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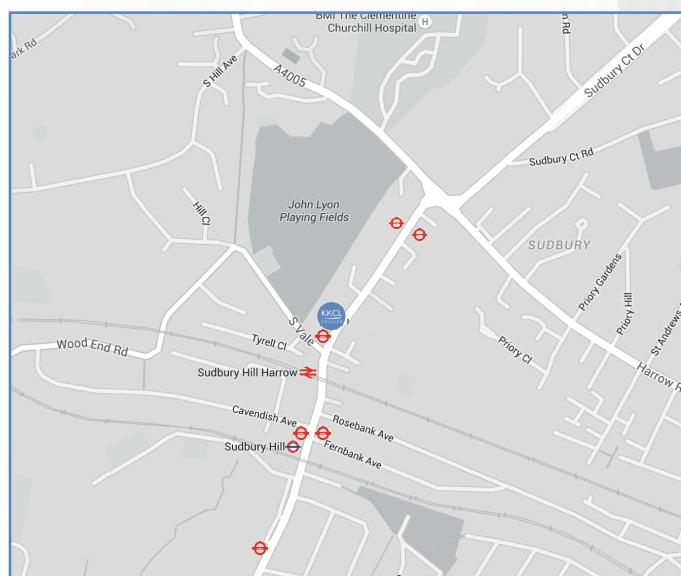
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## Welcome to KKCL English

### About Us

KKCL has been offering quality English classes to adults, juniors and businesses since 2002. We are committed to making your learning experience practical, challenging and - most importantly - tailored to your needs.

Our main school is situated in a beautiful Grade II building in the leafy North London borough of Harrow. The school has excellent modern facilities such as in-house recording studio. We also have free wi-fi, an IT lab, and our own cafeteria serving a variety of international foods, from Chinese and Indian to traditional British and Italian.

If you wish to visit central London, our College is only a few minutes walk from London Underground's Piccadilly line as well as National Rail services to Marylebone Station.

*"English courses are innovative and project-based, with a strong emphasis on interaction and realistic communication to develop language skills and the ability to work co-operatively."*

- Independent Schools Inspectorate, March 2013

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### British Council Accreditation

During our 2015 British Council inspection strengths were noted in the areas of student administration, course design, teaching, care of students, leisure opportunities and care of under 18s. With these achievements we are confident that we can offer you a well-rounded language school experience.

### TELC Certification

KKCL was the first registered test centre in the UK for The European Language Certificates (TELC). Approved by the Association of Language Teachers in Europe, and based on the real-world communication skills set out in the Common European Framework of Reference (CEFR), TELC is truly reliable proof of a student's English level.

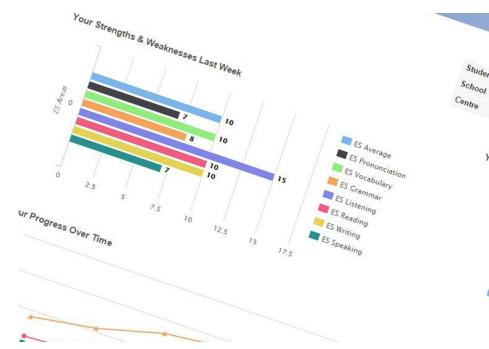
TELC exams are available on -site at KKCL on selected dates.

### Innovative, Individual Learning

We have our own recording studio which can be used for recording interviews, podcasts and short drama pieces as well as an IT lab for projects, research and class activities and Interactive Whiteboards and projectors.

Every student completes a needs analysis upon arrival, and through regular continuous assessment, testing and one-to-one feedback sessions our teachers quickly get to know their students' strengths and weaknesses. Student progress is commented on and tracked via our online Student Portal while our End of Course Reports summarise a student's English progression. This awareness allows us to flexibly design lessons that appeal to our students' varying language needs.

You can also follow your academic progress with the ES (English Score) system we have developed. Using a proficiency matrix, you can see exactly where you are, according to the CEFR and identify areas for improvement, with helpful feedback by the teachers.



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## General English

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### General English Group Classes

| KEY INFORMATION |                               |
|-----------------|-------------------------------|
| AGE             | 16+                           |
| LEVEL           | Beginner (A1) - Advanced (C1) |
| DURATION        | 1 week +                      |
| START DATES     | Every Monday                  |
| HOURS PER WEEK  | 6 / 9 / 15 / 25               |
| MAX CLASS SIZE  | 12**                          |
| LESSON TIMES    | 9am-12.15pm / 1.30pm-3.30pm   |

\*Please see our fees list for details of the difference in hours between morning and evening classes.

\*\* Although most of the time our class size is much smaller than 12, in very rare circumstances the stated maximum class size might be exceeded. If this does happen, it will be up to 16 and for no longer than 2 days.

Doing a General English course with us will improve a student's speaking, listening, reading and writing skills, and focuses on their ability to communicate successfully.

We closely follow the Common European Framework of Reference for Languages (CEFR), and make sure your learning outcomes match these important communicative goals. Our unique use of the TELC exam to help assess and certify our students means that we are always thinking about their learning goals and pushing towards them.

#### The Essentials

##### Dates and Times

You can start our General English group course on any Monday during the year. Our syllabus is designed to be flexible, allowing our teachers to meet the student's needs no matter when they come through our doors.

Lessons run from 9am-12.15pm each weekday morning. We also offer afternoon classes between 1.30pm and 3.30pm each weekday.

##### Materials

Every lesson uses a range of resource books, workbooks, audio, video and web materials in order to cater to an eclectic mix of learning styles. We do not believe in limiting our students to one set of materials so you will not have to buy a particular coursebook.

##### Levels

We offer English language classes and TELC qualifications for all levels from beginner (A1) to advanced (C1). Each student will be assessed before the first lesson to accurately determine their level.

Course Fees: [www.kkcl.org.uk/fees](http://www.kkcl.org.uk/fees)

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#### Progress

During the course students' progress will be checked regularly in vocabulary, grammar, reading, writing, listening and speaking; they will also have regular one-to-one feedback sessions with their teacher to discuss progress, set goals and make plans for the next stage of the course. Each student has their own unique online Student Academic Profile in which the teacher tracks weekly progress, sets goals and offers advice.

#### Certificates

Besides having the opportunity to earn a TELC certificate at the end of the course, students will also receive a KKCL certificate with a statement of their overall CEFR.

### General English 1-to-1

A one-to-one lesson is individual tuition where the topics of the lesson are decided between the teacher and the student.

In each session, the teacher can focus precisely on the student's individual needs and personal learning styles, making it a very popular option for students who need to make progress quickly in a specific area.

#### The Essentials

##### Dates and Times

In general, one-to-one classes are scheduled for the afternoon, between 1pm and 4pm.

##### Lesson Length

We insist on 2 hours as the minimum time for a single lesson, and generally would recommend against any one-to-one session which lasts for longer than three hours.



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## IELTS Exam Group Classes

| KEY INFORMATION |                                   |
|-----------------|-----------------------------------|
| AGE             | 16+                               |
| LEVEL           | Intermediate (B1) - Advanced (C1) |
| DURATION        | 1 week +                          |
| START DATES     | Every Monday                      |
| HOURS PER WEEK  | 6 / 9 / 15                        |
| MAX CLASS SIZE  | 12**                              |
| LESSON TIMES    | 9am-12.15pm                       |

\*Please see our fees list for details of the difference in hours between morning and evening classes.

\*\* Although most of the time our class size is much smaller than 12, in very rare circumstances the stated maximum class size might be exceeded. If this does happen, it will be up to 16 and for no longer than 2 days.

IELTS is arguably the world's most recognised English exam, testing proficiency across all levels. It is run by Cambridge ESOL, IDP Education Australia and the British Council and obtaining a high score in IELTS gives students access to a range of new education, immigration and employment opportunities around the world.

The exam comprises Listening, Reading, Writing and Speaking sections and is available in two forms, General and Academic.

### Academic IELTS

The Academic paper is for those who want to attend university in an English-speaking country and is a requirement for certain professions - such as medical workers - who wish to work in an English-speaking country.

### General IELTS

The General paper is not taken as often as the Academic, and is usually prepared for by those who want to gain an English qualification for general work experience or wish to migrate to an English-speaking country.

## The Essentials

### Dates and Times

IELTS preparation runs on continuous enrolment with intakes every Monday, so a student can start and finish at any time of the year. However, we strongly recommend that every student seeks advice from our IELTS teachers and Academic management staff to decide how long they should study before taking the exam.

Morning lessons are available weekdays, 9am-12.15pm (9am-10.30am, then 10.45am-12.15pm). Afternoon Lessons are available weekdays, 1.30pm-3.30pm.

Course Fees: [www.kkcl.org.uk/fees](http://www.kkcl.org.uk/fees)

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### Materials

Students do not need to buy a particular coursebook. Resources are compiled from different sources, including official mock exams, a variety of online resources and several popular course books such as 'Ready For IELTS' and 'New Insight Into IELTS'.

### The Exam

Before taking the real IELTS exam, we strongly recommend taking a full Mock exam. This is a free service provided by us, which gives the student valuable insight into the full process and experience of sitting a pressurised exam.

The IELTS exam will then take place in an IELTS centre of the student's choosing. We can help with the booking and organising of the exam.

## Trinity & Cambridge Exams

| KEY INFORMATION |                               |
|-----------------|-------------------------------|
| LEVEL           | Beginner (A1) - Advanced (C1) |
| DURATION        | 1 week +                      |
| START DATES     | Every Monday                  |
| HOURS PER WEEK  | 9 (PT), 15 (FT)               |
| MAX CLASS SIZE  | 1:1 or closed group (max 12)* |

\* Although most of the time our class size is much smaller than 12, in very rare circumstances the stated maximum class size might be exceeded. If this does happen, it will be up to 16 and for no longer than 2 days.

### Trinity

Trinity's GESE exam tests English speaking and listening skills through a one-to-one interview with a Trinity examiner. There are 12 grades, grouped into the following four stages:

- Initial (Grades 1-3)
- Elementary (Grades 4-6)
- Intermediate (Grades 7-9)
- Advanced (Grades 10-12)

### Cambridge

Cambridge exams assess a learner's speaking, listening reading and writing skills in real-life situations. There are different Cambridge exams for each CEFR level: KET (A1-A2, Elementary), PET (B1, Intermediate), FCE (B2, Upper Intermediate), CAE (C1, Advanced) and CPE (C2, Proficiency).

## The Essentials

### Dates and Times

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## Business English Group Classes

| KEY INFORMATION    |                                   |
|--------------------|-----------------------------------|
| AGE                | 16+                               |
| LEVEL              | Intermediate (B1) - Advanced (C1) |
| DURATION           | 1 week +                          |
| START DATES        | Every Monday                      |
| HOURS PER WEEK     | 15 (PT), 30 (FT)                  |
| MAXIMUM CLASS SIZE | Closed group (max 12 recommended) |

Business English is for both companies and individuals, looking for the advantage that English language proficiency can give them over their competitors. Covering topics as diverse as business correspondence, sales, marketing, strategy and customer service, we make sure our lessons reflect the needs of a global workforce.

As an invaluable extra to the classes, we offer the TELC Business English test which gives students the opportunity to gain an official TELC certification.

### The Essentials

#### Dates & Times

Business English group courses are available year-round subject to demand, and come in two forms:

Part-Time (15 hours per week) - This is our standard Business English course, providing a 3 hour lesson each day from Monday to Friday between 1pm and 4.15pm.

Full-Time with IELTS/General English (30 hours per week) - This is an intensive course combining the above Business English course with our morning IELTS or General English courses.

#### Levels

We offer Business English to students studying at B1 and above. If a student has an English level of A2 or lower, we recommend that they study General English before moving on to speciality Business English.

#### Progress

Every Business English student is searching for concrete, measurable results. As a result, we place high priority on tracking and certifying student progression.

During the course, our teachers will monitor progress closely, through projects and real-world tasks, as well as the KKCL Student Academic Profile and regular one-to-one feedback sessions with teachers. Formal written feedback is provided on a regular basis should the student's company require it. A level-specific TELC

Business exam can be taken at the end of the course.

#### TELC Certificates

If the student is studying Business English, they can take the TELC test at the end of their course in order to receive a TELC certificate.

We offer TELC Business tests at levels between B1 (Intermediate) and B2/C1 (Advanced). The emphasis in each exam is on communicative ability and real-world functions, meaning that a TELC qualification is the truly reliable confirmation of a student's English level.

Additionally, each student will also receive a KKCL certificate stating their CEFR level based on the continuous assessment, one-to-one feedback and Student Academic Profile completed by our Business English teachers.

## Business English 1-to-1

One-to-One has traditionally been an extremely popular way of delivering Business English classes, and KKCL is happy to offer this service.

Here, the topics and focus of the lesson are decided between the teacher and the student, meaning each session can focus intensively on areas and skills specific to the learner.

In general, one-to-one classes are scheduled for the afternoon, between 1pm and 4pm, and last for 2 hours as a minimum.

## In-company Training

One-to-One and closed group English classes can be arranged on your company premises or another location convenient for you. We deliver tailor-made courses at offices and conference rooms around central London.

Please contact us to find out about availability in your area.

We have worked with groups and individuals from



Course Fees: [www.kkcl.org.uk/fees](http://www.kkcl.org.uk/fees)

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## ESP Group Classes

| KEY INFORMATION    |                                   |
|--------------------|-----------------------------------|
| AGE                | 16+                               |
| LEVEL              | Intermediate (B1) - Advanced (C1) |
| DURATION           | 1 week +                          |
| START DATES        | Every Monday                      |
| HOURS PER WEEK     | 15 (PT), 30 (FT)                  |
| MAXIMUM CLASS SIZE | Closed group (max 12 recommended) |

Alongside our Business English courses, we offer a full range of English for Specific Purposes courses, covering specialised areas in different industries and professions.

ESP courses are taught by experienced teachers with dedicated materials. ESP courses include but are not limited to:

- English for Medical Professionals
- English for Engineers (TELC certificate available)
- English for Hotel and Restaurant (TELC certificate available)
- English for Law
- English for Government
- English for IT Professionals
- English for Aviation

Please contact us to find out if we can provide ESP for your industry or profession.

### The Essentials

#### Dates and Times

ESP group courses are available year-round subject to demand and come in three forms:

Part-Time (15 hours per week) - This is our standard ESP course, providing a 3 hour lesson each weekday afternoon, between 1pm and 4.15pm.

Full-Time combined with IELTS/General English (30 hours per week) - This is an intensive course combining the above ESP course with our IELTS or General English course each morning.

#### Materials

Every lesson uses a range of resource books, workbooks, audio, video and web materials in order to cater to an eclectic mix of learning styles. We do not believe in limiting our students to one set of materials. However, different specialities have different requirements, meaning that certain ESP courses use a coursebook.

Course Fees: [www.kkcl.org.uk/fees](http://www.kkcl.org.uk/fees)

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#### Levels

We offer ESP lessons to all students studying at B1 and above. If the student's English level is A2 or lower, we generally recommend that the student studies General English before moving on to their specialisation.

#### Progress

English for Specific Purposes is called that for a reason. Every student has come to KKCL for a specific purpose, and is searching for concrete, measurable results. As a result, we place high priority upon tracking progress and certifying progression.

During the course, the ESP teacher will monitor progress closely - through projects and real-world tasks - as well as the KKCL Student Academic Profile and regular one-to-one feedback sessions with their teachers. Formal written feedback is provided on a regular basis should the student's company require it.

#### TELC Certificates

ESP students can take the TELC test at the end of their course in order to receive an official TELC certificate.

TELC Business, TELC Hotel and Restaurants and TELC Technical for Engineers are all available at different levels. The emphasis in each exam is on communicative ability and real-world functions, meaning that a TELC qualification is truly reliable confirmation of your English level.

Additionally, each student will also receive a KKCL certificate stating their CEFR level based on the continuous assessment, one-to-one feedback and Student Academic Profile completed by our ESP English teacher.

#### Modules

Group ESP courses are composed of a maximum of 6 modules over six weeks but students can study a smaller number of modules for a shorter period, or complete all modules over a longer period by studying in intervals.

Contact us for more information on taught modules.



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# Medical English

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## English for Medical Purposes

| KEY INFORMATION    |                                   |
|--------------------|-----------------------------------|
| AGE                | 16+                               |
| LEVEL              | Intermediate (B1) or higher       |
| DURATION           | 1 week up to 6 weeks              |
| START DATES        | Every Monday                      |
| HOURS PER WEEK     | 15 (PT), 30 (FT)                  |
| MAXIMUM CLASS SIZE | Closed group (max 12 recommended) |

Our English for Medical Purposes course is taught by experienced English teachers focused on preparing doctors, nurses and healthcare professionals for working and studying in English-speaking environments. Our goal is to provide the language our students will need to be successful in the unique world of medical professionals.

Throughout the course, we emphasise real-life communication – from history-taking and examination to diagnosis and treatment – and provide the student with the self-learning skills, and self-awareness, to take away with them for rest of their careers.

Topics covered include:

- Taking histories
- Examining patients
- Investigations
- Making and sharing diagnoses
- Treatment
- Report-writing and Presentations
- Research
- Ethics
- Admissions, Discharging for nurses
- Patient care for nurses
- Key vocabulary of the body, medicine and disease
- Patient communication skills
- Authentic Materials – a selection of articles, memoirs and videos designed to take your learning beyond the coursebook.

Our English for Medical Purposes courses will develop all four skills – reading, listening, speaking and writing – and help students gain confidence in the use of specific medical terminology. Courses are flexible in order to meet the individual needs of our students. You can choose to study for 15 or 30 hours per week.

### The Essentials

#### Dates & Times

- Part-Time (15 hours per week) - This is our standard Medical English course providing a 3 hour lesson each day from Monday to Friday, with one 20 minute break.
- Full-Time with IELTS/General English (30 hours per week) This is an intensive course combining our standard English for Medical purposes course with our IELTS course. IELTS is the world's most popular test for higher education and immigration, and is a requirement for NMC applications in the UK and many NHS jobs. Students will attend English classes each weekday morning, followed by three hours of EMP. If the student's needs are slightly different, however, we also offer General English specific to the student's level.

### Core Modules

Each module lasts for one week – five days – and is focused on providing the student with the language and communicative skills needed to work and study in English-speaking medical environments. Below is a list of topics which will be used as the basis for in-class learning.

- 1 The Patient - Symptom and Systems
- 2 The Professional - Hospitals and Training
- 3 Working with Patient History
- 4 Investigation and Reserach
- 5 Diagnosis and Treatment
- 6 Presentation and Publishing

- ✓ For professionals that want to work in an English speaking country or in an international company.
- ✓ For those who want to develop an international career.
- ✓ For students that want to start studying Medicine at a University in an English speaking country

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## Technical English for Engineers

### KEY INFORMATION

|                    |                                   |
|--------------------|-----------------------------------|
| AGE                | 16+                               |
| LEVEL              | Intermediate (B1) or higher       |
| DURATION           | 1 week up to 6 weeks              |
| START DATES        | Every Monday                      |
| HOURS PER WEEK     | 15 (PT), 30 (FT)                  |
| MAXIMUM CLASS SIZE | Closed group (max 12 recommended) |

Engineers are highly skilled, knowledgeable people; yet communicating their expertise in English often proves to be a deeply frustrating experience that prevents both students and workers from publishing in journals, participating in conferences and communicating effectively with fellow professionals.

Our Technical English for Engineers course focuses on the communication skills required to work effectively with people in an international environment in areas such as problem-solving, team coordination and project management.

The structure is an intensive 6 week course which consists of one independent module per week. This system is very flexible and allows the students to enter the course on any Monday.

The course also prepares students for the TELC Technical B2 certificate. This widely recognised certificate is offered exclusively in the UK by KKCL and tests the student's English competence at an advanced level in technical areas such as chemistry, electronics, communication technology, mechanical engineering and energy and the environment. The emphasis of the exam is on communicative ability and real-world functions, meaning that the certification is a truly reliable confirmation of English ability.

### Course Options

- Part-Time (15 hours per week) - Our standard Technical English for Engineers course provides three-hour lessons every day from Monday to Friday, with one fifteen-minute break. As part of the course, students are prepared for the TELC Technical B2 Exam, as well as covering topics as diverse as formal and technical writing, understanding technical texts and practising situational grammar
- Full-Time with General English (30 hours per week) - The more intensive version of the course combines our standard Technical English for Engineers course preceded by level-specific General English each morning. The skills and knowledge gathered in these General English sessions can then be used as the base on which to build the specific technical knowledge of Engineering later in the day.

Course Fees: [www.kkcl.org.uk/fees](http://www.kkcl.org.uk/fees)

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### Core Modules

Each module takes one week, and is focused on giving the student the language required to function in the essential areas of Engineering. Below is a list of topics which will be used as the basis for in-class learning.

- 1 Measurement and Materials Technology
- 2 Design and Technical Development
- 3 Manufacturing and Components
- 4 Project Management
- 5 Client and Supplier Relationships for Technical Staff
- 6 Maintenance and Troubleshooting



- ✓ For professionals that want to work in an English speaking country or in an international company.
- ✓ For those who want to develop an international career.
- ✓ For students that want to start studying Engineering at a University in an English speaking country
- ✓ Students that complete 6 modules can take the TELC exam for free.

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## Work Experience in London

KKCL  
ENGLISH

### Work Experience in London for Erasmus+ students

KKCL is a multi-accredited language school based in London. We are proud to welcome Erasmus+ students to our year-round Harrow centre. We are dedicated to providing quality work-related training and vocational English lessons to visiting Erasmus+ students. Our combination of trusted accommodation, work experience and engaging social activities is sure to guarantee that your group has a successful and enjoyable programme.

We offer a range of accommodation options from leafy homestays to hotel accommodation in the areas surrounding our school and within reach of students' workplaces. Our booking team will help you to choose the most suitable options to maximise your experience while fitting in with your budget.

**Our work experience programme with travel and accommodation costs are eligible for funds from Erasmus+.**

Additionally, excursions can be added to the programme enhancing the 'London' experience yet giving you control over the budget for additional tickets or activities.

#### Give your career a head start in London!

KKCL works with European schools who want to offer a valuable opportunity to their students to gain hands-on experience in their field of studies, and a taste of the day-to-day running of a UK-based company in a real British working environment.

Each group will be allocated a dedicated Work Experience Officer as the first point of contact. Throughout the programme we meet students regularly from their arrival, starting with a full induction, during the work experience period and finally in a performance review at the end of the programme.

#### Students matched with a partner company

If you want to get ahead in your career you should consider doing work experience within the sector you are interested in. This is an invaluable way of gaining the relevant, professional experience and knowledge of a particular industry, as well as potential references. We match each student with one of our partner companies in the London area, based on their profile, academic background, and level of English.

#### Full and part-time options

Our Work Experience programme is available in two different options - part-time (15-20 hours per week) and full-time (30-40 hours per week). We specialise in providing a tailor-made programme to suit the students' needs and cultural background.

Our English courses can be added as part of this work experience programme allowing students to study an English course at our Harrow school and participate in our part-time work experience programme in their free time.

#### Tailor-made Programme for students

The timetable can be scheduled to meet any specific requirements. A typical week could be English lessons in the first week, with afternoons free to explore and discover London. Each programme would vary but the minimum length of stay is two weeks.

A small number of work experience positions are offered at our Harrow school office.



#### Who is eligible?

- ✓ European nationals\*
- ✓ Aged 16+
- ✓ Reasonable English level - i.e. CEFR A2 / B1 level.  
You should be able to use English in familiar/everyday situations.
- ✓ Able to participate in our programme for a minimum of 2 weeks.



Erasmus +

\*All EU Member States are included in the programme, as well as Iceland, Turkey, Macedonia, Liechtenstein and Norway.

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## Study English while doing a placement

Focused English lessons can be arranged in conjunction with the work experience programme. For Erasmus+ students, we offer dedicated vocational English exams in the school along with engaging work experience and industry visits.

It's possible to do exam preparation alongside the work placement which will not only bridge the gap between the exam room but also prepare students to use English in real-world situations.

All English lessons take place inside KKCL's Grade II listed building, with its modern facilities including a cafeteria, free Wi-Fi, an IT lab and a relaxing student lounge.

As an examination centre for both Trinity and TELC we know these exams inside-out, so your students will be very well prepared for the big day.

## Unique Advantage: TELC Vocational English Qualifications

We offer TELC (The European Language Certificates) exams in fields as diverse as Business, Hotel & Restaurant and Technical English for Engineers. Approved by the Association of Language Teachers in Europe and based on the real-world communication skills set out in the Common European Framework of Reference, TELC is a truly reliable statement of a student's language proficiency.

## Vocational Skills Workshop / Seminars

In addition to our English courses, we also offer industry-related workshops and seminars. These give students valuable insight into their chosen fields, while factory visits give a fascinating glimpse into the inner workings of some of the world's most famous corporations.

## Student Support and Welfare

KKCL has comprehensive welfare policies and procedures - reviewed by both the British Council and the Independent Schools Inspectorate - and a team of dedicated staff who do their very best to ensure the safety and well-being of our students. Students carry a 24-hour emergency telephone number at all times.

Our Work Experience Officers are here to assist students and group leaders throughout the entire programme from pre-arrival preparation to the final performance review.

In each workplace, there will be one main contact person who is responsible for introducing the students to their working role and supporting them where needed as their Line Manager. We will also provide preparatory material as part of the induction on arrival and our Work Experience Officer will be on hand to give practical advice on how to deal with different situations in the workplace. One-to-one mentoring sessions at KKCL will be scheduled to ensure all the students are settling in and given helpful guidance on how to be successful within their chosen role.

## What do you achieve upon completing this programme?

At the end of the programme, all students will be given a Work Experience Completion Certificate certifying the date, duration and host company name of their work experience, and a reference letter issued by KKCL detailing the description of their work experience position and activities performed during the programme.

## Why KKCL for Erasmus+ Work Experience Programme?

- ✓ Tailor-made programme to fit students' needs
- ✓ Links with local businesses providing appropriate work placements
- ✓ A full suite of vocational English TELC exams
- ✓ Experienced TELC examiners as part of our academic team
- ✓ Final reports for each student
- ✓ Private space for Group Leaders to prepare documentation
- ✓ Experience with Erasmus documentation + tenders
- ✓ Industry visits to local, national and multinational companies around the UK

## What is Erasmus+?

Erasmus+ is the EU funding programme for education, training, youth and sport, and replaces all previous funding programmes such as Comenius, Leonardo Da Vinci and Grundtvig.

As part of the Lifelong Learning programme, grants are available to enable students to participate in a work experience programme in a country other than the country in which they normally live. This funding is administered by National Agencies who represent the European Commission in each EU member state.

All Erasmus+ applications must be made through your school or institution, and can only be done provided they have a partner abroad who is able to receive their students. Individual grants are still available, but the application must go through your school.

Erasmus+ (Key Action 1: Mobility of Individuals) is the funding programme available for all EU nationals.

Please refer to the Erasmus+ website for deadline and further details regarding Erasmus+ funding that is available for this programme.

<https://erasmusplus.org.uk>

Erasmus +



### At KKCL, we offer work placements in these fields:

- Business Administration
- Retail / Customer Service
- Hospitality & Catering
- Health & Social Care
- Information Technology (IT)
- Media
- Beauty & Hairdressing
- Accounting & Finance
- Human Resources
- Event Management
- Marketing / PR
- Education
- Engineering
- Electronics - computer repairs
- Graphic Design
- Interior Design
- Architecture
- Tourism / Travel Agency
- Mechanics / Mechatronics (Subject to availability)
- Mechanic - car repairs (Subject to availability)

Course Fees: [www.kkcl.org.uk/fees](http://www.kkcl.org.uk/fees)

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## Teacher Training

### KEY INFORMATION

|                |  |
|----------------|--|
| DURATION       | 1 week + (1-2 weeks recommended)   |
| START DATES    | See <a href="http://www.kkcl.org.uk">www.kkcl.org.uk</a> for current dates |
| HOURS PER WEEK | 15 (PT), 30 (FT)   |
| MAX CLASS SIZE | Closed group (max 12 recommended)  |

Our teaching methodology course - Methodology for the Modern Language Teacher - has been created for practising English teachers from any type of school/educational institution working at secondary level or higher.

The emphasis of the course is on effective, practical activities and techniques for the modern language teacher. Participants will experience how language skills and competencies can be developed via:

- Storytelling
- Music and songs
- Language games
- Art and drawing
- Drama techniques
- Creative writing (e.g. poetry, song lyrics, stories)
- Teaching with humour
- Technology and creativity
- Practical pronunciation teaching
- Communicative grammar teaching

These activities and other tasks presented, are designed to motivate students to learn by establishing a creative, positive and challenging classroom dynamic.

We employ a collaborative, flexible approach and take into account participants needs and wishes.

## English for CLIL Teachers

CLIL – content and language integrated learning – is a special type of education where teachers help students learn English and subject content at the same time. In practice, this means that academic subjects like Geography, Maths, Science and Economics are taught in English, rather than the first language of the pupils.

The demand for CLIL classes and materials has been remarkable in recent years, and as English becomes more and more influential around the world, the need for qualified CLIL instructors is growing by the day.

Course Fees: [www.kkcl.org.uk/fees](http://www.kkcl.org.uk/fees)

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If you are teaching school subjects in English, or planning to, our course can provide the comprehensive training on theory, practice and methodology that you need.

### The Essentials

#### Dates and Times

CLIL courses are available all year round for individuals and groups. Contact us for more information. We have three course options:

Part-Time (15 hours per week) - 3 hour lessons each weekday morning, with one fifteen minute break.

Full-Time combined with IELTS/General English (30 hours per week) - English lessons each weekday morning, followed by three hours of CLIL practice.

Intensive (30 hours per week) - a 3 hour CLIL lesson in the morning and a further 3 hour CLIL lesson in the afternoon with a break for lunch.

#### Levels

Students must have a minimum B1 level of English

#### Lesson Focus

We focus on demystifying CLIL and giving practical demonstrations of teaching techniques so that you are immediately ready to step into a CLIL classroom and start teaching. Lesson topics include:

- Setting clear language objectives for each lesson
- Anticipating and solving language problems
- Identifying language focus from different subjects.
- Teaching vocabulary memorably and effectively
- Games, tasks and Pronunciation activities connected to CLIL.
- English skills work: Reading, Listening, Writing, Speaking
- Primary and Secondary CLIL
- How to make tests for the CLIL classroom.

#### Funding Through Erasmus+

European Teachers applying for our Teacher Training courses are eligible for Funding through Erasmus+.

See <http://www.kkcl.org.uk/funding-for-teacher-training> for more details.

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## Accommodation



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### Homestays

Homestays are a perfect way to experience a friendly atmosphere with the chance to practise English and learn about the British way of life.

London is a city bursting with diversity and different cultures and this is reflected in the homestays that we use. Hosts can come from any number of ethnic backgrounds, but English is always the main spoken language at home.

We always do our best to match the needs and requests of students during the allocation process and all our homestays are within reasonable distance of the school, with convenient access to public transport. Every homestay is pre-inspected by KKCL or our partner agencies to guarantee a happy and rewarding experience.

Generally, breakfast and dinner is provided by homestays, with lunch provided by the school, although these can be provided by homestay as well.

The benefits of homestay are many:

- Immersive British experience
- English language used throughout the stay
- Meals provided (at homestay or school)
- Weekly Laundry service
- Shared bathroom or en suite
- Access to the house's facilities as if a family member
- 24-hour emergency number

### Hotels

Some students prefer the familiarity of a hotel. All our partner hotels are within convenient travelling distance from the school and are checked and inspected prior to arrival to ensure the rooms and services meet our quality standards.

Bookings are available for single, double and family rooms, to be shared by students of the same sex.

- Buffet breakfast provided
- Free bulk laundry service
- En-Suite bathrooms
- 24-hour reception
- 24-hour emergency number



Course Fees: [www.kkcl.org.uk/fees](http://www.kkcl.org.uk/fees)

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## Student Support

### Student Support

#### Full Induction

Upon arrival, new students receive the KKCL welcome pack before being taken on an induction tour of the college. They are also informed about the social activities, welfare and support available.

For example, we can help with:

- Finding accommodation
- Registering with a doctor (NHS)
- Registering for National Insurance
- Opening a UK bank account
- Finding work (where to look for jobs, working rights etc.)
- Using local libraries or buying/ordering books
- Computer-Based Exams and external exam registration



#### Student Visa Support

Individuals can apply to study General English under a Student Visitor Visa for up to 11 months.

Contact us for more information.

#### Multilingual Staff

We know living in a foreign country can be difficult, so we do our best to make our students as comfortable as possible. Our staff speak many different languages - including Portuguese, Chinese, Spanish, Italian, Polish and Urdu - and are glad to help in every way they can.

#### Excellent Facilities

We have a cafeteria serving food and drinks, a lounge area, study lounge, an IT lab and Wi-Fi covering the entire building.

#### Welfare

We are committed to equal opportunities and wish to maintain a friendly community spirit within the college. We always have a first-aid trained staff member on hand, as well as at least one fire safety officer in the building at a time. Our teachers have completed safeguarding and welfare courses.

Sometimes it can take a bit of time to settle in, so don't feel sad if you feel homesick or lonely for the first few days. Try to speak to others in English so you don't miss out on English conversational opportunities while you adjust to your new lifestyle! For those who are not staying in our homestay accommodation, you may feel like you are missing out on English conversation; KKCL staff are always available and happy to chat to you and will help as much as they can.

Our school is in a listed building and we currently do not have full provision for disabled and wheelchair access. We are working towards improvements in this area.

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## Student Social Programme

### Make friends, practise English

All our students come to KKCL to improve their English. With every passing week they will grow in confidence, communicate more effectively and get used to using English as their first language.

Still, what good are these new language skills without taking them outside of the classroom and into the real world? That's where the KKCL Social Slate comes in!

Every week our social programme has an exciting range of activities for students to try, such as:

- Cultural visits
- Sightseeing trips
- Parties & music events
- Pub quizzes
- Creative workshops
- Weekend day-trips outside London

### Social Slate Calendar

Our monthly Social Slate calendar has information about all our organised trips and events for the month as well as additional offers on London attractions such as West End shows. You can find the latest calendar information around the school, on our reception TV and on our Social Programme page. You can also head over to our Facebook page. [facebook.com/kkcl.org.uk](https://www.facebook.com/kkcl.org.uk)

We are sure that all students will find something to enjoy in our social programme – perhaps they will even discover a new interest.

Many events are free. If there is an entry charge we will put it on the calendar. For some trips there will be a small charge to cover transportation – usually between £5-10.

Please ask reception for further details for availability and how to sign up.



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*"A lovely place with lovely people inside...  
I really needed an experience like this one to become  
more confident with the language."*

Eduardo (Italy) - General English



*"Teachers are very polite and kind.  
The class is very cheerful and interesting...  
there is no stress and I could enjoy it."*

Aika (Japan) - IELTS Exam Preparation



*"I learned how to interpret articles, understand medical terms  
and interview patients in English. I really recommend it...  
it was just one month but I learned a lot."*

Amanda (Brazil) - English for Medical Purposes



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