modern Museum, Notting Hill and Portobello Road market
- At weekends students benefit from full-day excursions to exciting and fun cities such as Brighton, Cambridge and Canterbury
- During some weeks, groups will have morning lessons and afternoon activities, whereas other weeks groups may have afternoon lessons and morning activities depending on the class schedules

Sample programme

Week 1	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning	Arrivals/departures sports/local activities or optional trip to Windsor Castle	Testing and induction or lessons	Lessons	Lessons	Lessons	Lessons	Full-day trip to Cambridge with walking tour + King's College
Afternoon		London walking tour	British Museum	London Covent Garden shopping	London River Thames Cruise	Greenwich + Maritime Museum or optional Madame Tussauds	
Evening	Outdoor sports	Disco	Quiz night	Karaoke	Bingo	Indoor sports	Outdoor sports
	Welcome and team games	Optional Piccadilly + Leicester Square	The egg drop challenge	Outdoor sports	Optional London Eye/ West End Musical/ Emirates Cable Cars	Trashion show	Film night

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Embassy Gatton Park

Age range: 8 - 17

Dates: 7 July – 4 Aug

Our centre is located at Royal Alexandra and Albert boarding school in a charming, rural setting about an hour's drive from central London. All students have access to excellent facilities at the centre such as a sports hall, an indoor swimming pool and a tennis court.

Accommodation

- Dormitory rooms of 2 to 7 beds in boarding houses
- Shared bathroom ratio of around 1:5 students
- A limited number of two adjoining single rooms with en-suite
- Communal lounges in each boarding house
- Room furniture includes a wardrobe, desk and chair
- Rooms cleaned weekly
- Linen changed weekly
- Laundry available in all boarding houses
- Meals are served in on-site canteen
- Wi-Fi available across the campus
- Computer suite available in the evenings

Activities and excursions

A full itinerary of engaging activities and trips:

- On-site activities include film night, karaoke and sports
- Our local half-day trips take students to places of interest such as Kew Gardens, Windsor Castle and Rochester Cathedral
- At weekends students benefit from full-day excursions to exciting and fun cities such as Brighton, Oxford and London
- During some weeks, groups will have morning lessons and afternoon activities, whereas other weeks groups may have afternoon lessons and morning activities depending on the class schedules

Sample programme

Week 1	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning	Arrivals/departures or on-site activities or optional trip to London	Testing and induction or lessons	Lessons	Lessons	Lessons	Lessons	Full-day trip to London with Westminster walking tour and National Gallery
Afternoon		Site and local orientation or local visit	Half-day trip to Windsor Castle	Mini Olympics Lip Dub video preparation	Half-day trip to Rochester Cathedral	Leavers assembly Disco preparation	
Evening	Welcome and team games	Eurovision karaoke	Photo scavenger hunt Culture club	Kahoot quiz	Lip Dub video presentations Dodgeball	Themed disco	Film night

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Embassy Hastings

Age range: 12 - 25 (groups) 14 - 25 (individuals)

Dates: 10 Jun – 19 Aug

Hastings is a historic and charming old town with a long pebble beach and a newly refurbished pier. Our centre is located in a mansion building surrounded by a big outdoor space, perfect for activities and barbecues. Our lovely host families have been welcoming Embassy students for many years and look forward to hosting you this summer.

Accommodation

- Stay with local families
- Breakfast and dinner provided by the host family as well as packed lunches at weekends for excursions. Hot lunches are provided at the school canteen on school days
- Twin rooms
- Rooms cleaned regularly
- Linen changed weekly
- Laundry done by homestay
- Most families have Wi-Fi available

Activities and excursions

A full itinerary of engaging activities and trips:

- On-site activities include outdoor sports, film night and disco
- Our local half-day trips take students to places of interest such as Smugglers Adventures, Hastings old town and the True Crime Museum
- At weekends students benefit from full-day excursions to exciting and fun cities such as London, Cambridge and Oxford
- During some weeks, groups will have morning lessons and afternoon activities, whereas other weeks groups may have afternoon lessons and morning activities depending on the class schedules

Sample programme

Week 1	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning	Arrivals/departures	Testing and induction or lessons	Lessons	Lessons	Lessons	Lessons	Full-day trip to London with sightseeing tour
Afternoon		Hastings town tour	Castle and Smugglers' Adventure	Half-day trip to Battle Abbey	Tennis/outdoor sports	Mini golf	
Evening	With host family	Welcome disco	Film night	With host family	Karaoke	With host family	With host family

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Embassy Mile End

Age range: 12 - 17

Dates: 16 Jun – 11 Aug

Our centre is located on the large, modern city campus of Queen Mary University, just a short journey on the tube from central London. Students will be staying in one of the halls of residence in the student village, which has both shops and a sports hall which students use during their programme.

Accommodation

- Single en-suite rooms arranged in flats of 5 to 9 students
- Communal space in each flat
- Room furniture includes a wardrobe, desk and chair
- Rooms cleaned weekly
- Linen changed weekly
- Laundry available in residence building
- Meals are served in the on-site canteen
- Wi-Fi throughout

Activities and excursions

A full itinerary of engaging activities and trips:

- All activities are designed to continue learning in a fun and enjoyable way while making new friends, for example sports activities as well as social interactive games
- Our local half-day trips take students to places of interest such as St. Paul's Cathedral, Thames River cruise and Tower Bridge experience
- At weekends students benefit from full-day excursions to exciting and fun cities such as Brighton, Canterbury and Cambridge
- During some weeks, groups will have morning lessons and afternoon activities, whereas other weeks groups may have afternoon lessons and morning activities depending on the class schedules

Sample programme

Week 1	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning	Arrivals/departures or team games in the park or optional trip to Thorpe Park	Testing and induction or lessons	Lessons	Lessons	Lessons	Lessons	Full-day trip to Canterbury with walking tour and visit the cathedral
Afternoon		Westminster or other London walking tour	British Museum	Local walk, or optional visit to Madame Tussauds, Tower of London, or London Eye	River Thames cruise	Tate Modern	
Evening	Indoor sports/ welcome games Local walk	Welcome disco	Indoor sports or treasure hunt The egg drop challenge	Karaoke Optional bowling, cinema or West End musical	Indoor sports or late night shopping at Westfield or optional cable car experience	Themed disco	Film night

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Embassy Oxford

Age range: 12 - 17

Dates: 23 Jun – 11 Aug

Our centre is located on the Headington campus of Oxford Brookes University, within walking distance from the city centre and with plenty of outdoor space. Oxford is mainly known for its Universities, museums and architecture which our students will get to explore during their stay. Students can also enjoy great on-site campus facilities such as a sports hall, modern dining hall and several shops.

Accommodation

- Single standard rooms in flats of 5 or 6 students
- Located across several residence buildings
- Communal kitchen areas in each building
- Room furniture includes a wardrobe, desk and chair
- Rooms cleaned weekly
- Linen changed weekly
- Laundry available in residence building
- Large self-service dining hall
- Wi-Fi available across the campus

Activities and excursions

A full itinerary of engaging activities and trips:

- On-site activities include quizzes, outdoor sports and fashion show
- Our local half-day trips take students to places of interest such as Oxford Colleges, the Cotswolds Wildlife park and Blenheim Gardens
- At weekends students benefit from full-day excursions to exciting and fun cities such as London, Stratford-upon-Avon and Warwick Castle
- During some weeks, groups will have morning lessons and afternoon activities, whereas other weeks groups may have afternoon lessons and morning activities, depending on the class schedules

Sample programme

Week 1	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning	Arrivals/departures or activities in centre or optional trip to Woburn Safari Park	Testing and induction or lessons	Lessons	Lessons	Lessons	Lessons	Full-day trip to London with walking tour and Natural History or Aft Science Museum Visit
Afternoon		Local visit to Oxford - walking tour	Sports/art/nature walk Fox and Hounds	Half-day trip to Oxford Museums and Colleges	Half-day trip to Bourton-on-the-Water and Dragonfly Maze	Sports/crafts/ dance Campus Monopoly	
Evening	Meet and greet games Quiz	Disco Outdoor sports	Battleship Blind date	Outdoor sports Egg Drop	Dance workshop Karaoke	Fashion show Outdoor sports	Film night Casino night

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Embassy Portsmouth

Age range: 12 - 17

Dates: 23 Jun – 18 Aug

Our centre is located next to the seafront in a building which is part of the University of Portsmouth. Both the centre and accommodation are within a short walk of the city centre, the Historic Dockyard and the Clarence Pier. Portsmouth has a lot to offer, with sights such as the Spinnaker Tower and Southsea Castle, and is also very close to other interesting cities such as Southampton, Chichester and Brighton. Students will have a lot explore!

Accommodation

- Single en-suite rooms
- Room furniture include a wardrobe, desk and chair
- Rooms cleaned weekly
- Linen changed weekly
- Laundry available
- Meals are served in the on-site canteen
- Large social areas and local activity spaces
- Access to sports hall, 10 minute walk from the accommodation
- Modern classrooms, 5-10 minute walk from the accommodation
- Wi-Fi throughout

Activities and excursions

A full itinerary of engaging activities and trips:

- On-site activities include casino night, scavenger hunt and sports
- Our local half-day trips take students to places of interest such as Portsmouth historic dockyards, Chichester and its cathedral and the New Forest
- At weekends students benefit from full-day excursions to exciting and fun cities such as London, Brighton and Oxford
- During some weeks, groups will have morning lessons and afternoon activities, whereas other weeks groups may have afternoon lessons and morning activities, depending on the class schedules

Sample programme

Week 1	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning	Arrivals/departures or on site activities or optional trip to London and Madame Tussauds	Testing and induction or lessons	Lessons	Lessons	Lessons	Lessons	Full-day trip to London with walking tour and British Museum
Afternoon		Local visit - Millennium Walk	Historic dockyards	Portsmouth Natural History Museum	Beaulieu and Motor Museum	Gunwharf Quays Shopping	
Evening	Welcome and team games	Welcome disco	Clarence pier	Scavenger hunt	Football tournament	Karaoke	Casino night
		Mixed sports			X-factor	Mixed sports	Film night

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Embassy
Kingswood Royal Holloway

Age range: 10 - 17

Dates: 23 Jun – 11 Aug

Our centre is located on the Kingswood Hall campus of Royal Holloway University of London, surrounded by beautiful countryside close to Royal Windsor. There is a lot of outdoor space around the campus and plenty of social space indoors. Central London is within easy reach of the centre and other attractions are a short journey - Thorpe Park is only 15 minutes away.

Accommodation

- Single en-suite and standard rooms available with shared bathroom ratio of around 1:5 students
- Washbasins in the standard rooms
- Large activity room with TV and games for student use
- Room furniture includes a wardrobe, desk and chair
- Rooms cleaned weekly
- Linen changed weekly
- Laundry available
- Meals served in on-site canteen
- Wi-Fi is available across all areas

Activities and excursions

A full itinerary of engaging activities and trips:

- On-site activities include indoor sports, karaoke and film night
- Our local half-day trips take students to places of interest such as Windsor, Kew Gardens and Henley Upon Thames
- At weekends students benefit from full-day excursions to exciting and fun cities such as London, Oxford and Cambridge
- During some weeks, groups will have morning lessons and afternoon activities, whereas other weeks groups may have afternoon lessons and morning activities depending on the class schedules

Sample programme

Week 1	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning	Arrivals/departures or on-site activities or optional trip to Portsmouth historic dockyards	Testing and induction or lessons	Lessons	Full-day trip to London with Westminster walking tour & visit to the National Gallery	Lessons	Lessons	Full-day trip to Oxford with walking tour
Afternoon		Egham town walk	Lessons		On-site activities	Mini Olympics	
Evening	Outdoor sports	Beach themed disco	Kahoot quiz night	Embassy X-Factor karaoke	Bingo	Themed Disco	Indoor sports
	Welcome and team games	Capture the flag	Culture club	Hit n' Run cricket	Photo scavenger hunt	Arts and crafts	Film night

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Embassy South Bank

Age range: 13 - 18

Dates: 16 Jun – 11 Aug

Our centre is located on the campus of South Bank University, only a short walk from attractions such as the London Eye and the London Dungeon. The location can not be more central! Our students will be staying at McLaren House just a couple of minutes from the main University building.

Accommodation

- Single en-suite rooms arranged in flats of 5 to 8 students at McLaren House residence
- Communal space in each flat
- Room furniture includes a wardrobe, desk and chair
- Rooms cleaned weekly
- Linen changed weekly
- Laundry available in residence building
- Meals are served in a large self-service dining hall
- Wi-Fi available throughout accommodation, social and teaching spaces

Activities and excursions

A full itinerary of engaging activities and trips:

- On-site activities include karaoke, mixed sports and quizzes
- Our local half-day trips take students to places of interest such as St. Paul's Cathedral, Notting Hill and the British Museum
- At weekends students benefit from full-day excursions to exciting and fun cities such as Brighton, Canterbury and Cambridge
- During some weeks, groups will have morning lessons and afternoon activities, whereas other weeks groups may have afternoon lessons and morning activities depending on the class schedules

Sample programme

Week 1	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning	Arrivals/departures or visit Camden market and Primrose Hill or optional trip to Stratford and Shakespeare's Birthplace	Testing and induction or lessons	Lessons	Lessons	Lessons	Lessons	Full-day trip to Brighton with walking tour and visit to Sea Life Centre
Afternoon		Westminster or other London walking tour	British Museum	Indoor sports or local activities	Visit to St. Paul's Cathedral	Borough Market or optional Madame Tussauds or London Eye or Tower of London	
Evening	Sports in park	Welcome disco	Quiz	Karaoke	Late night shopping - Westfield or Oxford St	Karaoke	London-by-night walk
	Welcome and team games	Mixed sports	Optional cinema/ bowling/musical		Film night	Mixed sports	Talent show

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Embassy
University College London

Age range: 13-17 (juniors) and 18-21 (adults)

Dates: 23 Jun – 25 Aug

Our centre is located on the city campus of world-renowned University College London, in the lively area of Bloomsbury. You are literally in the middle of central London close to iconic shopping areas such as Oxford Street and Covent Garden.

Junior students aged 13-17 and adult students 18-21 can be in the same group and travel together. However they will be accommodated in separate halls, taught in classes appropriate for their age range, and in general have a separate evening activity program.

Accommodation

The accommodation is split over two different residence buildings, both close to the main campus.

- Single and twin standard rooms with shared bathroom ratio of 1:5 students
- Washbasin in each room
- Communal lounges in each building
- Room furniture includes a wardrobe, desk and chair
- Rooms cleaned weekly
- Linen changed weekly
- Laundry available in residence building
- Meals served across two canteens depending on residence building
- Wi-Fi is available in all common areas
- Classrooms are in UCL buildings a short 5-10 minute walk from residence buildings

Activities and excursions

A full itinerary of engaging activities and trips:

- On-site activities include disco, sports and film night
- Our local half-day trips take students to places of interest such as St. Paul's Cathedral, Tate Modern and Thames River cruise
- At weekends students benefit from full-day excursions to exciting and fun cities such as Brighton, Canterbury and Cambridge
- During some weeks, groups will have morning lessons and afternoon activities, whereas other weeks groups may have afternoon lessons and morning activities depending on the class schedules

Sample programme

Week 1	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning	Arrivals/departures or visit Greenwich and Maritime Museum or optional trip to Thorpe Park	Testing and induction or lessons	Lessons	Lessons	Lessons	Lessons	Full-day trip to Brighton with walking tour and visit to Sea Life Centre
Afternoon		Westminster or other London walking tour	British Museum	Victoria and Albert museum	Visit to St. Paul's Cathedral	Harrods and Hyde Park or optional visit to Tower of London or London Eye or Madame Tussauds	
Evening	Sports in Regent's Park	Welcome disco	Quiz	Karaoke	Late night shopping - Westfield or Oxford St	Disco	London-by-night walk
	Welcome and team games		Optional cinema or bowling		Optional musical		Film night

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Embassy York University

Age range: 11 - 17

Dates: 23 Jun – 4 Aug

Our NEW Toronto centre is located at York University about 30 minutes by metro from the city centre. Everything you need is in easy distance on this modern campus, providing a perfect base for a Canadian summer school experience.

Accommodation

- Single or twin rooms with shared facilities
- Traditional Canadian College Dormitory rooms and floor layout
- Communal space on each dormitory floor
- Room furniture includes a wardrobe, desk and chair
- Communal areas cleaned daily
- Linen changed weekly
- Laundry available in residence building
- Meals are served in a large self-service dining hall
- Wi-Fi available throughout accommodation, social and teaching spaces

Activities and excursions

A full itinerary of engaging activities and trips:

- All activities are designed to continue learning in a fun and enjoyable way while making new friends, for example sports activities as well as social interactive games
- Our local half-day trips take students to places of interest such as Royal Ontario Museum and Toronto Harbor Cruise
- At weekends students benefit from full-day excursions to exciting locations including the spectacular Niagara Falls
- During some weeks, groups will have morning lessons and afternoon activities, where as other weeks groups may have afternoon lessons and morning activities depending on the class schedules

Sample programme

Week 1	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning	Arrivals/departures or optional full-day trip to Canada's Wonderland theme park	Testing and induction or lessons	Lessons	Lessons	Lessons	Lessons	Full-day trip to Niagara Falls with Voyage to the Falls boat trip
Afternoon		Toronto city centre walking tour and York University campus tour	Explore Toronto Island	Royal Ontario Museum or optional CN Tower	Sports day at the beach	On-site sports or optional Toronto Zoo	
Evening	Welcome party and games	Culture Club	Downtown Toronto walking tour at night	Basketball tournament	Movie night	Themed disco	Karaoke

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Embassy Tufts University

Age range: 13 - 17

Dates: 30 Jun – 4 Aug

Our Boston centre is located on the beautiful campus of the prestigious Tufts University in Medford, Massachusetts, only 20 minutes to the historic city centre.

The campus has got fantastic facilities including modern sports hall, indoor swimming pool and running track with a recreational field and outdoor space as well as spacious residence halls. Beautiful New England villages, dramatic coastlines, popular beaches and the attractions of Boston are all within easy reach.

Accommodation

- Single, twin or triple rooms with shared facilities
- Traditional US College Dormitory layout
- All rooms are furnished with a wardrobe, desk and chair
- Laundry available in each residence building
- Meals are served in a large self-service canteen
- Communal facilities cleaned daily
- Linen changed weekly
- Wi-fi throughout

Activities and excursions

A full itinerary of engaging activities and trips:

- On-site activities include movie night, sports and casino night
- During weekdays most of the activities will be close to the campus, it could for example be sports or drama/performance activities
- During weekends and some afternoons, students benefit from full/half-day excursions to for example Rhode Island, Harvard University, New England zoo and Revere beach
- During some weeks, groups will have morning lessons and afternoon activities, where as other weeks groups may have afternoon lessons and morning activities depending on the class schedules

Sample programme

Week 1	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning	Arrivals/departures	Testing, orientation and lessons	Lessons	Lessons	Lessons	Lessons	Full-day trip Charles River Walk and Museum of Science
Afternoon	On-site games or shopping day or optional trip to NYC	Davis Square scavenger hunt	Walk the Freedom Trail	Visit Harvard University	Visit Faneuil Hall & Quincy Market - visit China Town and Boston by night	Visit Massachusetts State House	
Evening	Sports tournament	Ice breakers Ice cream social/ welcome party	US sports/optional bowling/tennis competition	Movie night		Tufts Got Talent/ graduation party	Tie dye t-shirt night

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Embassy LIU Brooklyn

Age range: 12 - 17

Dates: 23 Jun – 4 Aug

Welcome to New York! Our centre is located at LIU Brooklyn, just one subway stop from downtown Manhattan.
The breath-taking iconic skyline of New York can be viewed from Brooklyn Heights and everything that the city's got to offer is within easy reach. This is perfect if you want to experience the "big apple" but also discover the more authentic parts of the city.

Accommodation

- The accommodation consists of traditional US College dormitory rooms and layout
- Rooms are located in two residence buildings, Conolly Hall and Hoyt. Hoyt residence is located a short walk from the central LIU Brooklyn campus
- Triple rooms with shared facilities (Conolly Hall)
- Two adjoining twin (4 beds) or triple rooms (3 beds) with en-suite (Conolly Hall)
- Quad en-suite Rooms (Hoyt Halls)
- Room furniture includes a wardrobe, desk and chair
- All rooms have air conditioning
- Laundry available in each residence building
- The communal facilities are cleaned daily
- All meals are served in a large self-service canteen
- Internet access via ethernet cables and Wi-Fi in common areas

Activities and excursions

A full itinerary of engaging activities and trips:

- On-site activities include karaoke, disco and welcome party
- Our local half-day trips take students to places of interest such as the Brooklyn Bridge, Times Square and Central Park
- During weekends students benefit from full-day excursions to sights such as Empire State Building, Statue of Liberty and Coney Island
- During some weeks, groups will have morning lessons and afternoon activities, where as other weeks groups may have afternoon lessons and morning activities depending on the class schedules

Sample programme

Week 1	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning	Arrivals	Testing, orientation and lessons	Lessons	Lessons	Lessons	Lessons	Full-day trip to Statue of Liberty, Ellis Island and Financial District
Afternoon	On-site games or City Island or optional trip to Splish Splash Amusement Park	Trip to Greenwich Village	South Street Seaport	Visit the Empire State Building	Brooklyn Bridge walk	Columbus Circle/ Central Park walking tour	
Evening	Welcome party	Tour of Times Square	American Museum of Natural History	Staten Island Ferry viewing the iconic Statue of Liberty	Visit Little Italy and Chinatown (optional dinner)	Disco/Karaoke Graduation Party	Highline Park/ optional golf and baseball (Chelsea Piers)

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Embassy
California State University

Age range: 10 - 17

Dates: 16 Jun – 4 Aug

Welcome to sunny California!
Our centre is located at the Northridge campus of California State University (CSU) in San Fernando Valley, just outside Los Angeles. There are amazing facilities on the campus such as outdoor basketball and volleyball courts, swimming pool, multi games room and LA city centre is only 45 minutes away.

Accommodation

- Standard twin rooms and two twin en-suite apartment style rooms available
- Standard twin rooms share a bathroom with one other twin room exclusively that is accessed via a hallway
- The two twin en-suite apartment style room share a bathroom with one other twin room with a direct access to the bathroom (4 beds)
- Both standard and en-suite rooms have a shared bathroom ratio of 1:4
- Room furniture includes a wardrobe, desk and chair
- Linen changed weekly
- All rooms have air-conditioning.
- Laundry available in each residence building
- Meals are served in a large self-service canteen
- Wi-fi throughout

Activities and excursions

A full itinerary of engaging activities and trips:

- On-site activities include talent shows, sports and movie night
- During weekdays most of the activities will be close to the campus, it could for example be sports or drama/performance activities
- During weekends students benefit from full-day excursions to for example Griffith Observatory, Santa Monica, Venice beach and Long Beach
- During some weeks, groups will have morning lessons and afternoon activities, where as other weeks groups may have afternoon lessons and morning activities depending on the class schedules

Sample programme

Week 1	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning	Arrivals/departures or on-site activities or optional trip to Disneyland	Lessons	Full-day trip to Citadel shopping outlets	Lessons	Full-day trip: Hollywood tour/ Beverly Hills/ Rodeo Drive/ Grammy Museum	Lessons	Beach day: Santa Monica
Afternoon		Campus tour and optional mall trip		Lessons		Lessons	
Evening		Karaoke night	The egg drop challenge	Mini Olympics or optional trip to a Dodgers game	Summerfest: movie night	Pool party	Talent show

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TENNIS AT WARMINSTER

DANCE AT ROEDEAN

GOLF AT ROEDEAN

SAILING AT ROEDEAN

HORSE RIDING AT WARMINSTER

OUTDOOR ADVENTURES AT WARMINSTER

THE EMBASSY ACADEMY EXPERIENCE

Embassy Academy is as a traditional British boarding school experience, set in some of the most historic and beautiful areas of England. Our two academies, Roedean and Warminster, are both prestigious and well-renowned schools with great reputations.

Embassy Academy offers students the opportunity to develop their English language, academic and sporting skills. Our balanced programme of academic study and specialist courses enables students to grow in confidence in a range of areas.

Academy students participate in low ratio English classes and lessons are taught by our friendly and experienced teachers. Outside the classroom students have the opportunity to choose from a wide range of specialised courses such as Horse Riding, Golf, Tennis and Dance.

WHY CHOOSE EMBASSY ACADEMY:

- A traditional British boarding school experience
- Small English class sizes ensuring personal attention
- English language tuition from qualified English teachers
- Professionally taught sport, arts and academic courses
- 10 specialised courses to choose from, with the flexibility to change course each week
- A safe and secure environment with a staff to student on-site ratio of 1:5
- A choice of 2 to 6 weeks
- An extensive all-inclusive package of excursions and on-site activities

"WE ENCOURAGE OUR STUDENTS TO BE INDEPENDENT, WHILST ALWAYS HAVING QUALIFIED AND CARING STAFF, TO SUPPORT THEM WHEN THEY NEED IT."

NICOLA, CENTRE MANAGER AT EMBASSY ACADEMY

Learn more at **embassyacademy.com**

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Terms and conditions

1. Payment of Fees
A 20% deposit fee is required for group students and an $170 / £100 enrolment fee is required for individual students. The Group Deposit Fee holds the number of students, group leaders and programme dates specified on the group's Option Allocation Agreement form. Final confirmation of numbers in the group is required before the expiry date detailed on the Option Allocation Agreement. If Group Deposit Fee and or confirmation of numbers is not received by the expiry date then beds will be released. The original agreed quote rate is subject to change if the final group number is less than the original allocation.
The balance of all fees due should be paid in full no later than 21 days prior to arrival. Final confirmation documents will be released when full payment and travel details have been received and no sooner than 21 days prior to arrival. Visa and final confirmation documents will be issued once Embassy is in receipt of the appropriate payment and travel details. No individual or group student will be allowed to participate in the programme reserved until the appropriate payment has been received.

2. Services
Embassy reserves the right to change the particulars of the services, including changes to courses, locations, accommodation, facilities and dates of the programmes where circumstances beyond Embassy's control necessitate such changes or where the number of bookings received does not reach the minimum numbers required to operate a course viably. The sample programmes featured in marketing materials are for illustrative purposes and Embassy reserves the right to change particulars without prior notice.

3. General Refund Policy
All refunds will be sent to the account of the Embassy representative to whom the fees were originally paid, or to the individual from whom Embassy has received the original direct payment. If a student's visa application is rejected after payment has been received all fees, excluding any cancellation fees detailed in the Cancellation Policy below, will be refunded within 14 days, provided a visa refusal letter is received by our International Admissions Centre at least 14 days before the course is due to start and the student has fulfilled all requirements for a visa application including applying in sufficient time. Students participating in a program in California must sign a California State Enrolment & Refund Agreement form. Refunds will be processed according to these terms and conditions. In the unlikely event that the school is unable to deliver a course in full, the student will be offered the refund amount in accordance with the above paragraph. The refund will be paid within 14 days of the day on which the course ceased being provided.
Alternatively, the student may be offered enrolment in a suitable alternative course by the school at no extra cost. The student has the right to choose whether they would prefer a full refund of course fees, or to accept a place on another course. If they choose placement on another course, Embassy will ask them to sign a document to indicate acceptance of the placement.

4. Cancellation Policy
Embassy defines "cancellation" as withdrawal from a program prior to start of the study programme. All cancellations must be made in writing to our International Admissions Centre. The following refund policies apply. Refunds before Arrival: Where cancellations are received in writing more than 21 days before the first course start date 100% of package price will be refunded, but any enrolment or group deposit fee and courier fee are non-refundable. Where cancellations are received in writing 21 – 8 days prior to the programme start date, 30% of the package price will be charged in addition to other non-refundable fees. Where cancellations are received in writing 7 or less prior to programme start date 60% of the package price will be charged in addition to other non-refundable fees. Enrolment, insurance, courier, administration and airport transfer fees are non-refundable.

5. Withdrawal Policy
Embassy defines withdrawal as termination of a course after the first course has started. This includes any 'no shows'. Any withdrawal must be made in writing to our International Admissions Centre. No refunds will be given once the study programme has commenced.

6. Group Leader
The free place entitlement is specified on the Group Quote form and the Option Allocation Agreement. There is a charge for additional leaders. A group leader free place includes accommodation, board and transfers where part of the package price. Additional fees will apply for any additional activities that are not part of the Vacation Extra, Vacation Essential or Study Tours programme. Embassy Summer require confirmation that any leaders, teachers and coach drivers, accompanying students hold evidence of their suitability to work with children. A Junior Group Agreement Form is required for all groups. Embassy Summer reserve the right to request and receive an official signed letter of good conduct for Group Leaders from their home country prior to arrival and before admittance is permitted to the centre. For students travelling as individuals, Embassy Summer require parents to complete an Under 18 Parental Consent Form. For full details on Embassy Summer's level of care provided please visit our website.

7. Travel Details
Travel details must be sent to our International Admissions Centre at least seven days prior to their designated arrival time. If notice is not received Embassy may not be able to provide a transfer and will not be held liable for any issues arising as a result. Note final confirmation documents will be released once travel information has been received. Group transfers fees apply to the total number of students within a group arriving and departing together on the same flight. Students within the group arriving or departing on a different flight will be charged an individual transfer rate. If no transfer service is required an Embassy Summer Transfer not Required form, will need to be completed that details the student's arrival and departure plans.

8. Visas
Some students require a student visa or tourist visa. Students should contact their local embassy, consulate or High Commission for additional information and entry requirements to their country of choice. Arranging the correct visa is the sole responsibility of the student or agent. Visa support documentation will be provided when we are in receipt of the 20% deposit payment (group students) or enrolment fee (individual students). If the programme needs to be deferred due to visa processing delays Embassy cannot guarantee that the original allocations will apply and change of dates may incur an additional fee.

9. Accident & Medical Insurance
Any medical costs (including transportation and prescription medication) are the responsibility of the individual. It is a condition of making a booking with Embassy that all students have appropriate medical insurance. Each student may be required to provide proof of suitable medical insurance (in English) prior to or upon arrival at the centre - in the USA it is obligatory. All U18 students into the USA are required to return a signed and completed minor release form as well as appropriate evidence of insurance documentation to the International Admissions Centre 21 days prior to scheduled programme start date. Students can opt to take our own Study Care insurance. Coverage under the Study Care insurance policy does not commence until the insurance fees have been paid in full. The Study Care insurance fee is non-refundable. Full details of what Study Care Insurance includes can be found on our website.

10. Liability
Embassy and its staff and representatives will not be liable for loss, damage or injury to persons or property howsoever caused, except where liability is expressly imposed by law. Embassy will not be liable in the event that any service contracted to be supplied by Embassy becomes impossible to supply for any reason or any cause outside the control of Embassy

11. Key/damage deposit
At certain centres students will be required to pay a deposit of £30 (UK) or $100 (USA). The deposit will be returned at the end of the student's stay subject to any damages caused, lost keys or lost travel cards. Costs of damages in common areas will be charged to relevant groups of students unless an individual accepts responsibility.

12. Student Welfare
Embassy is committed to safeguarding and protecting children in its care from harm. Embassy will apply this policy equally to all children regardless of gender, ethnicity, disability, sexuality or belief. Embassy expects all staff, agents and external service providers to share this commitment in order to create and maintain a safe and suitable learning environment. Further details of these requirements can be accessed in the Safeguarding Policy available on our website.
By enrolling on the course the parent, guardian or agent of the student authorises Embassy to take appropriate action in the event of a medical Emergency and acknowledges Embassy will not be liable for any costs incurred. Embassy reserves the right to terminate the course of a student if it judges it cannot provide safe and effective care.

13. Student Discipline Procedure
Centre rules are communicated to all students on arrival. Under 18s are subject to additional rules including curfew. Embassy rules can be found on our website. Failure to follow these rules or applicable local laws will result in disciplinary action which may include verbal warnings, written warnings or removal from the centre. Group Leader(s) or Embassy Guardians will be included in all meetings and agents will be informed as soon as possible. Disciplinary action taken will be proportionate to the offence as judged by the Centre Manager/Director and/or Programme Manager. Minor disciplinary sanctions include verbal warnings, detention and removal from activities or excursions. Attendance at lessons, activities and excursions is compulsory for junior students unless otherwise stated and absence without cause will result in disciplinary action. Should a student continue to misbehave, or if a single offence is sufficiently serious, a written warning may be issued. Once a written warning has been issued Embassy will contact the agent or guardian as soon as possible, allowing differences in time zones. Any student who has been issued with a written warning will be made fully aware that any further incidents will result in removal from the centre.

14. Expulsion
Students who have been issued with a written warning and continue to commit offences will be expelled from the centre. Embassy also reserves the right to immediately terminate the programme of any person or group whose behaviour is likely to cause distress, damage or danger to other participants, Embassy employees or other stakeholders. Embassy also reserves the right to immediately terminate the programme of any person or group whose behaviour is sufficiently serious or contrary to applicable local laws. This behaviour includes but is not limited to: under-age purchase or consumption of alcohol, possession of illegal substances, any damage to property, threatening, violent or abusive behaviour. Embassy will not be liable for any costs incurred in this process. No refunds will be made for any programme elements missed as a result of such termination.

15. Resolution of Disputes
If a student, agent or their representative wishes to complain about any aspect of the services provided by Embassy, such a complaint should be made in writing, in English or native language, to either the Centre Manager or Centre Director. If not resolved, this should be addressed to the Embassy Head Office. Each complaint will be fully investigated provided that it is received within 4 weeks of the course ending, it was initially registered in writing with an on-site representative or Centre Manager/Director and all fees have been paid in full. In the event that the matter is not resolved, the student or group leader or agent should make a complaint in writing to: Embassy Summer head office at:
Embassy Summer Operations Centre,
1 Billinton Way, Brighton BN1 4LF, United Kingdom
Embassy English head office at:
Mark Friedberg SVP Global Operations Director,
1 Billinton Way, Brighton, BN1 4LF, United Kingdom
Should a client be unsatisfied with a response to a complaint they have the right to appeal directly to English UK.

16. Data Protection
Any information provided to Embassy may be held on computer and shall be used in accordance with its data protection registration and the national data protection laws applicable. With your consent or where there is a legitimate need or legal obligation to do so, Embassy may disclose appropriate personal data, including sensitive personal data of a medical nature, to relevant Embassy staff and third parties. We will not share sensitive information about students to any third party without their consent unless there are exceptional circumstances, such as when the health and safety of student and others is at risk or where the law requires us to do so. Our Privacy Notice is available on our website

17. Further information
Pocket money requests will incur a processing charge of £25 in the UK and $50 in the US and Canada. In the USA, guardians or parents are requested to send money through Western Union wire transfer services; sending parties will be responsible for any fees paid directly to Western Union. Students will be required to present proper identification, confirmation number and amount to be received, before any funds are disbursed by Western Union.

18. Force Majeure
Embassy is not liable in the event where it is unable to fulfil any service to which it is contractually bound because of fire, natural disaster, acts of government, failure of suppliers or subcontractors, labour disputes or other reasons which are outside its control.

19. Agents
All the above terms are applicable to direct students and agents unless variations are expressly agreed between the agent and Embassy or their parent company, Study Group, in writing.

20. General Disclaimer
While Embassy English welcomes students to our own schools throughout the year please note that we also work with external host providers who will provide facilities only. In these centres Embassy Study Tours and Embassy Summer courses are run by and for Study Group and there is no connection with the schools in terms of operations.

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Embassy Summer is part of Study Group which prepares students for life in a global society and success in a global economy. We educate students from every corner of the globe enabling them to realise their potential through a transformational learning experience.

Embassy Summer

Embassy Summer
International Admissions Centre
1 Billinton Way, Brighton BN1 4LF

Tel: +44 1273 339 275
Email: embassysummer@studygroup.com

Agents:
embassyenglish.com/partners

Students:
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