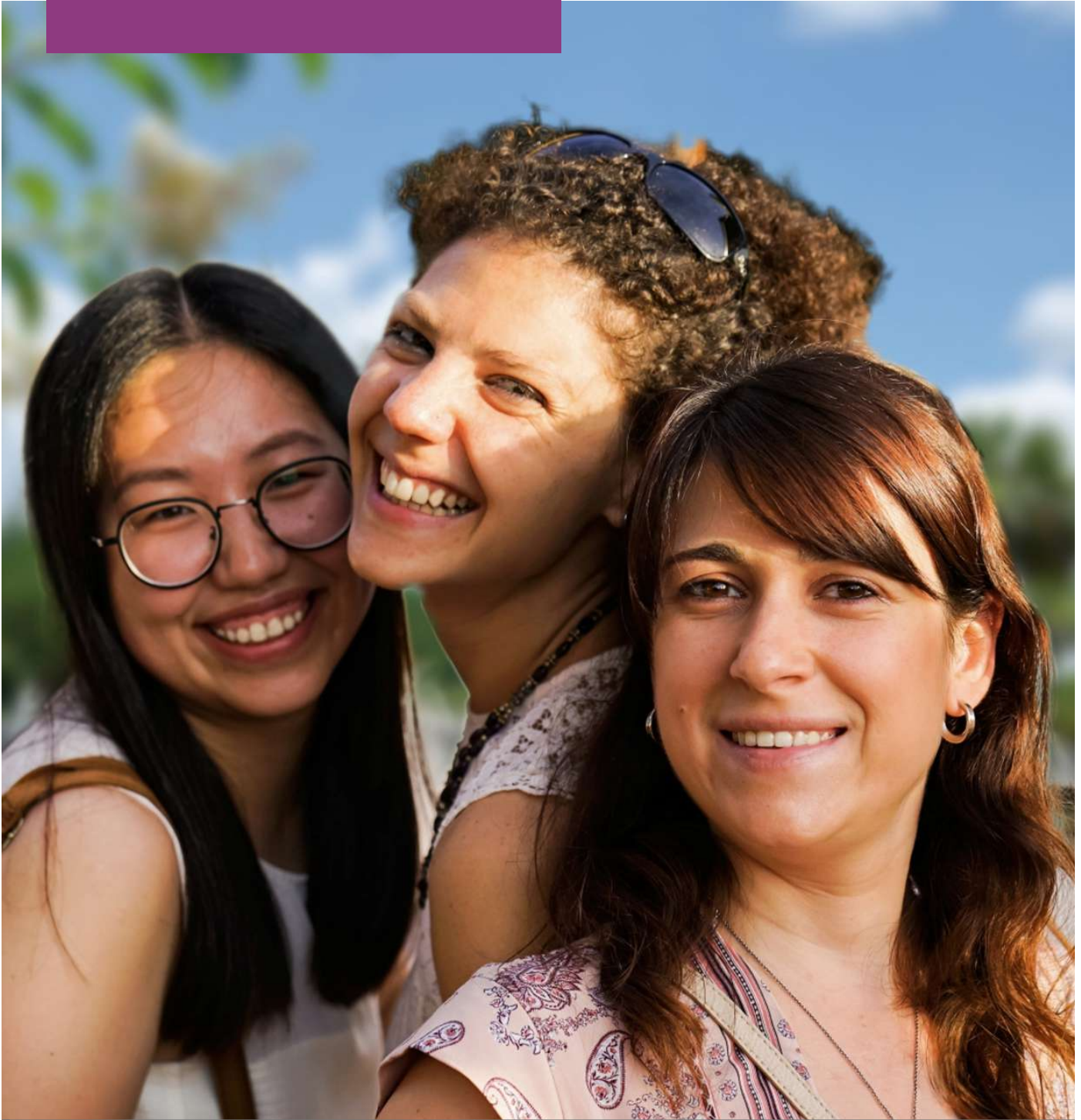




# Dates & Fees 2020



### Accreditations and Memberships



### Awards



PREMIOS EXCELENCIA EDUCATIVA



Hispania, Escuela de Español

Multi Award Winner | 2016 - 20

Language School of the Year



2013 - 2014 - 2015

EducationStars AWARD Voted by Students Best Language School in Spain



## Summary of courses

- General Spanish Courses
- Exam Preparation Courses
- Private Lessons / Private Groups

### General

### University

- Spanish Course for University Access – Standard Course
- Spanish Course for University Access – Access to Master UJI
- Spanish Course for University Access – PCE Preparation Course

- Courses & Workshops for Professional Training
- Professional Training Course for Spanish Language Teachers

### Professional

### Vacation

- Vacation Course
- Spanish Plus Programmes
- Personalized Linguistic Stays for Groups

- Family Courses
- Courses for Kids & Teenagers

### Young

### Exclusive

- Luxury Vacation Course in Valencia
- DeLuxe Beauty & Shopping Course in Valencia
- Personalized DeLuxe Course Package

# 2020

## JANUARY

Mo	Tu	We	Th	Fr	Sa	Su
		01	02	03	04	05
06	07	08	09	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## FEBRUARY

Mo	Tu	We	Th	Fr	Sa	Su
					01	02
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	

## MARCH

Mo	Tu	We	Th	Fr	Sa	Su
						01
02	03	04	05	06	07	08
09	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## APRIL

Mo	Tu	We	Th	Fr	Sa	Su
		01	02	03	04	05
06	07	08	09	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

## MAY

Mo	Tu	We	Th	Fr	Sa	Su
				01	02	03
04	05	06	07	08	09	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## JUNE

Mo	Tu	We	Th	Fr	Sa	Su
01	02	03	04	05	06	07
08	09	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## JULY

Mo	Tu	We	Th	Fr	Sa	Su
		01	02	03	04	05
06	07	08	09	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## AUGUST

Mo	Tu	We	Th	Fr	Sa	Su
					01	02
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## SEPTEMBER

Mo	Tu	We	Th	Fr	Sa	Su
01	02	03	04	05	06	07
08	09	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## OCTOBER

Mo	Tu	We	Th	Fr	Sa	Su
			01	02	03	04
05	06	07	08	09	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## NOVEMBER

Mo	Tu	We	Th	Fr	Sa	Su
						01
02	03	04	05	06	07	08
09	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

## DECEMBER

Mo	Tu	We	Th	Fr	Sa	Su
						01
02	03	04	05	06	07	08
09	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### Courses starting every day:

- General Spanish Courses\*
- Private lessons / Private groups
- Spanish Course for University Access - Standard Courses\*

\* Absolute beginner level has a fixed starting date

### Courses with a fixed starting date:

- Start Absolute Beginners - Morning lessons
- Start Absolute Beginners - Afternoon lessons
- PCE Preparation Course

Weekends & Bank Holidays:

- Start Vacation Course
- End Vacation Course
- DELE Preparation
- DELE Exam
- Start Courses for Kids & Teenagers
- End Courses for Kids & Teenagers

### DELE Courses

Exam date	Preparation Courses starting dates
May 16th	8 weeks: March 23th 4 weeks: April 20th
July 10th	8 weeks: May 18th 4 weeks: June 15th
November 14th	8 weeks: September 21th 4 weeks: October 19th

January 1st, January 6th, March 19th, April 10th, April 13th, May 1st, June 24th, August 15th, October 9th, October 12th, December 8th and December 25th.

# General

What's included?

## GENERAL SPANISH COURSE



4, 6, 10 or 20 hours of General Spanish lessons per week



Administrative support for the visa if required



Certificate of attendance

### Extensive: 4 hours per week

Duration (weeks)	4-19	20-49	50+	
Price (€) per week	32	28	26	

### Extensive Plus: 6 hours per week

Duration (weeks)	4-13	14-33	34+	
Price (€) per week	48	42	39	

### Intensive: 10 hours per week

Duration (weeks)	1-7	8-19	20-39	40+	
Price (€) per week	80	70	65	62,5	

### Intensive Plus: 20 hours per week



Duration (weeks)	1-3	4-9	10 - 19	20- 29	
Price (€) per week	160	140	130	125	

Long term courses (suggested duration for students who require a student visa)

Duration (weeks)	30	40	1 year	
Total price (€)	3.500	4.000	4.500	
	116,7 €/week	100 €/week	90 €/week	Long term courses include a preparation for an official exam

### Summary of course prices

Duration (weeks)	<80	80	200	400	600	800	1.000
Price (€) per week	8	7	6,5	6,25	5,8	5	4,5

 Material fee	Course duration (weeks)	1-8	9-29	30+
	Price (€) per week	6	5	4
 Premium Student (optional)	Course duration (weeks)	1-8	9-29	30+
	Price (€) per week	12	10	8

## EXAM PREPARATION COURSES



10 or 20 hours of DELE or SIELE preparation lessons per week



Administrative support for the registration in the official exam (the official registration fee in the exam is not included)



Class materials



Certificate of attendance

What's included?

Intensive: 10 hours per week			Intensive Plus: 20 hours per week		
Duration (weeks)	4	8	Duration (weeks)	4	8
Price (€) per week	115	95	Price (€) per week	190	170

## PRIVATE LESSONS / PRIVATE GROUPS



4-20 hours of one-to-one or private group lessons, on demand.



Class materials



Certificate of attendance

What's included?

Individual Lessons				
Duration (hours)	1 hour	10 hours	40 hours	
Price (€) per hour	45	35	30	

Private Groups (Price (€) per hour)					
	2 students	3 students	4 students	5 students	6 students
1 hour	35	30	25	21	General Course price
10 hours	27	23	19	16	General Course price
40 hours	23	19,5	16	13,5	General Course price



# University

What's included?

## SPANISH COURSE FOR UNIVERSITY ACCESS STANDARD COURSE

-  20 hours of Spanish lessons per week: General Spanish, official exam preparation and Preparation Course for the University
-  Administrative support for student visa
-  Certificate of attendance
-  Educational consultancy service for university access

### Duration (weeks) | 30 | 40 | 1 year

Duration (weeks)	30	40	1 year
Total price (€)	3.500	4.000	4.500

Starting every Monday !

 Material fee	Course duration (weeks)	30+	 Premium Student (optional)	Course duration (weeks)	30+
	Price (€) per week	4		Price (€) per week	8

## ACCESS COURSE TO A MASTERS DEGREE AT UNIVERSITY JAUME I DE CASTELLÓN

What's included?

-  20-30 hours of Spanish lessons per week: General Spanish, official exam preparation and Preparation Course for the University (total: 800 hours)
-  Administrative support for student visa
-  Certificate of attendance
-  Pre-registration to the selected Masters

Duration (weeks)	40
Study at the school	4.750
Study at the University	Price on demand

## PCE EXAM PREPARATION COURSE FOR UNIVERSITY ACCESS

What's included?

-  5-20 hours of preparatory per week of the required subjects for the PCE exams
-  Administrative support for student visa
-  Certificate of attendance
-  Educational consultancy service for university access









### PCE Preparation Course

Subject	1 subject	2 subjects	3 subjects	4 subjects
Price (€) October - May	1.000	2.000	3.000	4.000
Price (€) January - May	650	1.300	1.950	2.600

- Shorter course: 40€/week per subject
- Combined with a General Spanish Course (20h per week) + 115€ per week
- January - May course must be combined with a 12-week General Spanish Course if the student requires a student visa: + 1380€













## EDUCATIONAL CONSULTANCY SERVICE

Our school can help students with the bureaucratic procedure to be admitted in a University in Spain.

Standard educational consultancy service for a Bachelor's degree	Standard educational consultancy service for a Master's degree
<ul style="list-style-type: none"> <li> Assistance with the accreditation/homologation of the study documents.</li> <li> Registration for the official exams for University access.</li> <li> Information about the requirements to access a Bachelor's degree.</li> <li> Information about University pre-inscription and inscription for a Bachelor's degree.</li> </ul>	<ul style="list-style-type: none"> <li> Assistance with the accreditation/homologation of the study documents.</li> <li> General information about University Master's degrees.</li> <li> Information about the requirements to access a Master's degree.</li> <li> Information about University pre-inscription and inscription for a Master's degree.</li> </ul>
<b>Price: 300€</b>	<b>Price: 300€</b>

\*This service is free of charge for students of the Spanish Course for University Access.

\*This service is free of charge for students of the Spanish Course for University Access.

Premium educational consultancy service for a Bachelor's degree	Premium educational consultancy service for a Master's degree
<p>With this service the students receive a professional and personalized management of their study documents, adapted to their needs and priorities, in order to maximize their possibilities for the University access.</p> <ul style="list-style-type: none"> <li> Assistance with the accreditation/homologation of the study documents.</li> <li> Registration for the official exams for University access.</li> <li> Assisted University pre-inscription in the chosen Universities.</li> <li> Personalized information about the access criteria for the chosen Bachelor's degree.</li> <li> Professional management of the study documents to receive extra points in the academic student record for the University access.</li> <li> Information about University pre-inscription and inscription for a Bachelor's degree.</li> </ul>	<p>With this service the students receive a personalized management in order to find the best option for their Master degree at a university in Spain and to complete the application correctly, in order to ensure the registration.</p> <ul style="list-style-type: none"> <li> Assistance with the accreditation/homologation of the study documents.</li> <li> Correction of the CV for pre-inscription to a Master's degree.</li> <li> Correction of the motivation letter for pre-inscription to a Master's degree.</li> <li> Personalized information about the access criteria for the chosen Master's degree.</li> <li> Assisted University pre-inscription for the Master's degree.</li> <li> Personalized information about the University inscription for the Master's degree.</li> </ul>
<b>Price: 600€</b>	<b>Price: 600€</b>

\*For students of the Spanish Course for University Access: 300€.

\*For students of the Spanish Course for University Access: 300€.

University registration service for a Bachelor's degree	University pre-registration and registration service for a Master's degree
<p>With this personalized assistance service, the students can delegate to our experts all bureaucracy related with the University pre-registration or registration for a Bachelor's degree. This way we ensure the correct preparation of the documentation in the easiest and most convenient way for the students.</p>	<p>With this personalized assistance service, the students can delegate to our experts all bureaucracy related with the University pre-registration or registration for a Master's degree. This way we ensure the correct preparation of the documentation in the easiest and most convenient way for the students.</p>
<b>Price: 600€</b>	<b>Price: 600€</b>

\*For students of the Spanish Course for University Access: 300€.

\*For students of the Spanish Course for University Access: 300€.

# Professional

## COURSES & WORKSHOPS FOR PROFESSIONAL TRAINING

These courses can be personalized and combined with:



Mentored internships



Professional workshops



Professional visits

Course examples:

### Alternanza Scuola Lavoro - Short stay (for groups)

- 20 hours of customized sessions during 1 week
- Accommodation in host family (shared room - half board)
- 10 hours of professional visits and cultural activities
- Certificate of attendance

Price \* 375€

\* 1 teacher for free / 10 students. Inquire higher discounts for big groups.

### Alternanza Scuola Lavoro - Long stay (for individuals)

- Duration: 3 weeks
- 40 hours of customized sessions
- 60 hours of professional visits and cultural activities
- Accommodation in shared student apartment
- Certificate of attendance

Price 250€ per week

### Language Courses for Professionals

- Business Spanish
- Spanish Literature
- Spanish for health professionals
- Spanish Cinema
- Spanish for lawyers
- And much more!



20 hours of Spanish lessons for specific purposes per week



Class materials



Certificate of attendance

Duration (weeks)	1	2	3	4
Price (€) per week	275	250	225	200

## PROFESSIONAL COURSE FOR SPANISH LANGUAGE TEACHERS

### Personalized Mentored Program



40 hours per week of special training for teachers including observation & practical lessons



Certificate of attendance



Class materials

Duration (weeks)	2	4	8
Price (€) per week	300	250	190



# Vacation

## VACATION COURSE

What's included?

- 20 hours of General Spanish lessons per week
- Class materials
- 3 free-time activities per week + city tour
- 1 lesson at the beach / 4 weeks
- 1 excursion/visit per week
- Certificate of attendance

### Course prices

Duration (weeks)	1	2-3	4-5	6-7	8
Price (€) per week	250	220	200	180	170

## SPANISH PLUS PROGRAMMES

These programmes allow individuals & groups choosing the selected Spanish Course (General, Individual Lessons, Private Group, etc.) and combine it with one of the following programs. Students can customize the programme choosing the duration as well as the number of weekly sessions.

### Spanish and Tennis

Individual personalized training or free game (for couples)

Each session includes:

- Tennis teacher (not included if free game)
- Materials: court, racket & balls
- Transfer to the tennis court
- Drinks

Price (€) **175 / 2 hour-session**  
**175 / 2 hours free game**  
(for 2 people)

### Spanish and Cooking

- Valencian dishes cooking class
- Spanish dishes cooking class
- Tapas and wine
- "MasterChef" (for groups)

Price (€) **60 / session**

Professional Master Class:

- With observation and tasting
- Groups of 20-30 people

Price (€) **100 / session**

### Spanish and Golf

Individual personalised training

Each session includes:

- Golf teacher (not included if free game)
- Materials: golf clubs & balls
- Transfer to the golf field
- Drinks

Price (€) **200 / 2 hours session**  
**200 / one day free game**

## PERSONALIZED LINGUISTIC STAYS FOR GROUPS

These programs allow student groups to personalize a package choosing the preferred course with the selected hours of lessons per week, including leisure activities & accommodation if it is required.

Course examples:

### "Basic" (one-week stay)

- Spanish Course - 20 hours per week
- 1 week of accommodation in host family (shared room - half board)
- Welcome reception
- Cultural activities:
  - Historical city tour
  - Spanish cinema

Price (€) / student\* **275**

### "Discover Valencia" (one-week stay)

- Spanish Course - 20 hours per week
- Cultural activities:
  - Historical city tour
  - Horchata museum
  - Turia gardens tour
  - Albufera visit with boat trip
- 1 week of accommodation in host family (shared room - full board)
- Transfer from/to the airport
- Welcome reception




Price (€) / student\* **550**

\* 1 teacher for free / 10 students. Inquire higher discounts for big groups.

# Young

## What's included?

## FAMILY COURSES







-  4 - 20 hours of one-to-one or private group lessons, on demand.
-  Class materials
-  Certificate of attendance

### Prices (€) per hour

	2 students	3 students	4 students	5 students	6 students
1 hour	35	30	25	21	General Course price
10 hours	27	23	19	16	General Course price
40 hours	23	19,5	16	13,5	General Course price

## COURSES FOR KIDS & TEENAGERS

## What's included?

-  40 hours of General Spanish lessons & free-time activities per week
-  Class materials
-  Certificate of attendance
-  2 excursions / visits per week
-  Transfer from/to the airport
-  1 week of accommodation in host family (shared room - full board)

### Course prices

Duration (weeks)	1	2	3	4+
Price (€) per week	750	725	700	675

### Weekly example programme



	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
8		Breakfast at the host family						
9		Spanish lessons and activities at the school						
10								Excursion to Periscola castle and beach
11		Lunch at school cafeteria						
12		Cinema or games at the school						or Visit to Oceanogràfic
13	Arrival to Valencia							
14	Pick-up and transfer by bus							Pick-up and transfer by bus to the airport
15								
16		City centre treasure hunt	Visit to Sulliver Park	Bowling games	Sports at the beach	Dancing lessons and horchata tasting		Departure
17								
18		Dinner with the host family						
19	Welcome reception							
20								
21								
22								
23								

These courses can be personalised choosing the type & number of weekly lessons.

Courses always include private transfers, 5-star hotel accommodation, meals at top restaurants in Valencia & some activities related with one of the following topics:



Private guided visits in Valencia



DeLuxe shopping & beauty in Valencia



Personalized premium experiences in Valencia

## LUXURY VACATION COURSE IN VALENCIA



Private lessons or Private group lessons on demand



Certificate of attendance



Private transfers from/to the airport, to the school & to the visits



DeLuxe visits with private guide & private car



5-star hotel accommodation



Meals at top restaurants in Valencia

What's included?

## DELUXE BEAUTY AND SHOPPING COURSE IN VALENCIA



Private lessons or Private group lessons on demand



Certificate of attendance



Private transfers from/to the airport, to the school & to the visits



DeLuxe shopping and indulgence beauty treatments



5-star hotel accommodation



Meals at top restaurants in Valencia

What's included?

## PERSONALIZED DELUXE COURSE PACKAGE



Private lessons or Private group lessons on demand



Certificate of attendance



Private transfers from/to the airport, to the school & to the visits



Personalized premium experiences in Valencia



5-star hotel accommodation



Meals at top restaurants in Valencia

What's included?

### Course prices






1 person      from 6.000€ per week

2 people      from 5.000€ per week

# Accommodation

## SHARED STUDENT APARTMENT

What's included?

 All expenses	 Internet connection	 Meals: self-catering
 Weekly cleaning of comon areas of the apartment	 New bedlinen & towels every week	




### Individual Room

Duration (weeks)	1	2	3	4	+5 weeks	Extra night
Price (€) per week	150	130	110	100	95	30

### Shared Room (Price per student)

Duration (weeks)	1	2	3	4	+5 weeks	Extra night
Price (€) per week	125	110	90	80	75	25

### DeLuxe Extras

 Superior bedroom Bigger bedroom or with private balcony & King size bed	 Private bathroom	 Air conditioning
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### Individual Bedroom

Extras	1 extra	2 extras	3 extras
Price (€) per week	60	90	105
Extra night (€)	15	20	25

### Shared Bedroom (Price per student)

Extras	1 extra	2 extras	3 extras
Price (€) per week	50	75	90
Extra night (€)	10	15	20



Combine the DeLuxe extras as you like !

## HOST FAMILY

What's included?



All expenses



Internet connection



Meals: half board or full board on demand



Weekly cleaning of common areas of the flat



New bedlinen & towels every week

Price (€) per week	Individual bedroom half board	Individual bedroom full board	Shared bedroom half board (price/student)	Shared bedroom full board (price/student)
1 week	220	260	200	240
2 weeks	210	250	190	230
3 weeks	190	230	170	210
4 weeks	180	220	160	200
5 weeks or more	175	215	155	195
Extra night	40	50	35	40

## ARRIVALS

**Standard**

0€

Check-in: 16:00 - 20:00 hours at the school

**Smart**

30€

Our staff will welcome the student at your arrival time directly at the airport

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Students can enjoy a shared transfer if it is available on the arrival time

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Check-in: 09:00 - 14:00 hours

**DeLuxe**

From  
50€

Pick-up from the airport, train or bus station in Valencia. Transfer in a private car to the accommodation

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Available 24/7

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**Day transfer 50€**  
(from 09:00 - 21:59 hours)

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**Night transfer 70€**  
(from 22:00 - 08:59 hours)

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Shared transfer to the same accommodation + 20€ / extra student

# Terms & conditions

## Booking and Cancellation Policies

1.- The down payment for confirming a booking is 150 euros. If the student requires a visa, the student will have to pay the full course price in advance so that the school can issue the corresponding letter of acceptance.

2.- If a student who does not need a visa cancels the course, the school will refund the following amounts depending on the time left until the start of course:

\* Cancellations made a full week in advance (7 or more days) before the course starts: course fees will be fully refunded.

\* Cancellations made less than a full week before the course begins: Course fees will be refunded (if they were previously paid), excluding the down payment (150 euros).

3.- If a student needs a visa, after our school sends the letter of acceptance, only a formal denial from the Spanish authorities would be accepted to cancel it. In this case, the school will refund 100% of the course and 100% of the accommodation fees, discounting the following service fees:

- In case of an acceptance letter for a long term visa: 300 €
- In case of an acceptance letter for a short term visa: 200 €

In case of a formal denial, the limit date for students to ask for a refund is the end date of the course that the letter of acceptance shows. No refund would be made after this date.

Any type of visa with a duration of 13 weeks or more that requires an acceptance letter is regarded as a long term visa. If the visa has been granted neither the price of the course nor the price of the accommodation will be refunded, and the case will be reported to the relevant authorities.

4.- If the course is interrupted once it has already begun, the school will not refund any amount for the remaining classes. However, the lessons at Hispania, escuela de español never expire, i.e. the students can attend all the hours purchased at a later date of their convenience, without having to attend them during the time initially established. The only exception would be for students holding a student visa, who will only be able to attend the lessons during the validity of the visa obtained. Once the time has expired, their course will finish and they will not be able to attend any more classes of the previous course, even in case of still holding unused hours.

5.- In no case shall the student be allowed to transfer or sell their class hours, nor change them to private classes or different courses.

6.- The student may choose to delay the beginning of the course to a later date of their convenience.

## Arrival Day

1.- All students will be informed about the timetable for their first lesson via email. Students are asked to arrive at the school 45 minutes before the beginning of the first lesson so they can be welcomed to the school.

2.- Students with accommodation service:

- Standard Arrival: Students can receive the keys of the accommodation on the arrival day at the school from 16:00 to 20:00 hours.

- Smart Arrival: Our staff will welcome the student at their arrival time directly at the airport. Students can enjoy a shared transfer if it is available on the arrival time. Available Saturdays and Sundays from 09:00 to 14:00 hours.

- DeLuxe Arrival: A staff member from our school will welcome the student at the airport (train station, bus station...) in Valencia and will drive the student to the accommodation in a private car. The student will receive at this time the keys of the accommodation (available 24/7).

\* Students with accommodation service will inform the school about date, time and trip details prior to their arrival.

\* Students shall inform the school about any delays in the arrival. Maximum waiting time for the Smart or DeLuxe arrival will be 1 hour from the informed time. If the waiting time exceeds 22:00 hours, the night fee will be applied.

\* Students arriving later than 21:00 hours must take a DeLuxe arrival or wait until 9:00 hours of the following day to go to their accommodation.

## Accommodation

1.- Our school acts only as mediator between students and property owners/hosting companies, in order to facilitate accommodation for students of Hispania. Our only role is as deposit takers of the payment made by the students and subsequently paid to the owners of the flats or hosting companies.

If there is any dissatisfaction regarding accommodation in which legal procedures need to be ensued, the school is not to be held responsible in any way. The full responsibility lies with the property owners or hosting companies, and not our school, which is completely unrelated. However, as part of the intermediary service that our school provides, we guarantee to help students to find new accommodation without any extra fee.

2.- The cost of the accommodation will be calculated on a weekly basis, from Saturday to Saturday. Students can, however, enter and exit any day they wish, having paid for the extra nights if the stay is extended after Saturday.

3.- Minors may not be accommodated in shared apartments, except if they do so with their instructors and under their legal responsibility.

4.- On arrival, the student's bedroom will always be available from 14:00 hours on Saturdays.

5.- Students must occupy the bedroom indicated by the school or the host family.

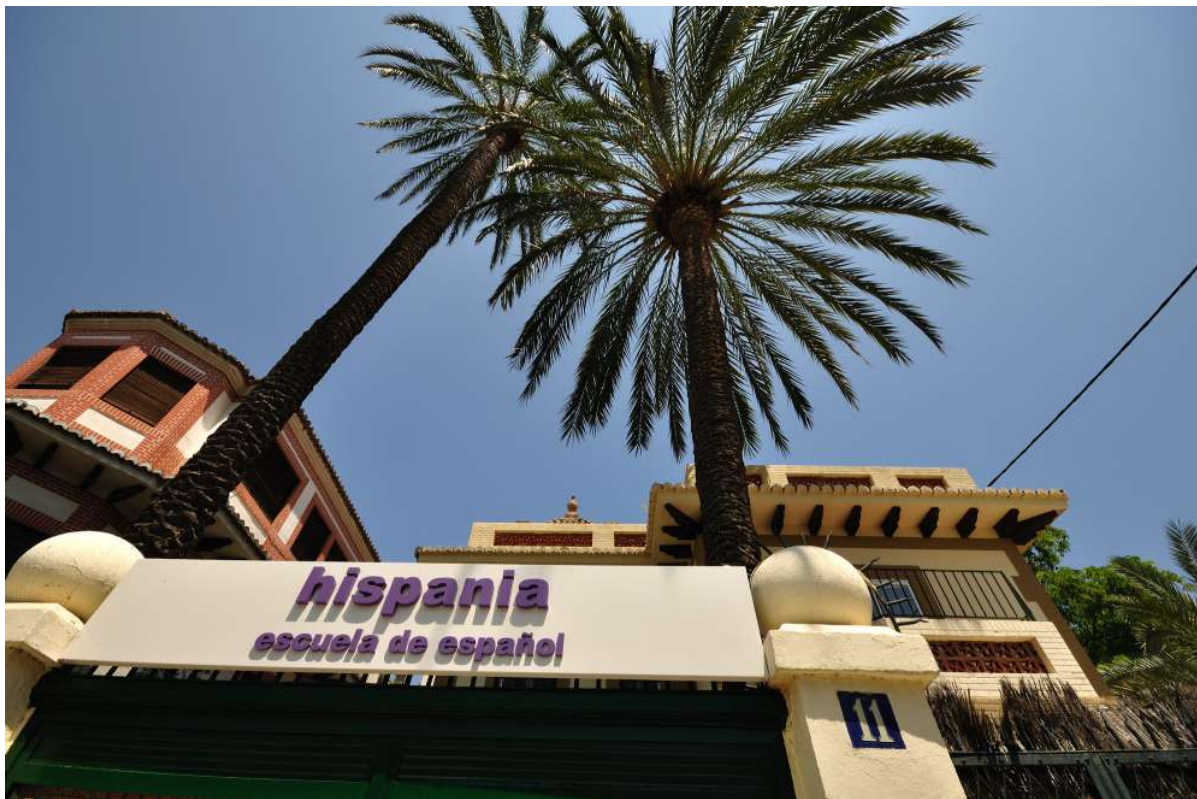
6.- A deposit of 100 euros is mandatory for students accommodated in a student flat or host family. Deposit refunds will take place on the last day, after the accommodation has been checked by a school staff member. Students will be asked to return the key and show the deposit receipt.

7.- On departure day, check-out time is at 11:00 hours, although students may use the common areas during the rest of the day. For students arriving on the weekend, check-out will always occur on Saturday. If students wish to leave the flat on Sunday, one extra night will be charged.

8.- In case of cancellation of the accommodation, our school will charge 15% of the cost of the accommodation cancelled plus the nights that the student was accommodated.

9.- It is mandatory to accomplish the rules of coexistence in the accommodation provided by our school.





## Medical Insurance

1.- Students may receive free medical attention from a doctor from the school if it is required, although the school will not cover any other medical costs. For this reason, each student must have medical insurance.

2.- If required, the school can provide medical insurance to overseas students.

## Class Attendance

1.- Please be punctual when attending classes in order not to interrupt your classmates or interfere with their learning. If there is a delay of over 15 minutes from the beginning of the class, the school may have given away the spot in the classroom to another student wanting to attend the class without prior reservation.

2.- Please be polite and respectful to your classmates.

3.- Eating is not permitted inside the classroom.

4.- The school may reserve the right to ask a student to leave the course if they do not follow the discipline rules. No refund would be made in this case.

5.- Classes need to be booked or cancelled at least two days prior to the lessons. It is not possible to book or cancel a lesson for the following or the same day. For more details, please read the Software Hispania Manual.

## How to Pay

Bank: SANTANDER.

Address of the bank: Calle Botánico Cavanilles 22, Valencia 46010 Spain

Beneficiary: Hispania, educación y comunicación S.L.U.  
CIF: B98318264

Account number: IBAN=ES53 0049 0621 1525 1057 3243  
SWIFT or BIC = BSCHEMMXXX

Please indicate the student's full name and, if applicable, the invoice number.

# SONRÍE, ESTÁS EN

