











# COMPANY INTERNSHIPS IN SPAIN




SPANISH SCHOOL IN BILBAO




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This program allows you to do internships at companies in Spain in different sectors. It is a great opportunity to improve your Spanish, learn about how companies work and develop your professional skills. The internships in companies in Spain can be done year-round.

If you are 18 years of age or older and have an interest in coming to Spain to do an internship in companies, send us your curriculum vitae. We will submit it to partner companies and they will determine whether or not you can be a candidate to work with them.

These are unpaid internships, but they have very interesting conditions for participants.

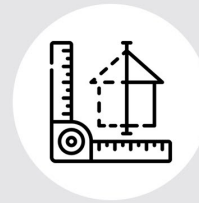
The program includes:



**BUSINESS  
AREA**



**SOCIAL  
AREA**



**TECHNICAL  
AREA**



## BUSINESS AREA

### ADMINISTRATION AND MARKETING

You can learn the fundamentals of marketing in the real world by working in small businesses. You work in functions such as new member recruitment, promotional and mailing campaigns, sponsorship and database development. The use of new technologies, product and brand analysis, advertising and market analysis are part of the program.

The business world is within your reach through customer service, communication skills and the sale of products and services. You can make a business plan, research competitors and learn from them by knowing their strengths and weaknesses, or do market research. The preparation of invoices and reports as well as office documentation are an additional part of the internship.

### HOTEL MANAGEMENT

The internship will be in a major hotel or resort. Accommodation, meals and salary are included in the offer. Some of the functions you may perform are preparing or serving menus, taking inventory and orders, taking reservations or solving customer problems.

### LEGAL SERVICES

Law firms and law firms are looking for interns to assist them with various tasks such as preparing legal documentation, communicating with clients, attending trials, preparing briefs and cases, as well as income tax returns or corporate tax returns.



## SOCIAL AREA

### ART

It enables you to work in the art world, in all its cultural, intellectual, political and social dimensions. You can learn to think, read and write critically about art and become a keen interpreter of cultural life. You can achieve these and other skills by working in museums, art galleries, conservation, interior design, archaeological projects, architecture companies...

### COMMUNICATION

Some of the possibilities we offer you are working in the field of editing, production and creation. Other possibilities include promotion, design and campaigning. Knowledge of journalism and the media, and a methodological and analytical analysis in data collection and interpretation are essential.

### EDUCATION

A great opportunity for you to put into practice your knowledge and skills as a teacher in various educational areas. Work with other teachers designing the subjects, activities and curriculum that you will teach as a teacher in the classroom. In this sector you can teach your mother tongue in schools, academies and training centers.

### PSYCHOLOGY

This kind of internship is ideal for people who enjoy working in a team. You gain experience in a variety of settings such as hospitals, day centers, NGOs, psychological offices, developing communities, etc. Support, diagnosis and therapy in these centers as well as analysis and follow-up of patients are some of the functions. They are complemented by meetings and conferences with colleagues and specialists.

### SOCIAL WORK

Creativity, enthusiasm, motivation and a vocation of service to others are essential traits in this type of practice. You can work with disadvantaged and/or marginalized groups. You can collaborate by seeking grants or helping to publicize the organization in awareness campaigns. Action planning and how to manage the various types of aid are things you can do.

### SPORTS

In this practice the person develops team skills, instant problem solving, communication and integration in a project and ethics of the organization. Some of the functions are the design of programs for better performance in sports practice, control of diets and most frequent injuries and how to prevent them, training and leadership sessions, promotion of events, etc.



## TECHNICAL AREA

### ARCHITECTURE

You can work in a variety of fields including translating architects' design ideas and clients' needs into a visual format, finding solutions to urban planning problems, inspecting projects or drafting work. You may also take part in presentations and meetings and assist in the preparation of reports. The use of computer programs, such as CAD, is of great help.

### COMPUTING

The skills you can acquire lead to the development of new software products as well as programming projects. Communication with clients and other team members is important. Building databases, web hosting, internet, quality control, and knowledge of programming languages are other tasks.

### ENGINEERING

In this field you can analyze technical data, organize statistical data, analyze reports, coordinate teams, make budgets, participate in projects, test new methods, attend meetings, elaborate design processes or execute processes. A great option to get a close look at the production processes in the sector you are interested in.