

Spanish at Locations

Agency Manual
2014 - 2015



Locations

COSTA RICA

Spanish by the Sea -
Puerto Viejo

Spanish by the River -
Turrialba

PANAMA


Spanish by the Sea -
Bocas

Spanish by the River -
Boquete

Spanish in the City -
Panama City

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WHO WE ARE

Spanish at Locations (SAL) is an organization that consists of five language schools in Costa Rica and Panama. What makes **SAL** unique is that each school uses the same teaching method and materials. This enables students to travel from location to location and while learning Spanish, experiencing different countries and cultures without losing time to adjust to new learning methods and materials.

Ingrid Lommers, the founder and general director of Spanish at Locations, obtained a master degree from the University of Amsterdam, the Netherlands, in Development Economics in 1992. Besides that, in the year 2012, she received a degree for Teaching Spanish as a foreign language from the University of León, Spain. **SAL** enabled her to combine her two fields of interest and expertise. Besides Ingrid Lommers and her Costa Rican husband, Fernando Murillo, **SAL** has about twenty permanent employees and another fifteen to twenty temporary ones. Even though the employees are from different backgrounds, what unites them is that they are enthusiastic and happy to contribute to an unforgettable experience.



Mission

100% happy students by contributing to a complete cultural learning experience, motivating them to immerse themselves in a new culture and get renewed energy. We believe that it is our responsibility to be part of a more meaningful existence by investing in projects that are important to our community - students, employees, friends and fans - and for the future of our planet.

Vision

We are constantly working on achieving our mission by providing an inspiring Spanish Language and Cultural Learning Experience on locations that stand out for the relaxed atmosphere and that are surrounded by natural and cultural beauty.

Spanish by the Sea – Bocas, Panama, was the first school to open its doors in 1998, when Bocas was still undiscovered by tourists. The concept of *Spanish and Sea Adventures* - combining Spanish Courses with dive and surf courses showed to be a great success; slowly but steadily the school grew. Nowadays during high season, the school in Bocas welcomes over 40 students weekly. In 2002, Spanish by the River – Turrialba, Costa Rica, was founded and set up according to the concept of *Spanish and River Adventures*: organizing Spanish Courses combined with rafting, kayaking and river camping on the world-famous Pacuare River. Turrialba was followed by *Spanish by the River – Boquete*, Panama, in 2005. Being located in the highlands, near Panama's best white waters and coffee plantations. In order to offer the students a complete experience, *Spanish in the City - Panama* and *Spanish by the Sea - Puerto Viejo* were established in 2011 and 2012.

Nowadays this company is run by an average of 30 employees of different backgrounds, spread over the various locations. After 16 years of hard work, in which **SAL** grew in quantity of happy students and number of locations, accommodations and adventure activities, **SAL** continues to spread the word about the wonderful programs offered in Panama and Costa Rica.

On the following pages of this manual, you will find extensive information about our language program, the different locations and schools, the adventure program and the volunteering opportunities. The final pages provide an overview of the prices, accommodations and pickups, followed by **SAL's** policy regarding official holidays, the cancellation policy and contact information.

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
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OUR LANGUAGE PROGRAM

Method

SAL's language program is based on the communicative approach, which is founded on the idea that learning a language successfully comes from having to communicate. The activities in the classroom will be focused on producing meaningful and actual communication. During classes, the teachers constantly create situations in which the students feel comfortable to communicate. As a result, the emphasis is on communicative competence rather than perfect grammar. This makes the classes more learner-centered. Fine-tuning grammar is more relevant to advanced students, on which will be focused later on in the learning process. It is **SAL's** goal is to have students enjoy their classes by teaching them how to speak in the early stages of learning a new language

Intake & Progress control

To determine the student's language competence, he or she completes a written evaluation test before or upon arrival. At the school, we evaluate their competence orally as well.

When a student signs up for private classes, the test will help the teacher to find a suiting teaching approach. This way when he or she signs up for group lessons, the correct placement level can be ensured. The teachers at different schools keep track of the student's progress with the help of sheets that the student brings along while travelling to a different location. This to ensure that no time will be lost while settling in at the new school.

“Learning a different language is a different vision of life”



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
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SPANISH COURSES

We offer the following Spanish Courses:

Standard Spanish
1 to 34 weeks
4 hour group lesson

Intensive Spanish
1 to 24 weeks
6 hour group lesson

Specialized Spanish
Personal plan will be
made

Standard Spanish - 4 hour group lesson

This course is based on the internationally recognized *CEFR framework* for learning, teaching and assessment, which is also the basis of *DELE-Diplomas* (Spanish as a Second Language). The levels are Basic User (A1, A2), Independent User (B1, B2) and Proficient User (C1, C2).

- 6 levels: A1, A2, B1, B2, C1 and C2
- Amount of students: Maximum 6 with an average of 3
- Days & Hours: 5 days a week, 4 hours per day starting each Monday from 8:00 to 12:00 or from 13:00 to 17:00
- Materials included: workbook
- Also included: Introduction folder with tourist information, information about the course, placement test, coffee & tea during breaks, introduction talk on Sunday, Friday's happy hour and certificate upon completion.
- Extra tutoring hours (max 5 hours per week): can be ordered at the school for \$15.00 per hour.
- If there is only one student with a certain level, we offer two hours of private class for the same price

\$195
per
week

Intensive Spanish - 6 hour group lesson

Just like the Standard Spanish course, this course is based on the internationally recognized *CEFR framework* for learning, teaching and assessment, which is also the basis of *DELE-Diplomas* (Spanish as a Second Language). The levels are Basic User (A1, A2), Independent User (B1, B2) and Proficient User (C1, C2). The difference between the Intensive and Standard Spanish course is that you will advance more quickly due to the extra hours.

- 6 levels: A1, A2, B1, B2, C1 and C2
- Amount of students: Maximum 6 with an average of 3
- Days & Hours: 5 days a week, 4 hours per day starting each Monday from 8:00 to 12:00 or from 13:00 to 17:00
- Materials included: workbook
- Also included: Introduction folder with tourist information, information about the course, placement test, coffee & tea during breaks, introduction talk on Sunday, Friday's happy hour and a certificate upon completion.
- Extra tutoring hours (max 5 hours per week): Can be ordered at the school for \$15.00 per hour.
- If there is only one student with a certain level, we offer three hours private class for the same price

\$275
per
week

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
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Specialized Spanish

These courses allow the student to focus on a career-related or personal topic of interest. These topics include, but are not limited to: Medical Spanish, Business Spanish, Spanish for Law Professionals, Household Spanish, Spanish for Work in Construction, Ecological Spanish, Nautical Spanish, Spanish for Work in Tourism, Spanish for Teachers, Spanish for Children (3+), Spanish & Latin American Culture, Spanish for Preparation for OTEIMA Exams, Spanish for Preparation of DELE Exams.

- Amount of students: Standard one student, other arrangements can be made.
- Days & Hours: 5 days a week, starting any day of the week between 8:00 to 12:00 and/or from 13:00 to 17:00
- Materials included: Materials will be selected according to objectives and needs of the student, defined in accordance with the teacher.
- Also included: Introduction folder with Tourist information, information about the course, placement test, coffee & tea during breaks, introduction talk on Sunday, Friday's happy hour and certificate upon completion.
- Ask for prices when signing up with more than one person for the Specialized Spanish, any amount of students is possible.

Combinations



Students can choose to take one of these courses or combine them. Courses can be taken at the same time or one after the other. Common combinations are:

- Studying at the same time: Standard Spanish & Specialized Spanish - for example in the morning group classes and in the afternoon or evening private specialized lessons or the other way around.
- Studying one after the other: After taking the Standard Spanish Course, the student can continue with Specialized Spanish.

happy
&
motivated
students



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Accreditation

Oteima

In 2008, SAL signed an Agreement of Cooperation with the private University "Universidad Tecnológica OTEIMA" (www.oteima.ac.pa) in David, Panama. Beneficial for students and SAL is that Oteima accredits the Spanish courses: for every 20 hours of classes at one of the schools, students can receive 1 credit point that is transferable to their University or High school. If they want to do so, they need to take an exam after finishing their program at SAL. This exam costs \$75, which has to be paid directly to the University. It is important to inform SAL about the student's interest in taking this exam during enrollment.



Bildungsurlaub

The institution of Bildungsurlaub allows employees from any sector to apply for 10 days of educational leave that is devoted to advancing foreign language skills abroad. *Spanish by the Sea – Bocas*, is recognized as a Bildungsurlaub center by the German state authorities. SAL has a special 6-hours a day program for students that want to take advantage of this opportunity.

Levels

The levels of the *Standard Spanish* and *Intensive Spanish* courses refer to the *Common European Framework of Reference for Languages* (CEFR). These are descriptions of abilities, used to set clear targets for achievements within language learning, mapped out in six levels ranging from A1 to C2. These CEFR levels are linked to the DELE levels. DELE stands for *Diplomas de Español como Lengua Extranjera*. These are internationally recognized Spanish proficiency qualifications for non-native Spanish speakers, offered by the Spanish Ministry of Education and Culture through the Cervantes Institute.

The following table indicates how the CEFR levels correspond to the DELE levels and to the levels defined for the Oteima exams.

| SAL levels 2014 (CEFR) | DELE | OTEIMA/ DAVID |
|------------------------|------------------|--------------------------------------|
| A1 | | Nivel básico (3 puntos créditos) |
| A2 | | |
| B1 | Nivel Inicial | Nivel intermedio (3 puntos créditos) |
| B2 | Nivel Intermedio | Nivel avanzado (3 puntos créditos) |
| C1 | | |
| C2 | Nivel Superior | |

Schedule

At all schools, on Sunday evenings, the Spanish proficiency of new students will be tested by taking part in a placement test. Students have the opportunity to complete the written test online before arrival. All students are invited to an oral evaluation. If a student is a complete beginner, he or she will not need to participate in any test. Afterwards, the staff will organize a drink and the students are welcomed during the introduction talk.

The schedule is based on morning (8:00 to 12:00), afternoon (13:00 to 17:00) and evening (17:00 to 19:00) classes. Depending on the students' preferences the schedule will be made. There will be a short break during the four-hour classes. Normally during the two-hour classes there will not be a break, but of course the student can ask for a break if he desires so. There is always fresh coffee and tea available during classes.



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SPANISH BY THE SEA - PUERTO VIEJO

Location

Spanish by the Sea - Puerto Viejo is located in Puerto Viejo de Talamanca, a small laidback beach town at the Caribbean Coast, close to the Panamanian border. Apart from its natural beauty, Puerto Viejo attracts surfers from all over the world as a virtue of the high and constant waves. Puerto Viejo is a hotspot for backpackers, as it still remains unspoiled and exclusive from big hotels.

Once students leave town to go for a walk or a bike ride, the jungle will surround them with all of its inhabitants: sloths, monkeys, anteaters, armadillos, snakes, skunks and lots of colorful birds.

The town has a great variety of restaurants: from inexpensive Costa Rican *sodas* to excellent international restaurants. If you enjoy nightlife, Puerto Viejo is the place to be. It has two clubs, and weekly jam sessions of several bands in restaurants and bars are to be found here, just choose: Salsa, Reggae, Jazz, Reggae ton, Calypso, Dansal, it is all to be found in Puerto Viejo!

School

The school is located right in the center of town, about 200 meters from the beach. The lush, tropical garden around the school has different kinds of fruit trees, palms and hammocks: an ideal place to study or relax after classes. Just like at all **SAL's** schools, there is free Wi-Fi.

Spanish classes are held outside in one of the little huts or on the porch. Exotic birds like hummingbirds can be spotted while attending classes. During breaks tea and coffee will be served.



Spanish & Sea



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Accommodation

Students can choose between staying at the school's *hostel*, a *home stay* or an *independent housing* option.

Hostel

Staying at the school's Hostel is recommended to independent students who enjoy meeting other students, sharing experiences, preparing their own meals and who prefer living close to the nature.

The hostel in Puerto Viejo offers the following services:

- 10 beds (1, 2, or 5 beds per room)
- Private and shared rooms
- Fully equipped kitchen
- Free coffee and tea in the morning
- Laundry service (\$5 per load)
- Stereo system
- Cable-TV
- DVD-player
- Free use of internet and Wi-Fi
- Hammocks
- Sheets and towels included
- Daily cleaning service
- Book exchange
- Tourist information and booking service
- Taxi transfers throughout the whole country
- Safe for valuables items and free luggage storage
- Surfboard and bike rental

Homestay

Homestays are perfect for those who want to experience the *local culture* on a whole new level and who want to have the opportunity to practice Spanish. Services include a modest single bedroom, shared bathroom, breakfast and dinner.



Learn,
experience
& immerse




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
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“After all,
you learn better
when at times
you can relax
your mind as
well”



Adventure Packages - Puerto Viejo

One of the possibilities is to combine the Spanish Courses with adventure. With one of the following packages, students will enjoy doing something else and also learn activity-related vocabulary during a one-hour private Specialized Spanish class.

\$140

Spanish & Surf

Puerto Viejo, a surfer’s paradise: the hot air, the warm water combined with great waves. With the Spanish & Surf package students do not only learn to surf in three sessions, they will also be able to use the surfboard for two extra days, and learn vocabulary related to surfing. This package includes theory on the beach, equipment, and practice in the water with an instructor for an hour and a half. Beginners will test their sportiness in Cocles. The more advanced will be looking for the strongest wave in Costa Rica: Salsa Brava.

\$190

Spanish & Horsebackriding

The Spanish and Horseback riding program is set up for students that love to be with horses and want to learn more about them. The two horseback trips that *Spanish by the Sea – Puerto Viejo* offers, is a perfect combination with learning Spanish, as it gives you time to relax your mind. The horses are trained for beginner and more advanced riders. The trips of half a day each include Parelli-trained horses and an instructor who speaks English, Spanish and French. Just like in all our Spanish & Adventure packages, one hour of private Spanish class is included.

\$120

Spanish & Yoga

Through the integrated disciplines of Pranayama, Asana, and Dharana, students will be guided on a journey of mind, body and spirit. Yoga will be held in an open-air studio, near Puerto Viejo, where the view of the jungle accompanied by a soft ocean breeze can be enjoyed from the *Downward Facing Dog*. This package includes a daily Yoga Class - 5 classes in total, one personalized massage session using locally harvested coconut oil, and one hour of private Spanish, teaching you yoga vocabulary. It can also be decided to spread these services out over more than one week.

\$75

Spanish & Hiking

Puerto Viejo’s surroundings are perfect for students of *Spanish by the Sea – Puerto Viejo* who love to hike and learn about the jungle, its inhabitants and flora and fauna. This hike will take you to two different waterfalls and a sustainable farm. Students will learn about organic farming or if preferred, they can visit the Iguana farm instead. The other hike will take them to the National Park Cahuita where they might see monkeys, sloths, raccoons, crabs, tree iguanas and maybe even snakes and armadillos. This package includes two hiking trips in different places, public transportation and one hour of private Spanish, learning hiking vocabulary in Spanish.

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Adventure without Spanish

Students can decide to stay longer at one of the schools that they have been studying at, to let sink in what they have learnt, take a break or just because they are up for some adventure. For these weeks packages can be ordered together with the preferred lodging option and optional volunteer work. These packages are especially interesting for students who want to travel to Turrialba afterwards.

Adventure Package I - \$255

| | |
|-----------|---|
| Monday | Kayak Río Sixoala & visit to local chocolate production farm |
| Tuesday | Waterfalls, jungle hike & swimming |
| Wednesday | Horseback riding in the jungle or at the beach |
| Thursday | Surf class & board rental |
| Friday | Snorkel tour to Punta Uva & Bike ride |
| Saturday | River trip Pacuare, afterwards public transportation to San José or Turrialba |

Adventure Package II - \$150

Friday to Saturday
Tortuguero truly is paradise: no cars or streets and nature is literally bursting into town. On one side you can paddle into the jungle, on the other side you can see turtles nest. This trip includes a jungle night hike, night at a hotel and a kayak tour in Mangroves. On Saturday you can take the boat that leaves next to the hotel to go to Limón.

Other activities

There are many activities to do, half-day and full-day trips whilst doing a Spanish course Puerto Viejo. Besides the activities organized by the school, there are lots of things students can do by themselves: shopping at the artisanal market, take Latin Dance classes, go to one of the gyms and join a yoga session or massages, or just go for a hike.

Half-day tours

Surf Lessons

Playa Cocles is only a short bike ride away from the center of Puerto Viejo where students will either learn the basics of surfing, or more advanced techniques during a session of an hour and half. They can keep the board for the rest of the day to practice by themselves.

Horseback Riding

After pairing up with the horse, students can decide with the help of the guide to take a ride down the Indian trails in the jungle or along the coast. They will get the hang of the basics of horseback riding while learning about the region and the amazing nature of Costa Rica. Students might be able to see sea eagles, giant jungle trees, gorgeous butterflies, sloths, howler monkeys, toucans and amazon parrots.

Full day tours

Kayak tour on Río Sixoala

In the morning students will leave with a guide to kayak downstream on the Sixoala River. During the trip they will see a lot of wildlife. In the afternoon a local Indian bar & restaurant will be visited, followed by a visit to a local family that produces chocolate.

Waterfalls in Bribri

In the morning students will leave in a mini-van to drive close to the village of Bribri. Half an hour jungle hike will be followed by the possibility to swim in the basin of the waterfalls. During this trip two different waterfalls will be visited.

Snorkel tour Punta Uva

This tour starts off with a bike-ride and takes students to the most beautiful beach and snorkel point in the surroundings of Puerto Viejo, called Punta Uva.

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
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Volunteer Opportunities

We offer the following volunteer opportunities in Puerto Viejo, divided in two areas of interests. For a complete overview of tasks, availability, minimum participation, clothing and required level of Spanish, please contact info@spanishatlocations.com

I. Education – Culture

Daycare (Waldorf) Assisting with teaching and preparing healthy snacks for children in the ages of 1 to 6 years old. The school teaches a mix of Costa Ricans, foreigners and children of indigenous Indian tribes.
Level of Spanish A2, minimum period 3 month

Outreach Program Indigenous People (El Puente) Serving coffee and healthy soups, teaching English and helping children with their homework. Another task might be assisting older people how to use a computer.
Level of Spanish A1, minimum period 1 week

After school care (El Yue) El Yue is located 45 minutes by bike from the school. This school is founded by the Peace Through Yoga foundation (www.peacethroughyoga.com) and offers English classes to Spanish speaking children whose parents have a low income and/or have a drugs and/or alcohol related problem. Children come to the school from Monday until Friday, from 13.00 until 16.00. As a volunteer, volunteers will be teaching English (there is no lesson plan so volunteers should be prepared to invest some time in preparation!), doing handcrafts, helping with computer classes and organizing different kinds of activities. Other activities are helping with the garden and animals.
Level of Spanish A1, minimum period 1 day

II. Environmental

Eco-Project, Cahuita Helping with cultivating crops as well as helping with the construction. Besides that volunteers will be assisting with giving tours to locals about how to grow crops in a responsible way. We recommend starting this volunteer work after completing your Spanish course.
Level of Spanish A2, minimum period 2 weeks, 40 hours

Wild animals rescue center (Jaguar Rescue Center) At this work placement volunteers will be taking care of many different animals, until they are healthy enough to live on their own in the jungle. The tasks include cleaning the cages and feeding the animals. The animals that you will be taking care of are monkeys, sloths, raccoons, margays, owls and kinkajous. A donation of \$100 to the Rescue Center when volunteering 2 weeks is mandatory, \$75 in case of 3 weeks or \$50 when volunteering 4 weeks or longer.
Level of Spanish A2, minimum period 2 weeks, from 8.00 to 15.00

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
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SPANISH BY THE RIVER - TURRIALBA

Location

If students are looking for a place to experience the true *Tico-culture* and immerse with the locals, you have found the perfect spot. The school located in the highlands of Cartago is called *Spanish by the River* and is to be found in a little outside of Turrialba. It is an oasis of peace and tranquility and therefore a great place to study Spanish and relax.

Turrialba is located about 65 km east of San José. In the center you can find a few hotels, restaurants, bars, coffee shops, ice cream parlors, swimming pools, banks, Internet-café, a post office and a gym. The farmers' market is a weekly event in the center of town. It is a great place to buy fresh vegetables, fruits, cheese and many more authentic home-made products. Students can either take a bus from the school to downtown or decide to go for a scenery hike.

School

Spanish classes are mostly held outside, in one of the little huts or on the roomy porch, of which students have a beautiful view of the volcano and the lush and green surroundings. Exotic birds such as toucans, hummingbirds, and other tropical species can while attending classes. Due to the altitude, the temperature is a bit cooler than in town, which contributes to the comfortable study climate.

Accommodation

Students can choose between staying at the school's *hostel*, a *home stay* or an *independent housing* option.

Hostel

The school in Turrialba has its own hostel with the following amenities:

- 10 beds (1, 2 or 3 beds per room)
- Private rooms & shared rooms (private bathroom optional)
- Fully equipped kitchen
- Free coffee & tea in the morning
- Breakfast optional (\$4)
- Laundry service (\$5 per load)
- Stereo system
- TV / DVD player
- Free Internet use and WIFI
- Lots of hammocks
- Sheets and towels included
- Daily cleaning service
- Book exchange
- Tourist information and booking service
- Taxi transfers throughout the whole country
- Safe for valuables and free luggage storage
- Cafeteria service (sodas, snacks)

Tico-culture
in
Turrialba




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
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Home stay

Living with a local family is a unique experience that will provide the student with the opportunity to not only learn the language but also explore the culture. Our host families have been selected carefully. They love to share their culture, for example taking the student to family gatherings or shopping. The rooms are private and have shared bathrooms. Home stays include breakfast and laundry. Lunch and dinner are optional but recommended, not only because the food is very good, but it will also provide another opportunity to practice Spanish. Families can adapt meals a little upon request (e.g. considering people's diets).



Adventure Packages - Turrialba

Spanish & Horseback riding

This includes one afternoon of learning how to take care of horses and two afternoons of horseback riding: one introduction trip where the student will see typical Costa Rican rural scenery, a second trip going through coffee fields to a waterfall where there will be an opportunity to swim and refresh before getting back on the horse. No experience is required, but if students do have experience we will adapt the excursion to their preferences.

\$135

Spanish & Rafting

People from all over the world come to Turrialba to go rafting. This package includes one trip to the world famous Pacuare River (class III-IV) in a raft with a maximum of seven people. The second trip will take the student to the Pejivalle River (class I-II) in a raft for two people, in which the student will be more in charge of the maneuvering. An experience that you do not want to miss out on!

\$175

Spanish & Kayaking

The first session includes a video, explaining how to do the "Eskimo-roll" combined with a session in a swimming pool in Turrialba. The other trip consists of a visit to the Pejivalle River (class I-II). Students will be introduced to and practice named *reading the water*, the *eskimo-roll* and also crossing the river by making *ferries*.

\$185

Spanish & Bird watching

The first excursion will take place in CATIE (Tropical Agricultural Research and Higher Education Center), and will provide opportunities to spot lots of bird species including water birds such as herons, egrets and sun bitterns. The first trip will finish in the library with some literature consultation. The second excursion, to the Biological Reserve "Espino Blanco" located at an elevation of 1100 meters above sea level, will surprise students with the variety of hummingbirds, toucans, motmots and if you get lucky some trogons as well.

\$135

Spanish & Mountain biking

The first excursion will take the student through the typical Costa Rican rural scenery, where the student can choose to finish either at a waterfall, CATIE, or the swimming pool. The second excursion is a downhill ride on the slopes of the Volcano, which will end in downtown Turrialba.

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Other Activities

Other adventure and educational activities organized by the school are the canyoning & canopy, yoga, visiting either the goat, butterfly or snake farm, learning about production of cacao and making chocolate, a night hike or the Guayabo Archeological Monument. Also hiking, swimming and relaxing by an impressive waterfall are great options. At night, students can cook local food, go salsa dancing or enjoy a bite to eat at one of the *sodas*. On Friday nights a barbecue is organized and includes some free drinks offered by the school during Happy Hour.

Campsite

A special feature of this school is that it has its own river campsite on the banks of the world-famous Pacuare, where students can use all facilities for only \$10 a night. Two bathrooms, two fully equipped kitchens and lots of platforms on which the tents are located make up *Gekui Rivercamp*. Bathing in the river, hiking to the waterfall and crossing the river in an indigenous *basket ferry* to hike in the tropical rainforest on the other side of the river are some of the activities. Of course just relaxing in a hammock and enjoying the garden could be enough action for you. During the night you can see an amazing amount of stars and have a nice candlelight dinner.

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


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Volunteer Opportunities

We offer the following volunteer opportunities in Turrialba, divided in three areas of interests. For a complete overview of tasks, availability, minimum participation, clothing and required level of Spanish, please contact info@spanishatlocations.com

I. Education – Culture

| | |
|---|---|
| Kindergarten (Recope) | At this Daycare & Kindergarten volunteers will help to take care of the children. <i>Level of Spanish A2, minimum period 1 week, 4 hours per day</i> |
| Private Primary School (Burbujitas) | This is a private Kindergarten and primary school. The main task is to take care of the children and to teach English. <i>Level of Spanish A2, minimum period 1 week, 4 hours per day</i> |
| Public Primary School (San Rafael) | This is a primary school where students will help to teach English. Volunteers that do not speak English very well, can assist with other classes and help the children that need more attention. When having a high level of Spanish, volunteers can assist teaching other subjects as well. <i>Level of Spanish A2, minimum period 1 week, 4 hours per day</i> |
| Public Primary School (El Recreo) | This is a primary school where volunteers can help to teach English. When having a high level of Spanish, volunteers can assist teaching other subjects as well. <i>Level of Spanish A2, minimum period 2 weeks, 4 hours per day</i> |
| Public Library (Biblioteca Pública Turrialba) | Volunteers will help to organize the library, teach English to adults in evening hours and give information to visitors. <i>Level of Spanish A2, minimum period 1 evening, 2 hours</i> |

II. Social – Health

| | |
|--|--|
| Retirement home (Hogar de Ancianos) | At the elderly home volunteers can help taking care of the elderly, especially with physiotherapy. There is one physiotherapist working who is thankful with the help of our students. Volunteers can help providing food, play games, walk with the elderly and help the staff with the daily routine. <i>Level of Spanish A1, minimum period 1 day, 2 hours per day</i> |
| Center for disabled children (Centro Educacion Especial) | This is a program for physically and mentally handicapped children. Volunteers will help taking care of the children and play games. <i>Level of Spanish A1, minimum period 1 day, 2 hours per day</i> |
| Center for disabled children (Álvaro Rojas Quiros) | This is a program for physically and mentally handicapped children aged 0 to 21. They prefer to receive people that are trained in working with handicapped children. Volunteers will help taking care of the children, give trainings and therapy. <i>Level of Spanish A1, minimum period 2 weeks, 4 hours per day</i> |
| Center for disabled people (Caipad) | Program for physically and mentally handicapped adults. They prefer to receive people trained in working with handicapped adults. You will help to take care of the adults, give trainings and therapy. <i>Level of Spanish A1, minimum period 1 day, 2 hours per day</i> |

III. Environmental

| | |
|-----------------------------------|--|
| Tropical Agriculture (C.A.T.I.E.) | Centre for Investigation and Education in Tropical Agriculture. Volunteers will help giving tours in the botanical garden to international tourists, help organizing, watering plants, weeding and so on. <i>Level of Spanish A1, minimum period 1 month, 5 hours per day</i> |
| Goat Farm (Finca Ananda) | This local goat farm produces goat milk, yoghurt and cheese. You will help taking care of the goats, milking the goats, make yoghurt and cheese and give tours to tourists. <i>Level of Spanish A1, minimum period 1 day</i> |

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
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SPANISH BY THE SEA - BOCAS DEL TORO

Location

Bocas del Toro is a relaxed Caribbean Island town. It is different from other parts of Panama as most of its architecture, food and language originate from other parts of the Caribbean. Bocas del Toro is located on Isla Colón, which is named after Christopher Columbus. The national marine park protects mangroves, reefs and other important habitats for many species of Caribbean wildlife. Four of the worlds' eight sea turtle species nest on the beaches of the archipelago. The clear, shallow water of Dolphin Bay is a perfect feeding ground for Bottlenose Dolphins that arrive here to give birth. Sloths, monkeys, poison dart frogs and numerous bird species are common to see around the Bocas archipelago.

There is an authentic, laidback Caribbean vibe in the town, which has not changed much in spite of tourism becoming the most important line of industry. You can walk into town and find hostels, restaurants, tour operators, a bank, Internet cafes, shops and an airport. Due to growing tourism, Bocas del Toro has plenty to offer for those looking for vibrant nightlife. It has everything from relaxed reggae bars to energetic salsa bars and popular open-air discotheques where you can dance overlooking the ocean underneath the stars.

School

Spanish by the Sea, founded in 1998, is conveniently located on Fourth Street, right behind the busy Main Street. Classes are held everywhere around the building. During the high season you can see teachers and students everywhere: they are on the balcony, in the little huts and in the café. Students love the casual setting in which classes take place. During breaks we serve coffee and tea and sometimes tropical fruits.

Accommodation

Students can choose between staying at the school's *Hostel*, a *B&B* with local family or an *independent housing* option.

Hostel

The school in Bocas has its own hostel with the following amenities

- 30 beds (1, 2, 3 or 4 beds per room)
- Private rooms & shared rooms - optional private bathroom
- Fully equipped kitchen
- Free coffee & tea in the morning
- Stereo system
- CABLE TV
- DVD player
- Free Internet use and WIFI
- Hammocks



“The world is a book, and those who do not travel only read one page”



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
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- Kayak, surfboard, bike and snorkel equipment rentals

Bed & Breakfast with a local family

Instead of a typical *home stay* in Bocas, including family gatherings, we offer B&B with a local family for the student to experience more of the Caribbean lifestyle. The families provide a typical Panamanian breakfast every morning. Dietary wishes will be taken into account.



Adventure Packages - Bocas del Toro

Spanish & Yoga

Hatha Yoga is excellent for beginners and intermediates. It uses principles of alignment to optimize energy flow in the body and mind. One private Yoga class that is designed individual preferences of the students is included in this package as well as two group classes.

\$65

Spanish & Dive

Miles of coastline translate into miles of colorful reef and abundant aquatic life. Due to the warm water, calm conditions and highly competitive pricing, Bocas is amongst the most ideal places to scuba dive. With this package students will obtain the *PADI Open Water Diver* or the *PADI Advanced Open Water Diver Certification*. Four immersions and theory classes are included.

\$265

Spanish & Surf

The Surf Course will get the student ready to surf the first waves on their own with the help of three classes including an instructor. This includes transportation by boat to uncrowded waters, equipment, theory, practice in the water and some fruit juice to make the experience complete. The season to do this is from December to May.

\$150

Other activities

Other adventure and educational activities organized by the school are visiting a cocoa farm or a bat cave. Snorkeling can be done in the coral reefs and the mangroves. Also hiking, swimming or sailing on a catamaran are favorites among the students in Bocas. Of course there are lots of beaches to visit for sunbathing, swimming and strolling. At night, students can cook local food, go salsa dancing or enjoy going out. On Friday nights a barbecue is organized and includes some free drinks offered by the school during Happy Hour.

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Volunteer Opportunities

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I. Education – Culture

Public Primary School (Solarte) This small primary school is located on one of the other islands with very few inhabitants. Volunteers will help to teach English.
Level of Spanish A2, minimum period 1 week, 4 hours per day

Public Primary School (Escuela de Nicaragua) This primary school is located on the main island, where Spanish by the Sea is located as well. Volunteers will help to teach English.
Level of Spanish A2, minimum period 1 week, 4 hours per day

Public Secondary school (Rogelio Josua Ibarra) This is a secondary school where volunteers will help to teach English as well. When you have a high level of Spanish, it is possible to teach other subjects as well.
Level of Spanish A2, minimum period 1 week, 4 hours per day

II. Social – Health

Elderly Home (San Vincente) In this home for the elderly, volunteers will help to take care of the occupants, read to them, play games with them and go for a walk with people who depend on their wheelchairs.
Level of Spanish A2, one morning or afternoon, 2 hours per day

Free Health Care (Floating Doctors) Volunteers with a medical background will be assisting doctors with doing health checks on children and assisting in the pharmacy. They will also be seeing patients while under supervision of the floating doctor's medical director at the clinics. There are Mobile Clinics on Isla Colón (where our school is located) and Multi- day Mobile clinics on the surrounding Islands.
Level of Spanish depends, varying time

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
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SPANISH BY THE RIVER - BOQUETE

Location

Boquete is a small, charming, Panamanian mountain town located in the Chiriquí province, known for ecotourism and as an adventure travel capital. Boquete has a fresh mountain climate with pleasant temperatures year-round. It is also home to some of the world's best coffee beans; it is the ideal spot in Panama for coffee lovers.

Downtown, in Bajo Boquete, there are various restaurants, bars, coffee shops, banks, Internet cafes and a club. The Guaymí indigenous brighten the town with their colorful typical dresses.

The surrounding areas offer great opportunities for hiking: through coffee fields, cloud forests or to the top of the Barú volcano, the only place in the world where you can see the Pacific coast as well as the Caribbean coast.

School

Spanish by the River is situated 5 km outside the center of town. It is easy and cheap to go into town by busses that frequently pass by the school or by taxi. The school is located in a tranquil neighborhood and has a beautiful tropical garden. There are lemon and orange trees as well as pineapple plants, allowing the students to enjoy a truly fresh glass of orange juice in the morning or freshly cut pineapple between classes. Classes are held outside in the various ranchos, situated around the garden - also a great place to study, read a book or just simply relax while enjoying the great view of the Barú Volcano.

Accommodation

Students can choose between staying at the school's *Hostel*, a *Home stay* or an *independent housing* option.

Hostel

The school in Boquete has its own hostel with the following amenities:

- 8 beds (1 or 2 beds per room)
- Private rooms & shared rooms (private bathroom optional)
- Fully equipped kitchen
- Free coffee & tea in the morning
- Breakfast optional (\$4)
- Laundry service (\$5 per load)
- Stereo system
- Cable TV DVD player
- Free Internet use and Wi-Fi
- Lots of hammocks
- Sheets and towels included
- Daily cleaning service
- Book exchange
- Tourist information and booking service
- Taxi transfers through the whole country
- Safe for valuables and free luggage storage

Home stay

Our host families have been carefully selected. They love to share their culture, for example taking the student to family gatherings or shopping. The rooms are private and have shared bathrooms. Home stays include breakfast and laundry. Lunch and dinner are optional but recommended, not only because the food is very good, but it will also provide another opportunity to practice Spanish. Dietary wishes will be taken into account.

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
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Adventure Packages - Boquete

\$205

Spanish & Rafting

Two thrilling trips make up this trip. The first one will take students down some amazingly beautiful stretches in a relaxed pace on the Rio Majagua (class II - III). For the second trip students might be looking for a little more action. We will go to the Rio Chiriquí, a classic Class III run that offers not only super-fun whitewater, but also has a side trip to the Caldera Hot Springs.

\$125

Spanish & Bird watching

Bird watching is a personal experience. Some like to walk and chat and others like to observe a tree for hours just to find that one special bird. We will make sure we know the student's specific interests before starting the excursion. The first excursion will take place on the *Quetzal Trail* and depending on the time of the year, students may see birds such as the Three-wattled Bellbird, the Resplendent Quetzal, wrens and the Fiery-throated Hummingbird. The second excursion will take students to a place called the *Continental Divide* (known as the one of the best bird watching locations in Panama) to see birds such as Jays, Toucans, Aracari's and Trogons.

\$105

Spanish & Horseback riding

Transportation by horse is still a common way to travel for the people in the rural areas around Boquete. Riding horses is an authentic way to enjoy the incredibly lush vegetation and feel close to nature. The horses are trained for beginner and more advanced riders. One excursion takes students through the surroundings of Boquete, the second excursion visits the Hot Springs of Caldera.

\$125

Spanish & Hiking

Boquete is considered a perfect place for hiking, not only because of the views, but also because of the great climate: healthy, fresh air and moderate temperatures. One of the excursions will take the students to the hundreds-of-years-old indigenous trails of the *Guaymí & Ngöbe* people. Students will learn about the beautiful cloud forest and its inhabitants. The other hiking trip is at a section of the famous *Quetzal Trail*, located in *Volcan Barú National Park*.

\$115

Spanish & Rock climbing

With its many beautiful rock formations very close to the town, Boquete is the perfect place to start rock climbing. Rock climbing is an extreme sport that involves gymnastic maneuvers in order to reach the top of a wall using the body's energy in the most efficient way. It also involves mental control and profound concentration. Students will have two sessions at different rock formations and the routes will be chosen based on the students' capabilities.

“Life begins at the end of your comfort zone”



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Other Activities

Other fun and educational activities to do in the Boquete area include visiting the hot springs, coffee farms and flower gardens. It is very interesting to discover the cloud forest with its various waterfalls and streams. The Quetzal Trail, named after the national bird of Panama and famous for its bird watching opportunities, is highly recommended as well as the hike up to the summit of the Barú Volcano where in the early morning on a clear day, both the Pacific and Atlantic Coasts can be observed.

Volunteer Opportunities

We offer the following volunteer opportunities in Boquete, divided in three areas of interests. For a complete overview of tasks, availability, minimum participation, clothing and required level of Spanish, please contact info@spanishatlocations.com

I. Education – Culture

- Public Primary School (Josefa Montero de Vásquez) This is a primary school where volunteers will help to teach English. When having a high level of Spanish, volunteers can assist teaching other subjects as well.
A2 level of Spanish, 1 week minimum, 8 hours per day
- Public Primary School (Alto Boquete) This is a primary school where volunteers will help to teach English. When having a high level of Spanish, volunteers can assist teaching other subjects as well.
A2 level of Spanish, 1 week minimum, 8 hours per day
- After School Care Center (Casa Esperanza) At this after school care center of indigenous children, you will help with the afternoon activities such as organizing snacks, tutoring English, computer sciences, music, sports and so on.
A2 level of Spanish, 1 week minimum, 8 hours per day

II. Social – Health

- Health Center (Beatriz Kant) Assist doctors with tasks such as taking blood pressure and cleaning wounds. According to the person's interest, it is possible to accompany doctors to indigenous communities for vaccinations and so on.
A2 level of Spanish, 1 week minimum, 8 hours per day
- Orphanage (Casa Hogar Trisker) This is an orphanage where volunteers will help with doing homework, playing, reading and so on. Besides that they will organize activities such as sports, music, arts and crafts and dance.
A2 level of Spanish, 1 month minimum, 8 hours per day
- Handicap Foundation (BHF) Organize activities such as sports, music and dance. When volunteers are trained in this field, they can help with physical and speech therapy.
A2 level of Spanish, 1 Saturday morning minimum

III. Environmental

- Animal Rescue Center (Jungla de Panamá) At this wildlife rescue & rehab center volunteers will help with cleaning, moving, organizing the clinic, including playing with the animals that are stressed (since they lived in a dangerous or unhealthy situation). They can also give tours to tourists, explaining about what happened to the animals and how we could take better care of wildlife. Volunteers can also help in the Center's cafeteria.
A1 level of Spanish, 1 afternoon minimum
- Dog & Cat sterilizing (Fundación de amigos de animales) Helping with sterilizing dogs and cats and taking care of the animals during treatment.
B1 level of Spanish, 1 day minimum, only available every last Sunday of the month

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SPANISH IN THE CITY - PANAMA CITY

For many years Spanish at Locations has been welcoming and accompanying students from the moment of their arrival in Tocumen International Airport, Panama City to their accommodation in Bocas del Toro or Boquete. The all-inclusive pick-up packages that we have been organizing in Panama City became very popular: more students liked to have a drop-off package as well. Slowly but steadily we started up the fourth school - *Spanish in the City*.

Location

The capital is a curious blend of old Spain, modern America and the bazaar atmosphere of the East. Many interesting sights are to be found in the old part of the city: Casco Viejo, with its narrow, cobble-stoned streets and colonial buildings. Other sights are, of course, the Panama Canal, listed high in the top 10 of the most impressive engineering projects in history.

Panama City remains fairly undiscovered by tourists and has various areas with a diversity in vibes. It is possible to explore the romantic old town as well as a visit to the very modern part of the city where shopping, going to the cinema and wining and dining in international restaurants and lounge bars in one day.

School

Spanish in the City is conveniently located in a quiet part of the City at the bottom of the hill Cerro Ancón, 20 minutes away from Tocumen International Airport and only 5 minutes from Albrook National Airport and the National Bus station. The Albrook Mall can also be found there and can be convenient for students that still need to buy certain gear for their adventures at one of our other locations.

Blanketed with lush, verdant forest, Ancón Hill is a protected wildlife refuge and is managed by ANAM. Numerous birds and frogs species can be found as well as several different land animal species such as cotimundis, dears, sloths and monkeys. From the school it takes an hour to walk up the hill from where you will have a spectacular view of the city, the Pacific Ocean and the Canal.



“Not all of those who wander are lost”



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Accommodation

The school in Panama City has its own hostel with the following amenities:

- 12 beds (1, 2, 3 or 4 beds per room)
- Private rooms & shared rooms (private bathroom optional)
- Fully equipped kitchen
- Free coffee & tea in the morning
- Breakfast optional (\$4)
- Laundry service (\$5 per load)
- Stereo system
- Cable TV DVD player
- Free Internet use and Wi-Fi
- Sheets and towels included
- Daily cleaning service
- Book exchange
- Tourist information and booking service
- Taxi transfers through the whole country
- Safe for valuables and free luggage storage

At 50 meters walking distance there is Bed & Breakfast called *Dos Palmitos* which has private rooms, private bathrooms and breakfast included. Homestays as well as lots of hotels, apartments and houses are available upon request.

Adventure Packages - Panama City

Spanish & San Blas Islands

\$65+

It is not exaggerated when we say that *Kuna Yala*, or also called *San Blas*, is one of the most fascinating places in the Americas. This autonomous indigenous region in the Republic of Panama is comprised of an archipelago of 356 islands in the Caribbean Sea, of which only 51 are inhabited. For many years, Kuna Yala was a hidden paradise on this planet; nowadays it is slowly opening its doors to visitors. The adventure begins with a 3-hour, four-wheel drive trip from Panama City to the place where you get will on the boat to go to Franklin's Island. At the school, the evening before the trip the student pay \$65 for Reservations and Transportation. The taxes to be paid to the Indigenous community are \$12 and the boat trip to the island (back and forward) costs \$20. On the island, students will have a stay in a Cabin on the beach, including three meals a day for \$26 per night as well as optionally daily snorkel/beach trip to a different island (between \$10 and \$15). This trip consists of two nights on the islands. Students will also be brought back to Panama City.



“Travel is the only thing you buy that makes you richer”



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Other Activities

Other fun and educational activities to do in the Panama City area include visiting the Mira Flores Locks of the Panama Canal, where students can not only witness this engineering marvel in action, but also visit the museum with lots of information about its construction and functioning. Another interesting trip is visiting Casco Viejo, which is located at the mouth of the Panama Canal, and is the oldest city in Central America. This *Old Part*, is the most colorful part of Panama City. UNESCO declared it a World Heritage.

The list of possible activities in Panama City is endless, but we especially recommend the trip on the Chagres River in a traditional *cayuco* (dug-out canoe), including an introduction to the culture, religion, art, language, food, and lifestyle of their people. Students will be served a traditional lunch of Tilapia fish and fried plantains.

Other excursions are a trail walk through the jungle, a musical dance and performance, and the chance to swim in a crystal clear river at a majestic waterfall. Furthermore in Panama City, is the growing amount of museums. What should not be left unmentioned about Panama City is the great nightlife with restaurants, bars, nightclubs and casinos: definitely attractive for tourists and students.

Volunteer Opportunities

We offer the following volunteer opportunities in Panama City, divided in two areas of interests. For a complete overview of tasks, availability, minimum participation, clothing and required level of Spanish, please contact info@spanishatlocations.com

I. Social-Health

After school care center (Casa Esperanza) This is an after school care center for indigenous children. You will help with the afternoon activities such as organizing snacks, tutoring English, computer sciences, music, sports and so on.
A1 level of Spanish

Care center of people affected by cancer (Casita de Mausí) This is a home for patients and family members of people that suffer from cancer and are going through treatment. These people mostly live in other parts of Panama and do not have a place to stay while fighting cancer. Students can play board games, talk to them, massage them and do arts and crafts with the patients.
A1 level of Spanish

II. Environmental

Environmental Institute (Smithsonian Institute) Among other activities, this institute promotes conservation by increasing public awareness of the beauty and importance of tropical ecosystems. Students in certain fields of tropical ecology can apply for doing volunteer work at this institute.
A1 level of Spanish

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TRAVELING CLASSROOM

Our latest project is the Traveling Classroom: A truly unique blend of travel, adventures and studying Spanish at four locations: the historic and ultra-modern Panama City, the highlands of Boquete, Caribbean Coast in Bocas del Toro and the typical Tico-town Turrialba. Leaving all the organizational details to us while students focus on language and culture. With guaranteed travel buddies, they will not only have an educational, but also a fun-filled trip!

This program is set up for students who want to travel, learn Spanish, share experiences and visit different locations. While travelling and sharing daily activities such as shopping and cooking with a Spanish-speaking instructor, the students will be immersed in a fun and inspiring atmosphere for learning Spanish. To top off the total package, we include highlight adventures on each location to ensure that students do not miss these unforgettable experiences.

The Traveling Classroom includes:

- Three and a half weeks of Spanish classes
- The company of an instructor
- Transportation between locations
- Daily breakfast
- Weekly introduction to the new location
- Weekly Latin dance class
- Weekly local food cooking class
- Friday's Happy Hour
- Panama City Adventure: Casco Viejo & Panama Canal Tour
- Panama City Adventure: San Blas Islands two nights stay
- Boquete Adventure: Canopy Tour
- Bocas Adventure: Catamaran Sailing
- Turrialba Adventure: Rafting on the Pacuare River & overnight stay at river camp
- A video of the whole experience

This educational adventure trip starts in Panama City, where the students will be welcomed at the airport and taken to the hostel. On Sunday an introduction talk will be given, explaining the itinerary and giving the participants the opportunity to get to know each other. Monday, after the intake evaluation, the tour to Casco Viejo and the Panama Canal, the first four hours of Spanish will be taught. This will get the beginner student speaking his first Spanish words, or get the advanced student *back on track*. Tuesday and Wednesday will be good days to study and enjoy the Latin dance and cooking classes. On Thursday and Friday, the Kuna indigenous people and the idyllic tropical beauty of the San Blas Islands will amaze the students.



STUDY (verb.)
- the pursuit of knowledge, as by reading, observation, or research.



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
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The trip from Panama City to Boquete will be made on local buses on Saturday. Sunday will be a great day to relax in the school's garden, fully equipped with lazy chairs, hammocks and lots of orange trees. In the evening, there will be a welcome drink and an introduction to the Boquete school, surroundings and history of the area. The fresh climate in Boquete is great for studying, which is beneficial to the student's progress. The students can choose between two types of accommodation: at the school or as a second option, experience more of the culture and live with a host family. The included zip lining experience is a high-speed, excursion that will get your heart rate up while discovering Panama's rainforest from above and admire its magnificent beauty from thirteen different canopy stations.

The following Saturday, the students will travel six hours by bus and boat from the highlands to the Caribbean Island of Bocas del Toro. On Sunday, the catamaran and snorkeling tour will ease the students into the Caribbean lifestyle. During the week, students can do some sightseeing by exploring the islands by kayaks, bicycles or water taxis. There are many beautiful beaches to be found throughout the islands. Some require a bit of effort and an adventurous spirit. Bocas is filled with restaurants and bars, many of them built out over the water, providing endless nighttime entertainment. Classes in Bocas end on Friday with another Happy Hour and a delicious barbecue.

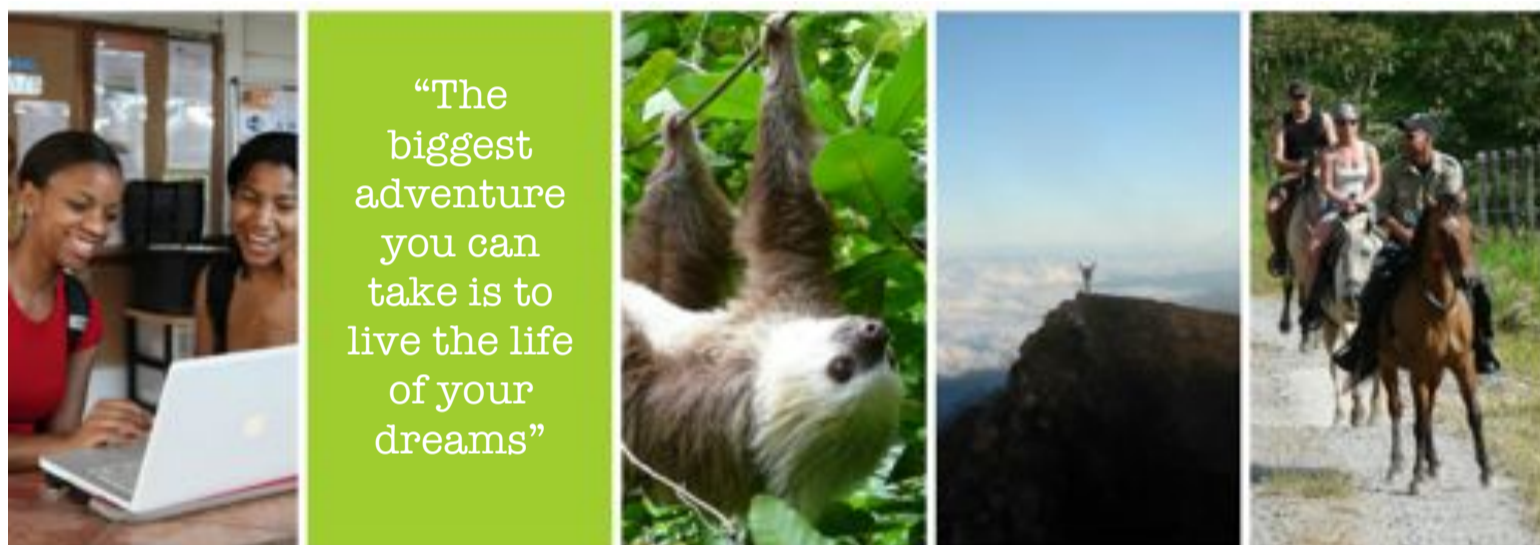
Just like the Saturday before, the students will travel by boat and bus, this time to a different country: Costa Rica. In Turrialba, the students will enjoy the non-touristy feel of this town and will be able to use all the Spanish that they have learned with the local *Ticos*, a nickname for Costa Ricans. The students will appreciate daily life activities such as shopping at the fruit and vegetable market or sitting in the park to have a chat with the locals.

The last day of classes will be on Friday, and during a final Happy Hour and barbecue, the students will receive their certificates and get ready for the last spectacular excursion: rafting on the world famous Pacuare. This excursion provides a thrilling ride down the river filled with stunning natural beauty and exciting rapids. The campsite located in the heart of the jungle, will provide an opportunity to learn about the rainforest and will give students some time to relax in a hammock, check out the toucans and sloths, and realize what a smart decision it was to participate in this unique and wonderful experience!

Afterwards we are happy to assist the student with further travel plans. For example, we can organize volunteer work, travelling through Costa Rica or we can arrange a trip to Panama City or San José. Please note that upgrades on rooms and extra excursions are optional. Friends and partners of students that are not studying are welcome to join the activities. People of all ages are welcome.

\$1995
per
person

\$1329
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“The biggest adventure you can take is to live the life of your dreams”

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- 2014: September & October - Sunday 7.09 to Sunday 5.10
- 2014: November - Sunday 2.11 to Sunday 30.11
- 2015: January & February – Sunday 07.01 to Sunday 04.02
- 2015: March & April – Sunday 04.03 to Sunday 01.04
- 2015: April & May – Sunday 08.04 to Sunday 06.05
- 2015: July: Sunday 01.07 to Sunday 29.07
- 2015: August & September: Sunday 05.08 to Sunday 02.09
- 2015: October & November: Sunday 07.10 to Sunday 04.11
- 2015: November & December: Sunday 11.11 to Sunday 09.12

Prices & Upgrades

- \$1995 Panama & Costa Rica 4 weeks including classes
- \$1329 Panama & Costa Rica 4 weeks without Spanish classes

UPGRADES ACCOMMODATION

Shared room included in the price.

Additional costs - Extra night in Panama City before start TC:

- Hostel shared room: \$10 per night
- Hostel private room: \$18 per night
- Hostel private room with private bathroom: \$20 per night

Additional costs - Change from Shared room to:

- Private room: \$8 per night
- Private room with private bathroom: \$10 per night
- Homestay in Boquete: \$8 per night
- Homestay in Turrialba: \$8 per night

*** Homestay is only possible in Boquete or Turrialba (both 6 nights)

UPGRADES CLASSES

Standard Spanish course is in the price included (4 hours group lessons per day - 20 hours per week)

Change to 4 hours private lessons per day:

- Panama City \$66 for 3 days
- Boquete \$110 per week
- Bocas del Toro \$110 per week
- Turrialba \$110 per week

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
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OVERVIEW PRICES 2014 & INFORMATION

Classes

I. Standard Spanish

\$195 per week (20 hours per week) / \$39 per day / \$9.75 per hour

II. Intensive Spanish

\$275 per week (30 hours per week) / \$55 per day / \$9.25 per hour

III. Specialized Spanish - private classes

- \$200 (10 hours per week) / \$40 per day / \$20 per hour
- \$300 (20 hours per week) / \$60 per day / \$15 per hour
- \$360 (30 hours per week) / \$72 per day / \$12 per hour
- \$440 (40 hours per week) / \$88 per day / \$11 per hour

IV. Specialized Spanish - mini-group of two students

- \$160 (10 hours per week) / \$32 per day / \$16 per hour
- \$240 (20 hours per week) / \$48 per day / \$12 per hour
- \$290 (30 hours per week) / \$58 per day / \$10 per hour
- \$350 (40 hours per week) / \$88 per day / \$9 per hour

Accommodations

HOMES & FAMILIES

| | |
|---|------|
| Home stays - Boquete & Turrialba | |
| Incl. Breakfast and <i>laundry (Turrialba)</i> | \$18 |
| Incl. Breakfast, dinner and <i>laundry (Turrialba)</i> | \$22 |
| Incl. Breakfast, lunch, dinner and <i>laundry (Turrialba)</i> | \$25 |

Home stay - Puerto Viejo

| | |
|---------------------|------|
| Including Breakfast | \$25 |
|---------------------|------|

B&B with local family - Bocas del Toro

| | |
|--|------|
| Private small room, shared bathroom, breakfast | \$15 |
| Private small room, private bathroom, breakfast | \$17 |
| Private medium room, private bathroom, breakfast | \$19 |
| Private room, private bathroom, breakfast, 2 persons | \$33 |

HOSTELS

Hostel - School residence Bocas del Toro

| | |
|---|------|
| Shared* | \$10 |
| Private | \$18 |
| Private room – Private bathroom | \$25 |
| Private room – Private bathroom for two | \$30 |
| Private room – Private bathroom for three | \$35 |
| Private room – Private bathroom for four | \$40 |

Hostel - School residence Puerto Viejo

| | |
|----------------------|------|
| Shared* | \$10 |
| Private | \$18 |
| Private (two people) | \$24 |

Hostel - School residence Turrialba

| | |
|---|------|
| Shared* | \$10 |
| Private | \$18 |
| Private room – Private bathroom | \$25 |
| Private room – Private bathroom for two | \$30 |
| Private room – Private bathroom for three | \$35 |
| Private room – Private bathroom for four | \$40 |

Hostel - School residence Boquete

| | |
|--|------|
| Shared* | \$10 |
| Private | \$18 |
| Private room – Private bathroom | \$25 |
| Private room – Private bathroom for two | \$30 |
| Private room – Private bathroom for three | \$35 |
| Private rooms (2)– Private bathroom for four | \$40 |
| Hostel – Whole house (4 rooms – 8 persons) | \$80 |

Hostel Panama City

| | |
|---|------|
| Shared* | \$10 |
| Private | \$18 |
| Private room – Private bathroom | \$25 |
| Private room – Private bathroom for two | \$30 |

Optional Breakfast at hostel for all locations \$4

*Students can make reservations for a shared room even if they come alone. The school will assign another student to share the room.

** Vacation rentals, apartments and other housing options from basic to luxurious are available upon request.

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


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Pick-ups

Panama City

Taxi transfer International Airport in Panama City directly to accommodation of choice in Panama City \$35

Bocas del Toro

Total Pick-up Package with taxi transfer from the International Airport in Panama City directly to Hostel in Panama City: single room, Internet use, breakfast included, next day: transfer to National Airport to fly to Bocas. Flight included, taxi transfer from Airport in Bocas del Toro to accommodation of choice, accompanied by a representative of the school, walking orientation tour in town and at the school. \$275

Pick-up Package without flight with taxi transfer International Airport in Panama City direct to Hostel in Panama City: single room, internet use, breakfast included, next day: student will be brought from the hostel to the bus station in Albrook from where the buses leave but buy his bus ticket (\$27.50) and ferry to the island (\$5). \$90

Only flight Panama City - Bocas with taxi transfer in Bocas del Toro \$150

Only taxi transfer from Bocas National Airport to accommodation of choice in Bocas, accompanied by a representative of the school with walking orientation tour in town and at the school. \$15

Boquete

Total Pick-up package with taxi transfer International Airport in Panama City directly to Hostel in Panama City/single room, Internet use, breakfast included, next day: transfer to National Airport to fly to David/ flight included, taxi transfer from Airport in David to accommodation of choice in Boquete. \$275

Pick-up Package without flight with taxi transfer International Airport in Panama City direct to Hostel in Panama City/ single room, internet use, breakfast included, next day: student will be brought from the hostel to the bus station in Albrook from where the buses leave but buys his bus ticket (\$18) to David and bus ticket (\$2.00) or taxi transfer (\$35) to the school in Boquete. \$90

Only flight Panama City – David with taxi transfer David – Boquete \$150

Only taxi transfer National Airport in David to accommodation of choice in Boquete. \$35

Turrialba

Taxi transfer Airport in San Jose direct to accommodation of choice \$100
2 Persons \$115
3 Persons \$130

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Puerto Viejo

Pick-up Package with transfer from Int. Airport San Jose to Casa Ridgeway in San José. The student will stay here one night, next day: student will be taken from the hostel to the bus station in San José where the bus leaves to Puerto Viejo, where the student will be picked up from the bus station. \$75

Supplements

Volunteer Work (when not using our accommodations) \$35
Registration Fee: \$25
Changes after Confirmation & Invoice have been received by agency: \$ 25,- per Confirmation & Invoice that will have to be prepared.

Commission

Commissions are calculated over the tuition fee for classes (not accommodations) and the registration fee of \$25 is independent (cannot be commissioned).

| Student weeks per year in 2013 | Commission Rate |
|--------------------------------|-----------------|
| Less than 100 per year | 20% |
| Between 100-250 | 25% |
| More than 250 | 30% |

Reservations

In order to make a reservation for your student, please fill in our Registration Form that you can find on our website. This way we make sure that we cover all of the details that we need to know. Instead of filling in the email address of the student, you fill in your own contact email address. If you prefer, you can also send your own Registration or Enrollment Form to info@spanishatlocations.com.

Cancellation policy

If you need to cancel your program when you have already paid for it, we can return you 80% of the total amount paid to us. Pick-ups and Transfers cannot be refunded when cancelled less than 7 days before departure. Once your program has begun there is no refund. By filling out the registration form and sending it in to us, you are declaring that you have read and agree to this statement as written and intended.

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OVERVIEW PRICES 2015 & INFORMATION

2014 prices also apply for bookings in 2015 when made before November 1st 2014, after this date the new prices of 2015 will apply.

What is new in 2015?

To welcome our new students and to kick off their first week, an Introduction Talk & Drink is held every Sunday night. What is new in our program is the social, educational and fun activity program during the weekdays. This way, the student does not only learn Spanish, but is also offered activities such as Latin dance classes, movie night, cooking workshops, tropical fruit cocktail hour, yoga, beach fit or a delicious barbecue. The best part is, it is all included with the course price. Every week during the Introduction Talk, the School Manager will present the free activity program in which we welcome the students to participate.

Classes

I. Standard Spanish

\$225 per week (20 hours per week) / \$45 per day / \$11.25 per hour

II. Intensive Spanish

\$300 per week (30 hours per week) / \$60 per day / \$10 per hour

III. Specialized Spanish - private classes

- \$225 (10 hours per week) / \$45 per day / \$22.50 per hour
- \$360 (20 hours per week) / \$72 per day / \$18 per hour
- \$450 (30 hours per week) / \$90 per day / \$15 per hour
- \$500 (40 hours per week) / \$100 per day / \$12.50 per hour

IV. Specialized Spanish - mini-group of two students

- \$160 (10 hours per week) / \$32 per day / \$16 per hour
- \$240 (20 hours per week) / \$48 per day / \$12 per hour
- \$290 (30 hours per week) / \$58 per day / \$10 per hour
- \$350 (40 hours per week) / \$88 per day / \$9 per hour

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


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Accommodations

HOMES & FAMILIES

| | |
|---|------|
| Home stays - Boquete & Turrialba | |
| Incl. Breakfast and <i>laundry (Turrialba)</i> | \$18 |
| Incl. Breakfast, dinner and <i>laundry (Turrialba)</i> | \$22 |
| Incl. Breakfast, lunch, dinner and <i>laundry (Turrialba)</i> | \$25 |

Home stay - Puerto Viejo

| | |
|---------------------|------|
| Including Breakfast | \$25 |
|---------------------|------|

B&B with local family - Bocas del Toro

| | |
|--|------|
| Private small room, shared bathroom, breakfast | \$22 |
| Private small room, private bathroom, breakfast | \$25 |
| Private room, private bathroom, breakfast, 2 persons | \$35 |

HOSTELS

Hostel - School residence Bocas del Toro

| | |
|---|------|
| Shared* | \$12 |
| Private | \$20 |
| Private room – Private bathroom | \$30 |
| Private room – Private bathroom for two | \$35 |
| Private room – Private bathroom for three | \$40 |
| Private room – Private bathroom for four | \$48 |

Hostel - School residence Puerto Viejo

| | |
|----------------------|------|
| Shared* | \$12 |
| Private | \$20 |
| Private (two people) | \$30 |

Hostel - School residence Turrialba

| | |
|---|------|
| Shared* | \$12 |
| Private | \$20 |
| Private room – Private bathroom | \$30 |
| Private room – Private bathroom for two | \$35 |
| Private room – Private bathroom for three | \$40 |
| Private room – Private bathroom for four | \$48 |

Hostel - School residence Boquete

| | |
|--|-------|
| Shared* | \$12 |
| Private | \$20 |
| Private room – Private bathroom | \$30 |
| Private room – Private bathroom for two | \$35 |
| Private room – Private bathroom for three | \$40 |
| Private rooms (2)– Private bathroom for four | \$48 |
| Hostel – Whole house (4 rooms – 8 persons) | \$100 |

Hostel Panama City

| | |
|---|------|
| Shared* | \$12 |
| Private | \$20 |
| Private room – Private bathroom | \$30 |
| Private room – Private bathroom for two | \$35 |

Optional Breakfast at hostel for all locations \$6

*Students can make reservations for a shared room even if they come alone. The school will assign another student to share the room.

** Vacation rentals, apartments and other housing options from basic to luxurious are available upon request.

Pick-ups

Panama City

Taxi transfer International Airport in Panama City directly to accommodation of choice in Panama City \$35

Bocas del Toro

Total Pick-up Package with taxi transfer from the International Airport in Panama City directly to Hostel in Panama City: single room, Internet use, breakfast included, next day: transfer to National Airport to fly to Bocas. Flight included, taxi transfer from Airport in Bocas del Toro to accommodation of choice, accompanied by a representative of the school, walking orientation tour in town and at the school. \$275

Pick-up Package without flight with taxi transfer International Airport in Panama City direct to Hostel in Panama City: single room, internet use, breakfast included, next day: student will be brought from the hostel to the bus station in Albrook from where the buses leave but buy his bus ticket (\$27.50) and ferry to the island (\$5). \$90

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


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Only flight Panama City - Bocas with taxi transfer in Bocas del Toro \$185

Only taxi transfer from Bocas National Airport to accommodation of choice in Bocas, accompanied by a representative of the school with walking orientation tour in town and at the school. \$15

Boquete

Total Pick-up package with taxi transfer International Airport in Panama City directly to Hostel in Panama City/single room, Internet use, breakfast included, next day: transfer to National Airport to fly to David/ flight included, taxi transfer from Airport in David to accommodation of choice in Boquete. \$275

Pick-up Package without flight with taxi transfer International Airport in Panama City direct to Hostel in Panama City/ single room, internet use, breakfast included, next day: student will be brought from the hostel to the bus station in Albrook from where the buses leave but buys his bus ticket (\$18) to David and bus ticket (\$2.00) or taxi transfer (\$35) to the school in Boquete. \$90

Only flight Panama City – David with taxi transfer David – Boquete \$200

Only taxi transfer National Airport in David to accommodation of choice in Boquete. \$40

Turrialba

Taxi transfer Airport in San Jose direct to accommodation of choice \$100
2 Persons \$115
3 Persons \$130

Puerto Viejo

Pick-up Package with transfer from Int. Airport San Jose to Casa Ridgeway in San José. The student will stay here one night, next day: student will be taken from the hostel to the bus station in San José where the bus leaves to Puerto Viejo, where the student will be picked up from the bus station. \$75

Supplements

Volunteer Work (when not using our accommodations) \$50
Registration Fee: \$25
Changes after Confirmation & Invoice have been received by agency: \$ 25,- per Confirmation & Invoice that will have to be prepared.

Commission

Commissions are calculated over the tuition fee for classes (not accommodations) and the registration fee of \$25 is independent (cannot be commissioned).

| Student weeks per year in 2013 | Commission Rate |
|--------------------------------|-----------------|
| Less than 100 per year | 20% |
| Between 100-250 | 25% |
| More than 250 | 30% |

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Reservations

In order to make a reservation for your student, please fill in our Registration Form that you can find on our website. This way we make sure that we cover all of the details that we need to know. Instead of filling in the email address of the student, you fill in your own contact email address. If you prefer, you can also send your own Registration or Enrollment Form to info@spanishatlocations.com.

Cancellation policy

When cancellations are received at any moment before starting the program, only the Registration Fee (\$25,-) will be charged. Transfers and Pick-ups that we confirm four weeks prior to your arrival and that cannot be cancelled, need to be charged.

Once your program (anything confirmed in your Invoice, sent to you by us) has begun, there is no refund. The full credit of your program can be transferred to a friend, family member or college. Exceptions can be made for special circumstances and conditions. Requests for a refund need to be send in a written form to info@spanishatlocations.com

By filling out the registration form and sending it to us, you are declaring that you have read and agree to this statement as written and intended.

PUBLIC HOLIDAYS 2014 - 2015 & DAYS THE SCHOOLS ARE CLOSED

PANAMA

Public Holidays Panama

| | |
|-------------|--|
| 1 January | New Year's Day |
| 9 January | *National Martyrs' Day |
| 3 April | Good Friday |
| 1 May | Labor Day |
| 15 August | Old Panama City Day (Panama City only) |
| 3 November | Independence Day - from Colombia |
| 5 November | Colón Day |
| 10 November | First Call for Independence from Spain |
| 28 November | Independence Day - from Spain |
| 8 December | Mothers' Day |
| 25 December | Christmas |

School closed Panama

| | |
|-------------|----------------|
| 1 January | New Year's Day |
| 3 April | Good Friday |
| 1 May | Labor Day |
| 25 December | Christmas |

COSTA RICA

Public Holidays Costa Rica


| | |
|---------------|---|
| 1 January | New Year's Day |
| 11 April | Juan Santamaría's Day |
| 22 - 25 April | Easter |
| 1 May | Labor Day. |
| 25 July | Guanacaste Annexation |
| 2 August | Virgin of Los Angeles, Feast of Patroness of Costa Rica |
| 15 August | Mothers' Day and Assumption |
| 15 September | Independence Day |
| 12 October | Día de la Raza - Columbus Day |
| 25 December | Christmas Day |

School closed Costa Rica

| | |
|-------------|-------------------------------|
| 1 January | New Year's Day |
| 2 & 3 April | Easter Thursday & Good Friday |
| 1 May | Labor Day |
| 25 December | Christmas |

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Skype [spanish.at.locations](https://www.skype.com/user/spanish.at.locations)
Web www.spanishatlocations.com

Puerto Viejo

Spanish by the Sea – Puerto Viejo, Costa Rica

Taxi Address Between the soccer field and Soda Lydia's
Mail Address Spanish by the Sea, Aptdo Postal: 165-70401, Puerto Viejo Talamanca, Costa Rica
Tel/Fax (00506) 2750 2082
Mobile (00506) 8635 0652
Skype [spanish.by.the.sea.puerto](https://www.skype.com/user/spanish.by.the.sea.puerto)
Email puertoviejo@spanishatlocations.com

Turrialba

Spanish by the River – Turrialba, Costa Rica

Taxi Address Barrio El Recreo, 50 metros después de la Entrada de Chirracá, en el muro de piedras
Mail Address Spanish by the River S.A., Aptdo 42 - 7150 Turrialba, Costa Rica, América Central
Tel/Fax (00506) 2556 7380
Mobile (00506) 8391 9021
Skype [spanish.by.the.river.turrialba](https://www.skype.com/user/spanish.by.the.river.turrialba)
Email turrialba@spanishatlocations.com

Bocas del Toro

Spanish by the Sea – Bocas del Toro, Panamá

Taxi Address Calle 4ta, justo detrás del Hotel Bahía, Bocas del Toro, Isla Colón, Bocas del Toro, Panamá
Mail Address Spanish by the Sea Corp. 0101-00005 Bocas del Toro/ Isla Colón, Bocas del Toro, Panamá
Tel (00507) 757 9518
Mobile (00507) 6592 0775
Skype [spanish.by.the.sea](https://www.skype.com/user/spanish.by.the.sea)
Email bocas@spanishatlocations.com

Boquete

Spanish by the River – Boquete, Panamá

Taxi Address Alto Boquete, Entrada a Palmira, 180mts a mano izquierda
Address Spanish by the River/ Palmira, Entrega General, Boquete, Chiriquí, Panamá
Tel/Fax (00507) 720 3456
Mobile (00507) 6759 5753
Skype [spanish-boquete](https://www.skype.com/user/spanish-boquete)
Email boquete@spanishatlocations.com

Panama City

Spanish in the City - Panama City

Taxi Address Entrada a Cerro Ancón, justo en frente del Mercado de Abastos, Entrada a Calle Manzanillo, primera calle a mano derecha, segunda casa (dúplex)
Mail Address Calle Chagres, Casa #533ª, Cerro Ancón, Panama City
Mobile: (00507) 6975 8505
Skype: [spanish.in.the.city.panama](https://www.skype.com/user/spanish.in.the.city.panama)
Email panamacity@spanishatlocations.com

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