

SPANISH AT LOCATIONS

Agency Manual

2017-2018



TABLE OF CONTENTS

WHO WE ARE	4
OUR LANGUAGE PROGRAM	5
METHOD	5
INTAKE & PROGRESS CONTROL	5
SPANISH COURSES	6
COMBINATIONS	7
ACCREDITATION	9
LEVELS	9
SCHEDULE	9
SPANISH BY THE SEA - PUERTO VIEJO	10
LOCATION	10
SCHOOL	10
ACCOMODATION	11
ADVENTURE PACKAGES – PUERTO VIEJO	12
OTHER ACTIVITIES	13
VOLUNTEER OPPORTUNITIES	13
SPANISH BY THE RIVER - TURRIALBA	15
LOCATION	15
SCHOOL	15
ACCOMODATION	15
ADVENTURE PACKAGES - TURRIALBA	16
OTHER ACTIVITIES	17
VOLUNTEER OPPORTUNITIES	17
SPANISH BY THE SEA - BOCAS DEL TORO	19
LOCATION	19
SCHOOL	19
ACCOMODATION	20
ADVENTURE PACKAGES – BOCAS DEL TORO	20
OTHER ACTIVITIES	21
VOLUNTEER OPPORTUNITIES	21
SPANISH BY THE RIVER - BOQUETE	24
LOCATION	24
SCHOOL	24
ACCOMODATION	24
ADVENTURE PACKAGES - BOQUETE	25
OTHER ACTIVITIES	26
VOLUNTEER OPPORTUNITIES	26
SPANISH IN THE CITY - PANAMA CITY	28
LOCATION	28
SCHOOL	28
ADVENTURE PACKAGES – PANAMA CITY	29
OTHER ACTIVITIES	29
VOLUNTEER OPPORTUNITIES	29
PANAMA CITY	32
TO BOQUETE	32
TO BOCAS DEL TORO	32
TO TURRIALBA	33
UPGRADES	33
DATES TRAVELLING CLASSROOM 2017	33

OVERVIEW PRICES & INFORMATION	35
CLASSES	36
ACCOMMODATIONS	36
PICK-UPS	39
SUPPLEMENTS	40
COMMISSION	40
RESERVATIONS	40
CANCELLATION POLICY	40
PUBLIC HOLIDAYS & DAYS THE SCHOOLS ARE CLOSED	40
ADDRESS & CONTACT INFO	42

WHO WE ARE

Spanish at Locations (SAL) is an organization that consists of five language schools in Costa Rica and Panama. What makes us unique is that each school uses the same teaching method and materials. This enables students to travel from location to location and while learning Spanish, experiencing different countries and cultures without losing time to adjust to new learning methods and materials.

Ingrid Lommers and Fernando Murillo are the founders of Spanish at Locations. Ingrid obtained a master degree from the University of Amsterdam, the Netherlands, in Development Economics in 1992. Besides that, in the year 2012, she received a degree for teaching Spanish as a foreign language from the University of León, Spain. **SAL** enabled her to combine her two fields of interest and expertise. Fernando Murillo takes care of construction, maintenance and the organization of the River & Horseback Trips. **SAL** has about twenty permanent employees and another fifteen to twenty temporary ones. Even though the employees are from different backgrounds, what unites them is that they are enthusiastic and happy to contribute to an

Mission

100% happy students by contributing to a complete cultural learning experience, motivating them to immerse themselves in a new culture and get renewed energy. We believe that it is our responsibility to be part of a more meaningful existence by investing in projects that are important to our community - students, employees, friends and fans - and for the future of our planet.

Vision

We are constantly working on achieving our mission by providing an inspiring Spanish Language and Cultural Learning Experience on locations that stand out for the relaxed atmosphere and that are surrounded by natural and cultural beauty.

unforgettable experience.

Spanish by the Sea - Bocas, Panama, was the first school to open its doors in 1998, when Bocas was still undiscovered by tourists. The concept of Spanish and Sea Adventures - combining Spanish Courses with dive and surf courses showed to be a great success; slowly but steadily the school grew. Nowadays during high season, our school in Bocas welcomes over 40 students weekly. In 2002, *Spanish by the River - Turrialba, Costa Rica*, was founded and set up according to the concept of Spanish and River Adventures: organizing Spanish Courses combined with rafting, kayaking and river camping on the world-famous Pacuare River. Turrialba was followed by *Spanish by the River - Boquete, Panama*, in 2005. Being located in the highlands, near Panama's best white waters and coffee plantations. In order to offer our students a complete experience, *Spanish in the City - Panama* and *Spanish by the Sea - Puerto Viejo* were established in 2011 and 2012.

Nowadays this company is run by an average of 30 employees of different backgrounds, spread over the various locations. After 16 years of hard work, in which we grew in quantity of happy students and number of locations, accommodations and adventure activities, we are working hard on spreading the word about the wonderful programs we offer in Panama and Costa Rica.

On the following pages of this manual, you will find extensive information about our language program, the different locations and schools, the adventure program and the volunteering opportunities. The final pages provide an overview of our prices, accommodations and pick-ups, followed by our policy regarding official holidays, our cancellation policy and our contact information.

Contact us:

www.spanishatlocations.com

www.travelling-spanishclassroom.com

4

OUR LANGUAGE PROGRAM

METHOD

Our language program is based on the communicative approach, which is founded on the idea that learning a language successfully comes from having to communicate. The activities in the classroom will be focused on producing meaningful and actual communication. During classes, our teachers constantly create situations in which the students feel comfortable to communicate. As a result, the emphasis is on communicative competence rather than perfect grammar. This makes the classes more learner-centered. Fine-tuning grammar is more relevant to advanced students, on which will be focused later on in the learning process. Our goal is to have students enjoy their classes by teaching them how to speak in the early stages of learning a new language

“Learning a different language is a different vision of life”



INTAKE & PROGRESS CONTROL

To determine the student’s language competence, he or she completes a written evaluation test before or upon arrival. At the school, we evaluate their competence orally as well.

When a student signs up for private classes, the test will help the teacher to find a suitable teaching approach. When he or she signs up for group lessons, we can make sure that we place the student on the correct level. The teachers at different schools keep track of the student’s progress with the help of sheets that the student brings along while travelling to a different location. This to ensure that no time will be lost while settling in at the new school.

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5

SPANISH COURSES

We offer the following Spanish Courses:



Standard Spanish - 4 hour group lesson

This course is based on the internationally recognized *CEFR framework* for learning, teaching and assessment, which is also the basis of *DELE-Diplomas* (Spanish as a Second Language). The levels are Basic User (A1, A2), Independent User (B1, B2) and Proficient User (C1, C2).

- 6 levels: A1, A2, B1, B2, C1 and C2
- Amount of students: Maximum 6 with an average of 3
- Days & Hours: 5 days a week, 4 hours per day starting each Monday from 8:00 to 12:00 or from 13:00 to 17:00
- Materials included: workbook
- Also included: Introduction folder with tourist information, information about the course, placement test, coffee & tea during breaks, introduction talk on Sunday, Friday's happy hour and certificate upon completion.
- Extra tutoring hours (max 5 hours per week): can be ordered at the school for \$15.00 per hour.
- If there is only one student with a certain level, we offer two hours of private class for the same price

Price: \$225,00 per week*

Intensive Spanish - 6 hour group lesson

Just like the Standard Spanish course, this course is based on the internationally recognized *CEFR framework* for learning, teaching and assessment, which is also the basis of *DELE-Diplomas* (Spanish as a Second Language). The levels are Basic User (A1, A2), Independent User (B1, B2) and Proficient User (C1, C2). The difference between the Intensive and Standard Spanish course is that you will advance more quickly due to the extra hours.

- 6 levels: A1, A2, B1, B2, C1 and C2
- Amount of students: Maximum 6 with an average of 3
- Days & Hours: 5 days a week, 4 hours per day starting each Monday from 8:00 to 12:00 or from 13:00 to 17:00
- Materials included: workbook
- Also included: Introduction folder with tourist information, information about the course, placement test, coffee & tea during breaks, introduction talk on Sunday, Friday's happy hour and a certificate upon completion.

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6

- Extra tutoring hours (max 5 hours per week): Can be ordered at the school for \$15.00 per hour.
- If there is only one student with a certain level, we offer three hours private class for the same price

*Price: \$300,00 per week**

Specialized Spanish

These courses allow the student to focus on a career-related or personal topic of interest. These topics include, but are not limited to: Medical Spanish, Business Spanish, Spanish for Law Professionals, Household Spanish, Spanish for Work in Construction, Ecological Spanish, Nautical Spanish, Spanish for Work in Tourism, Spanish for Teachers, Spanish for Children (3+), Spanish & Latin American Culture, Spanish for Preparation for OTEIMA Exams, Spanish for Preparation of DELE Exams.

- Amount of students: standard one student, other arrangements can be made.
- Days & Hours: Schedules may be arranged between 08:00am and 19:00pm.
- Materials included: Materials will be selected according to objectives and needs of the student, defined in accordance with the teacher.
- Also included: Introduction folder with tourist information, information about the course, placement test, coffee & tea during breaks, introduction talk on Sunday, Friday's happy hour and certificate upon completion.
- Ask for prices when signing up with more than one person for the Specialized Spanish, any amount of students is possible.

*Includes a free activity from Sunday till Friday

\$225,-
2 hours a
day *

\$360,-
4 hours a
day *

\$450,-
6 hours a
day *

\$500,-
8 hours a
day *



COMBINATIONS

Students can choose to take one of these courses or combine them. Courses can be taken at the same time or one after the other. Common combinations are:

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7

- Studying at the same time: Standard Spanish & Specialized Spanish - for example in the morning group classes and in the afternoon or evening private specialized lessons or the other way around.
- Studying one after the other: After taking the Standard Spanish Course, the student can continue with Specialized Spanish.

Happy &
Motivated
Students

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8

ACCREDITATION

Oteima

In 2008, Spanish at Locations signed an Agreement of Cooperation with the private University “Universidad Tecnológica OTEIMA” (www.oteima.ac.pa) in David, Panama. Beneficial for students and SAL is that Oteima accredits our Spanish courses: for every 20 hours of classes at one of our schools, students can receive 1 credit point that is transferable to their University or High school. If they want to do so, they need to take an exam after finishing their program with us. This exam costs \$75, which has to be paid directly to the University. It is important to inform us about the student’s interest in taking this exam during enrollment.



Bildungsurlaub

The institution of Bildungsurlaub allows employees from any sector to apply for 10 days of educational leave that is devoted to advancing foreign language skills abroad. *Spanish by the Sea - Bocas*, is recognized as a Bildungsurlaub center by the German state authorities. We have a special 6-hours a day program for students that want to take advantage of this opportunity.

LEVELS

The levels of our *Standard Spanish* and *Intensive Spanish* courses refer to the *Common European Framework of Reference for Languages* (CEFR). These are descriptions of abilities, used to set clear targets for achievements within language learning, mapped out in six levels ranging from A1 to C2. These CEFR levels are linked to the DELE levels. DELE stands for *Diplomas de Español como Lengua Extranjera*. These are internationally recognized Spanish proficiency qualifications for non-native Spanish speakers, offered by the Spanish Ministry of Education and Culture through the Cervantes Institute.

The following table indicates how the CEFR levels correspond to the DELE levels and to the levels defined for the Oteima exams.

SAL levels 2014 (CEFR)	DELE	OTEIMA/ DAVID
A1		Nivel básico (3 puntos créditos)
A2		
B1	Nivel Inicial	Nivel intermedio (3 puntos créditos)
B2	Nivel Intermedio	Nivel avanzado (3 puntos créditos)
C1		
C2	Nivel Superior	

SCHEDULE

At all schools, on Sunday evenings, the Spanish proficiency of new students will be tested by taking part in a placement test. Students have the opportunity to complete the written test online before arrival. All students are invited to an oral evaluation. If a student is a complete beginner, he or she will not need to participate in any test. Afterwards, the staff will organize a drink and the students are welcomed during the introduction talk.

Our schedule is based on morning (8:00 to 12:00), afternoon (13:00 to 17:00) and evening (17:00 to 19:00) classes. Depending on the students’ preferences the schedule will be made. There will be a short break during the four-hour classes. Normally during the two-hour classes

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9

there will not be a break, but of course the student can ask for a break if he desires so. We always have fresh coffee and tea available during classes.

SPANISH BY THE SEA - PUERTO VIEJO

LOCATION

Spanish by the Sea - Puerto Viejo is located in Puerto Viejo de Talamanca, a small laidback beach town at the Caribbean Coast, close to the Panamanian border. Apart from its natural beauty, Puerto Viejo attracts surfers from all over the world as a virtue of the high and constant waves. Puerto Viejo is a hotspot for backpackers, as it still remains unspoiled and exclusive from big hotels.

Once you leave the town to go for a walk or a bike ride, the jungle will surround you with all of its inhabitants: sloths, monkeys, anteaters, armadillos, snakes, skunks and lots of colorful birds.

The town has a great variety of restaurants: from inexpensive Costa Rican *sodas* to excellent international restaurants. If you enjoy nightlife, Puerto Viejo is the place to be. It has two clubs, and weekly jam sessions of several bands in restaurants and bars are to be found here, just choose: Salsa, Reggae, Jazz, Reggae ton, Calypso, Dancehall, it is all to be found in Puerto Viejo!

SCHOOL

The school is located right in the center of town, about 200 meters from the beach. The lush, tropical garden around the school has different kinds of fruit trees, palms and hammocks: an ideal place to study or relax after classes. Just like in all our schools, we have free Wi-Fi.

Spanish classes are held outside in one of the little huts or on the porch. You can spot exotic birds such as hummingbirds and other tropical species while attending classes. During breaks we serve tea and coffee.



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10

ACCOMODATION

Students can choose between staying at our *hostel*, a *home stay* or an *independent housing* option.

Hostel

Staying in our hostel is recommended to independent students who enjoy meeting other students, sharing experiences, preparing their own meals and who prefer living close to the nature. Our hostel in Puerto Viejo offers the following services:

- 10 beds (1, 2, or 5 beds per room)
- Private and shared rooms
- Fully equipped kitchen
- Free coffee and tea
- Laundry service (\$5 per load)
- Stereo system
- Cable-TV
- DVD-player
- Free use of internet and Wi-Fi
- Hammocks
- Sheets and towels included
- Daily cleaning service
- Book exchange
- Tourist information and booking service
- Taxi transfers throughout the whole country
- Safe for valuables items and free luggage storage
- Surfboard and bike rental

Homestay

Homestays are perfect for those who want to experience the *local culture* on a whole new level and who want to have the opportunity to practice Spanish. Services include a modest single bedroom, shared bathroom, breakfast and dinner.



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11

ADVENTURE PACKAGES - PUERTO VIEJO

One of the possibilities is to combine the Spanish Courses with adventure. With one of the following packages, students will enjoy doing something else and also learn activity-related vocabulary during a one-hour private Specialized Spanish class.

Spanish & Surf

Puerto Viejo, a surfer's paradise: the hot air, the warm water combined with great waves. With the Spanish & Surf package you do not only learn to surf in three sessions, you will also be able to use the surfboard for two extra days, and learn vocabulary related to surfing. This package includes theory on the beach, equipment, and practice in the water with an instructor for an hour and a half. Beginners will test their sportiness in Cocles. The more advanced will be looking for the strongest wave in Costa Rica: Salsa Brava.

Price: \$140,00

Spanish & Horsebackriding

Our Spanish and horseback riding program is set up for students that love to be with horses and want to learn more about them. The two horseback trips that *Spanish by the Sea - Puerto Viejo* offers, is a perfect combination with learning Spanish, as it gives you time to relax your mind. The horses are trained for beginner and more advanced riders. The trips of half a day each include Parelli-trained horses and an instructor who speaks English, Spanish and French. Just like in all our Spanish & Adventure packages, one hour of private Spanish class is included.

Price: \$190,00



Spanish & Yoga

Through the integrated disciplines of Pranayama, Asana, and Dharana, we will guide you on a journey of mind, body and spirit. Yoga will be held in an open-air studio, near Puerto Viejo, where you can enjoy the view of the jungle accompanied by a soft ocean breeze from your *Downward Facing Dog*. This package includes a daily Yoga Class - 5 classes in total, one personalized massage session using locally harvested coconut oil, and one hour of private Spanish, teaching you yoga vocabulary. You can also decide to spread these services out over more than one week.

Price: \$120,00

Spanish & Hiking

Puerto Viejo's surroundings are perfect for students of *Spanish by the Sea - Puerto Viejo* who love to hike and learn about the jungle, its inhabitants and flora and fauna. This hike will take

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12

you to two different waterfalls and a sustainable farm. You will learn about organic farming or, if you prefer, you can visit the Iguana farm instead. The other hike will take you to the National Park Cahuita where you might see monkeys, sloths, raccoons, crabs, tree iguanas and maybe even snakes and armadillos. This package includes two hiking trips in different places, public transportation and one hour of private Spanish, learning hiking vocabulary in Spanish.

Price: \$75,00

OTHER ACTIVITIES

There are many activities to do, half-day and full-day trips whilst taking classes at our Spanish school in Puerto Viejo. Besides the activities organized by the school, there are lots of things you can do by yourself: shopping at the artesanias market, take Latin Dance classes, go to one of the gyms and join a yoga session or massages, or just go for a hike.

Half-day tours

Surf Lessons

Playa Cocles is only a short bike ride away from the center of Puerto Viejo where you will either learn the basics of surfing, or more advanced techniques during a session of an hour and half. You can keep the board for the rest of the day to practice by yourself.

Horseback Riding

After pairing up with your horse, you can decide with the help of your guide to take a ride down the Indian trails in the jungle or along the coast. You will get a hang of the basics of horseback riding while learning about the region and the amazing nature of Costa Rica. You might be able to see sea eagles, giant jungle trees, gorgeous butterflies, sloths, howler monkeys, toucans and amazon parrots.

Full day tours

Kayak tour on Río Sixaola

In the morning you will leave with a guide to kayak downstream on the Sixaola River. During the trip you will see a lot of wildlife. In the afternoon you will visit a local Indian bar & restaurant; you will be able to order a drink and lunch. Afterwards you will visit a local family that produces chocolate.

Waterfalls in Bribri

In the morning you will leave in a mini-van to drive close to the village of Bribri. Half an hour jungle hike will be followed by the possibility to swim in the basin of the waterfalls. During this trip you will be visiting two different waterfalls.

Snorkel tour Punta Uva

This tour starts off with a bike-ride and takes you to the most beautiful beach and snorkel point in the surroundings of Puerto Viejo, called Punta Uva.

“ You learn better when at times you can relax your mind as well....”

VOLUNTEER OPPORTUNITIES

We offer the following volunteer opportunities in Puerto Viejo, divided in two areas of interests. For a complete overview of tasks, availability, minimum participation, clothing and required level of Spanish, please contact info@spanishatlocations.com

I. Education - Culture

Daycare (Waldorf)

Assisting with teaching and preparing healthy snacks for children with the ages of 1 to 6 years old. The school teaches a mix of Costa Ricans, foreigners and children of indigenous Indian tribes. An A2 level of Spanish is required. Closed during holidays and minimal time of commitment is 3 months.

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13

Outreach Program Indigenous People (El Puente)

Serving coffee and healthy soups, teaching English and helping children with their homework. Another task might be assisting older people how to use a computer. Beginner level of Spanish is sufficient. Minimum participation is 1 week.

After school care (El Yue)

El Yue is located 45 minutes by bike from the school. El Yue is a school founded by the Peace Through Yoga foundation (www.peacethroughyoga.com) and offers English classes to Spanish speaking children whose parents have a low income and/or have a drugs and/or alcohol related problem. Children come to the school from Monday until Friday, from 13.00 until 16.00. As a volunteer you will be teaching English (there is no lesson plan so be prepared to invest some time in preparation!), doing handcrafts, helping with computer classes and organizing different kinds of activities. Other activities are helping with the garden and animals. For volunteering at El Yue we recommend you to have an A2 level in Spanish. A donation of \$3 a day is required.

II. Environmental

Eco-Project Cahuita

Helping with cultivating crops as well as helping with the construction. Besides that you will be assisting with giving tours to locals about how to grow crops in a responsible way. We recommend starting this volunteer work after completing your Spanish course. Required level of Spanish is A2. Minimum participation is 2 weeks, 5 days per week, 40 hours.

Center for rescue of wild animals, (Jaguar Rescue Center)

At this work placement you will be taking care of many different animals, until they are healthy enough to live on their own in the jungle. The tasks include cleaning the cages and feeding the animals. The animals that you will be taking care of are monkeys, sloths, raccoons, margays, owls and kinkajous. An intermediate level of Spanish is required. Minimum participation is 4 weeks. A donation of \$350 is required. The updated prices can be found here: <http://www.jaguarrescue.foundation/>

SPANISH BY THE RIVER - TURRIALBA

LOCATION

If you are looking for a place to experience the true *Tico-culture* and immerse with the locals, you have found the perfect spot. Our school is located in the highlands of Cartago is called *Spanish by the River* and is to be found in a little outside of Turrialba. It is an oasis of peace and tranquility and therefore a great place to study Spanish and relax.

Turrialba is located about 65 km east of San José. In the center you can find a few hotels, restaurants, bars, coffee shops, ice cream parlors, swimming pools, banks, Internet-cafés, a post office and a gym. The farmers' market is a weekly event in the center of town. It is a great place to buy fresh vegetables, fruits, cheese and many more authentic home-made products. You can either take a bus from the school to downtown or decide to go for a scenery hike.



SCHOOL

Our Spanish school in the highlands of Costa Rica is called *Spanish by the River - Turrialba*. Spanish classes are mostly held outside, in one of the little huts or on the roomy porch, of which you have a beautiful view of the volcano and the lush and green surroundings. You can spot exotic birds such as toucans, hummingbirds, and other tropical species while attending classes. Due to the altitude, the temperature is a bit cooler than in town, which contributes to the comfortable study climate.

ACCOMODATION

Students can choose between staying at our *hostel*, a *home stay* or an *independent housing* option.

Hostel

The school in Turrialba has its own hostel with the following amenities:

- 10 beds (1, 2 or 3 beds per room)
- Private rooms & shared rooms (private bathroom optional)
- Fully equipped kitchen
- Free coffee & tea in the morning
- Breakfast optional (\$4)
- Laundry service (\$5 per load)
- Stereo system, TV / DVD player
- Free Internet use and WIFI
- Lots of hammocks
- Sheets and towels included
- Daily cleaning service
- Book exchange
- Tourist information and booking service
- Taxi transfers throughout the whole country
- Safe for valuables and free luggage storage
- Cafeteria service (sodas, snacks)

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15

Home stay

Living with a local family is a unique experience that will provide the student with the opportunity to not only learn the language but also explore the culture. Our host families have been selected carefully. They love to share their culture, for example taking the student to family gatherings or shopping. The rooms are private and have shared bathrooms. Home stays include breakfast and laundry. Lunch and dinner are optional but recommended, not only because the food is very good, but it will also provide another opportunity to practice Spanish. Families can adapt meals a little upon request (e.g. considering people's diets).

ADVENTURE PACKAGES - TURRIALBA

Spanish & Horseback riding

This includes one afternoon of learning how to take care of horses and two afternoons of horseback riding: one introduction trip where the student will see typical Costa Rican rural scenery, a second trip going through coffee fields to a waterfall where there will be an opportunity to swim and refresh before getting back on the horse. No experience is required, but if students do have experience we will adapt the excursion to their preferences.

Price: \$135,00

Spanish & Rafting

People from all over the world come to Turrialba to go rafting. This package includes one trip to the world famous Pacuare River (class III-IV) in a raft with a maximum of seven people. The second trip will take the student to the Pejivalle River (class I-II) in a raft for two people, in which the student will be more in charge of the maneuvering. An experience that you do not want to miss out on!

Price: \$175,00

Spanish & Kayaking

The first session includes a video, explaining how to do the “Eskimo-roll” combined with a session in a swimming pool in Turrialba. The other trip consists of a visit to the Pejivalle River (class I -II). Students will be introduced to and practice named *reading the water*, the *eskimo-roll* and also crossing the river by making *ferries*.

Price: \$185,00

Spanish & Bird watching

The first excursion will take place in CATIE (Tropical Agricultural Research and Higher Education Center), and will provide opportunities to spot lots of bird species including water birds such as herons, egrets and sun bitterns. The first trip will finish in the library with some literature consultation. The second excursion, to the Biological Reserve “Espino Blanco” located at an elevation of 1100 meters above sea level, will surprise students with the variety of hummingbirds, toucans and if you get lucky some trogons as well.

Price: \$135,00

Spanish & Mountain biking

The first excursion will take the student through the typical Costa Rican rural scenery, where the student can choose to finish either at a waterfall, CATIE, or the swimming pool. The second excursion is a downhill ride on the slopes of the Volcano, which will end in downtown Turrialba.

Price: \$95,00

OTHER ACTIVITIES

Other adventure and educational activities organized by the school are the canyoning & canopy, yoga, visiting either the goat, butterfly or snake farm, learning about production of cacao and making chocolate, a night hike or the Guayabo Archeological Monument. Also hiking, swimming and relaxing by an impressive waterfall are great options. At night, students can cook local food, go salsa dancing or enjoy a bite to eat at one of the sodas. On Friday nights a barbecue is organized and includes some free drinks offered by the school during Happy Hour.

Campsite

A special feature of this school is that it has its own river campsite on the banks of the world-famous Pacuare, where students can use all facilities for only \$10 a night. Two bathrooms, two fully equipped kitchens and lots of platforms on which the tents are located make up *Gekui Rivercamp*. Bathing in the river, hiking to the waterfall and crossing the river in an indigenous *basket ferry* to hike in the tropical rainforest on the other side of the river are some of the activities. Of course just relaxing in a hammock and enjoying the garden could be enough action for you. During the night you can see an amazing amount of stars and have a nice



candlelight dinner.

VOLUNTEER OPPORTUNITIES

We offer the following volunteer opportunities in Turrialba, divided in three areas of interests. For a complete overview of tasks, availability, minimum participation, clothing and required level of Spanish, please contact info@spanishatlocations.com

I. Education - Culture

Pre-school (Recopa)

At this Daycare & Kindergarten you will help to take care of the children. Level of Spanish A2, minimum period 1 week, 4 hours per day.

Private Primary School (Burbujitas)

This is a private Kindergarten and primary school. Your main task is to take care of the children and to teach English. Level of Spanish A2, minimum period 1 week, 4 hours per day.

San Rafael

This is a primary school where you will help to teach English. Students that do not speak English very well, can assist with other classes and help the children that need more attention. When you have a high level of Spanish, you can assist teaching other subjects as well. Level of Spanish A2, minimum period 1 week, 4 hours per day.

El Recreo

This is a primary school where you can help to teach English. In case you have a high level of Spanish, you can assist teaching other subjects as well. Level of Spanish A2, minimum period 2 weeks, 4 hours per day.

II. Social - Health

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17

Eldery home

At the elderly home students can help taking care of the elderly, especially with physiotherapy. There is one physiotherapist working who is thankful with the help of our students. You can help providing food, play games, walk with the elderly and help the staff with the daily routine. Level of Spanish A1, minimum period 1 day, 2 hours per day.

Centro Educacion Especial

This is a program for physically and mentally handicapped children aged 0 to 21. They prefer to receive people that are trained in working with handicapped children. You will help taking care of the children, give trainings and therapy. Level of Spanish A1, minimum period 1 day, 2 hours per day.

Caipad

Program for physically and mentally handicapped adults. They prefer to receive people trained in working with handicapped adults. You will help to take care of the adults, give trainings and therapy.

Level of Spanish A1, minimum period 1 day, 2 hours per day.

III. Environmental

C.ATIE

Centre for Investigation and Education in Tropical Agriculture. You will help giving tours in the botanical garden to international tourists, help organizing, watering plants, weeding and so on.

SPANISH BY THE SEA - BOCAS DEL TORO

LOCATION

Bocas del Toro is a relaxed Caribbean island town. It is different from other parts of Panama as most of its architecture, food and language originate from other parts of the Caribbean. Bocas del Toro is located on Isla Colón, which is named after Christopher Columbus. The national marine park protects mangroves, reefs and other important habitats for many species of Caribbean wildlife. Four of the world's eight sea turtle species nest on the beaches of the archipelago. The clear, shallow water of Dolphin Bay is a perfect feeding ground for Bottlenose Dolphins that arrive here to give birth. Sloths, monkeys, poison dart frogs and numerous bird species are common to see around the Bocas archipelago.

There is an authentic, laidback Caribbean vibe in the town, which has not changed much in spite of tourism becoming the most important line of industry. You can walk into town and find hostels, restaurants, tour operators, a bank, Internet cafes, shops and an airport. Due to growing tourism, Bocas del Toro has plenty to offer for those looking for vibrant nightlife. It has everything from relaxed reggae bars to energetic salsa bars and popular open-air discotheques where you can dance overlooking the ocean underneath the stars.

SCHOOL

Spanish by the Sea, founded in 1998, is conveniently located on Fourth Street, right behind the busy Main Street. Classes are held everywhere around the building. During the high season you can see teachers and students everywhere: they are on the balcony, in the little huts and in the café. Students love the casual setting in which classes take place. During breaks we serve coffee and tea and sometimes tropical fruits.



Contact us:

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19

ACCOMODATION

Students can choose between staying at our *Hostel*, a *B&B* at with local family or an *independent housing* option.

Hostel

The school in Bocas has its own hostel with the following amenities:

- 30 beds (1, 2, 3 or 4 beds per room)
- Private rooms & shared rooms - optional private bathroom
- Fully equipped kitchen
- Free coffee & tea
- Stereo system
- Free Internet use and WIFI
- Lounge areas with couches and lots of hammocks
- Towel service (deposit required)
- Daily cleaning service
- Book exchange
- Tourist information and booking service
- Daily activities and excursions organized
- Safe for valuables and free luggage storage
- Kayak, surfboard, bike and snorkel equipment rentals
- Taxi transfers throughout the country

Bed & Breakfast with a local family

Instead of a typical *home stay* in Bocas, including family gatherings, we offer B&B with a local family for the student to experience more of the Caribbean lifestyle. The families provide a typical Panamanian breakfast every morning. Dietary wishes will be taken into account.

**“The world is a book, and those who do not
travel only read one page”**

ADVENTURE PACKAGES - BOCAS DEL TORO

Spanish & Yoga

Hatha Yoga is excellent for beginners and intermediates. It uses principles of alignment to optimize energy flow in the body and mind. One private Yoga class that is designed individual preferences of the students is included in this package as well as two group classes.

Price: \$65,00

Spanish & Dive

Miles of coastline translate into miles of colorful reef and abundant aquatic life. Due to the warm water, calm conditions and highly competitive pricing, Bocas is amongst the most ideal places to scuba dive. With this package students will obtain the *PADI Open Water Diver* or the *PADI Advanced Open Water Diver Certification*. Four immersions and theory classes are included.

Price: \$320,00

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20

Spanish & Surf

The Surf Course will get the student ready to surf the first waves on their own with the help of three classes including an instructor. This includes transportation by boat to uncrowded waters, equipment, theory, practice in the water and some fruit juice to make the experience complete.

The season to do this is from December to May.

Price: \$150,00



OTHER ACTIVITIES

Other adventure and educational activities organized by the school are visiting a cocoa farm or a bat cave. Snorkeling can be done in the coral reefs and the mangroves. Also hiking, swimming or sailing on a catamaran are favorites among the students in Bocas. Of course there are lots of beaches to visit for sun bathing, swimming and snorkeling. At night, students can cook local food, go salsa dancing or enjoy going out. On Friday nights a barbecue is organized and includes some free drinks offered by the school during Happy Hour.

VOLUNTEER OPPORTUNITIES

We offer the following volunteer opportunities in Bocas del Toro, divided into two areas of interests. For a complete overview of tasks, availability, minimum participation, clothing and required level of Spanish, please contact info@spanishatlocations.com

I. Education - Culture

Public Primary School (Solarte or Carenero)

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21

This primary school is located on one of the other islands with very few inhabitants. You will help to teach English. Level of Spanish A2, minimum period 1 week, 4 hours per day, costs; daily water taxi transfer +/- \$4,00 per day.

Public Secondary School (Rogelio Josua Ibarra)

This is a secondary school where you will help to teach English as well. When you have a high level of Spanish, it is possible to teach other subjects as well. Level of Spanish A2, minimum period 1 week, 4 hours per day, no costs.

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22

II. Social - Health

Eldery Home (San Vicente)

In this home for the elderly, you will help to take care of the occupants, read to them, play games with them and go for a walk with people who depend on their wheelchairs. Level of Spanish A2, one morning or afternoon, 2 hours per day, no cost.

Floating doctors (free health care)

Medical clinic; The Floating Doctor's mission is to reduce the present and future burden of disease in the developing world and to promote improvements in health care delivery worldwide. There are mobile clinics on Isla Colon (where our Spanish School is located) and also multi- day mobile clinics to the surrounding islands. Minimum donations are required by this organization if you want to volunteer with them. You will assist doctor with doing wellness checks on children and working in the pharmacy. You will see patients while under supervision of the floating doctor's medical director at the clinics. Minimum Spanish level A2, being a student or professional in any medical field, minimum time of one week.

III. Environmental

Sea Turtle Conservancy

The Sea Turtle Conservancy Bocas del Toro is not only dedicated to protect sea turtles on the beaches of Bocas del Toro but also to educate elementary school children about the environment and its protection during school hours but also on the weekends. You will help make educational materials, prepare classes, help conduct classes at fairs and other events. Minimum Spanish level of A2 required, minimum 18 years old, affinity for education and/or environmental education, interest in conservation, environmental issues and marine turtles. Minimum time of 2 weeks with 6 days per week, 4 hours per day.



SPANISH BY THE RIVER - BOQUETE

LOCATION

Boquete, with its alluring Caldera river flowing through its center, is an idyllic small town nestled in the Chiriqui highlands with a tropical but fresh cooler mountain climate with pleasant temperatures year round. . Boquete is known for ecotourism and as an adventure travel capital. It is also home to some of the world's best coffee beans; it is the ideal spot in Panama for coffee lovers.

Downtown, in Bajo Boquete, there are various restaurants, bars, coffee shops, banks, Internet cafes and a club. The Guaymí indigenous brighten the town with their colorful typical dresses. The surrounding areas offer great opportunities for hiking: through coffee fields, cloud forests or to the top of the Barú volcano, the only place in the world where you can see the Pacific coast as well as the Caribbean coast.

SCHOOL

Spanish by the River is situated 5 km outside the center of town. It is easy and cheap to go into town by busses that frequently pass by the school or by taxi. The school is located in a tranquil neighborhood and has a beautiful tropical garden. There are lemon and orange trees as well as pineapple plants, allowing the students to enjoy a truly fresh glass of orange juice in the morning or freshly cut pineapple between classes. Classes are held outside in the various ranchos, situated around the garden - also a great place to study, read a book or just simply relax while enjoying the great view of the Barú Volcano.

ACCOMODATION

Students can choose between staying at our *Hostel*, a *Home stay* or an *independent housing* option.

Hostel

The school in Boquete has its own hostel with the following amenities:

- 10 beds (1 or 2 beds per room)
- Private rooms & shared rooms (private bathroom optional)
- Fully equipped kitchen
- Free coffee & tea in the morning
- Laundry service (\$5,- per load)
- Stereo system
- Cable TV, DVD player
- Free Internet use and WIFI
- Lots of hammocks
- Sheets and towels included
- Daily cleaning service
- Book exchange
- Tourist information and booking service
- Taxi transfers throughout the whole country
- Safe for valuables and free luggage storage



Home stay

Our host families have been carefully selected. They love to share their culture, for example taking the student to family gatherings or shopping. The rooms are private and have shared bathrooms. Home stays include breakfast and laundry. Lunch and dinner are optional but recommended, not only because the food is very good, but it will also provide another opportunity to practice Spanish. Dietary wishes will be taken into account.

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24

ADVENTURE PACKAGES - BOQUETE

Spanish & Rafting

This package includes two rafting trips in Boquete. One trip will take you down to some amazingly beautiful stretches in a relaxed pace on the Rio Majagua (class II - III). The other trip offers a little more action. You will go down the Rio Chiriquí, a classic Class III run that offers not only super-fun whitewater, but also a side trip to the Caldera Hot Springs! You will also receive one hour of private specialized Spanish to learn vocabulary related to rafting, the river, the animals and plants to be found near the river including commands and other useful sentences while whitewater rafting.

Price: \$175,00

Spanish & Bird watching

Bird watching is a personal experience. Some like to walk and chat and others like to observe a tree for hours just to find that one special bird. We will make sure we know the student's specific interests before starting the excursion. The first excursion will take place on the *Quetzal Trail* and depending on the time of the year, students may see birds such as the Three-wattled Bellbird, the Resplendent Quetzal, wrens and the Fiery-throated Hummingbird. The second excursion will take students to a place called the *Continental Divide* (known as the one of the best bird watching locations in Panama) to see birds such as Jays, Toucans, Aracari's and Trogons.

One hour specialized Spanish lesson in which you will focus on the different bird species that you can find in Panama as well as vocabulary of forest, hiking and useful phrases while bird watching.

Price: \$135,00

“Life begins at the end of your comfort zone”



Spanish & Horseback riding

Transportation by horse is still a common way to travel for the people in the rural areas around Boquete. Riding horses is an authentic way to enjoy the incredibly lush vegetation and feel close to nature. The horses are trained for beginner and more advanced riders. One excursion takes students through the surroundings of Boquete, the second excursion visits the Hot Springs of Caldera.

Price: \$105,00

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25

Spanish & Hiking

Boquete is considered a perfect place for hiking, not only because of the views, but also because of the great climate: healthy, fresh air and moderate temperatures. One of the excursions will take the students to the hundreds-of-years-old indigenous trails of the *Guaymí & Ngöbe* people. Students will learn about the beautiful cloud forest and its inhabitants. The other hiking trip is at a section of the famous *Quetzal Trail*, located in *Volcan Barú National Park*. In the private Spanish class you will learn vocabulary related to hiking and the scenery that you may enjoy here.

Price: \$125,00

Spanish & Rock climbing

With its many beautiful rock formations very close to the town, Boquete is the perfect place to start rock climbing. Rock climbing is an extreme sport that involves gymnastic maneuvers in order to reach the top of a wall using the body's energy in the most efficient way. It also involves mental control and profound concentration. Students will have two sessions at different rock formations and the routes will be chosen based on the students' capabilities. The first route is at the boulder house, which means you won't be using a harness yet. The next one is at a spectacular rock formation a little outside of town. The climbing teacher will also be the instructor for private Spanish class in which the student will learn to converse in Spanish about the rock formations, body parts and movements.

Price: \$85,00

OTHER ACTIVITIES

Other fun and educational activities to do in the Boquete area include visiting the hot springs, coffee farms and flower gardens. It is very interesting to discover the cloud forest with its various waterfalls and streams. The *Quetzal Trail*, named after the national bird of Panama and famous for its bird watching opportunities, is highly recommended as well as the hike up to the summit of the *Barú Volcano* where in the early morning on a clear day, both the Pacific and Atlantic Coasts can be observed. Another must do while visiting Boquete is Ziplining in the canopy, The *Boquete Tree Trek* is considered one of the top activities in Boquete. You'll be using a sturdy harness and travel in the rain forest tree tops, from one platform to the next and watch the beautiful scenery below. This breathtaking 1.5 mile journey takes thrill seekers to 14 different platforms while flying through the jungle canopy.

VOLUNTEER OPPORTUNITIES

We offer the following volunteer opportunities in Boquete, divided in three areas of interests. For a complete overview of tasks, availability, minimum participation, clothing and required level of Spanish, please contact info@spanishatlocations.com

I. Education - Culture

Public Primary School (Josef Montero de Vásquez) or Public Primary School (Alto Boquete)

By providing conversational English classes you can greatly enhance the learning experience and the future prospects of thousands of children and adults. There will be the option to volunteer in a school setting or in some other community initiative. In the primary school you will help to teach English. When you have a high level of Spanish, you can assist teaching other subjects as well. Intermediate level of Spanish, 1 week minimum, 8 hours per day.
Casa Esperanza (after school care center)



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26

Casa Esperanza helps children in different regions of Panama by giving them the opportunity to go to school and by providing nutrition and health care. When regular school finishes the children are dropped off at Casa Esperanza where they receive lunch after which activities begin. As a volunteer you will work with children in teaching English, computer science, sports, music and play. A minimum level of A2 is required, minimum stay one week Monday till Friday from 08:00-12:00 or 13:00-17:00.

II. Social - Health

Medical Clinic

The clinic in Boquete is a government owned clinic that provides care to people without insurance. Patients are mostly indigenous people without much education nor financial stability. Malnutrition, tuberculosis, and certain parasites are common problems that people face. There are several doctors in the clinic. Depending from the volunteers experiences the task will be from only observing to doing basic physical exams or assisting with treating patients. Minimum Spanish level of A2 required, being a student or professional in any medical field. Required time one week, 8:00-15:00, 5 days a week.

Handicap Foundation (BHF)

The Handicap Foundation of Boquete supports handicapped members of the community, especially those of low economic resources. They do this by providing an open, welcoming environment for social interaction, finding funds for transportation to special education classes, physical therapy and doctor appointments. Voluntary tasks are to help organize activities, programs, physical or speech therapy for both children and adult clients, including playing games. Other ways of assisting are pushing a wheelchair, reading a book, helping with handicrafts or just being available to lend a helping hand where needed. Minimum Spanish level of A2 required, for a minimum of 2 weeks on Saturdays from 09:00-13:00.

III. Environmental

Animal Rescue Center (Jungla de Panamá)

At this wildlife rescue & rehab center you will help with cleaning, moving, organizing the clinic, including playing with the animals that are stressed (since they lived in a dangerous or unhealthy situation). You can also give tours to tourists, explaining about what happened to the animals and how we could take better care of wildlife. You can also help in the Center's cafeteria. Beginner level of Spanish, 1 afternoon minimum.

Dog & Cat sterilizing (Fundación de amigos de animales)

Helping with sterilizing dogs and cats and taking care of the animals during treatment. Intermediate level of Spanish, 1 day minimum, only available every last Sunday of the month

SPANISH IN THE CITY - PANAMA CITY

For many years Spanish at Locations has been welcoming and accompanying students from the moment of their arrival at the Tocumen International Airport, Panama City to their accommodation in Bocas del Toro or Boquete. The all-inclusive pick-up packages that we have been organizing in Panama City became very popular: more students liked to have a drop-off package as well.



LOCATION

The vibrant contrast between the high-rising modern skyline, the rich historical architecture of the city and the tropical rainforest that surrounds it, make for a fascinating exploration through Panama City. In this metropolitan mecca, visitors can bear witness to the country's diverse history within just minutes of walking. Casco Viejo, the historic gem of Panama City, with its rooftop bars, contemporary art galleries and chic restaurants, is a perfect example of the city's distinct fascination. Or of course visiting the Panama Canal, which is listed top ten

“Not all of those who wander are lost”

of most impressive engineering projects in history.

SCHOOL

We don't own our own location in Panama City but have our base at the *Hostel La Posada 1914*, a two story colonial house located in the heart of the *Bella Vista* district, about a 5 minute walk from the always lively *Cinta Costera* that leads to the tourist areas such as the *Calle Uruguay* and *Casco Viejo*. Restaurants and supermarkets are right around the corner. We accommodate students in the hostel and use various teaching stations around the building.

Panama City is perfect for those who are serious about learning Spanish and who love the hustle and bustle of big cities. It satisfies all your metropolitan needs with an array of cultural expositions, museums and history, combined with the endless variety of restaurants, bars, nooks and nightclubs. The lush belt of tropical rainforest that surrounds the city also provides ample opportunities for nature related activities, including the indigenous villages and the quintessential tropical paradise of the San Blas archipelago, which are all just a day trip away.



So why Panama City?

- Visit one of the seven wonders of the world; the Panama Canal.
- Incomparable nightlife; international dining, rooftop bars and salsa dancing.
- Great base for exotic destinations; San Blas, Pearl Islands and Embera Indigenous Villages.
- Complete Spanish language immersion.
- Hub for shopping; lowest prices in Latin America.

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28

ADVENTURE PACKAGES - PANAMA CITY

Spanish & San Blas Islands

It is not exaggerated when we say that *Kuna Yala*, or also called *San Blas*, is one of the most fascinating places in the Americas. This autonomous indigenous region in the Republic of Panama is comprised of an archipelago of 356 islands in the Caribbean Sea, of which only 51 are inhabited. For many years, Kuna Yala was a hidden paradise on this planet; nowadays it is slowly opening its doors to visitors. The adventure begins with a 3-hour, four-wheel drive trip from Panama City to the place where you get will on the boat to go to Franklin's Island.

Students pay about:

- Reservations and transportation \$65,00
- Taxes to be paid to the Indigenous community \$12,00
- Boat trip to the island (return) \$20,00
- Cabin on the beach, including three meals a day \$26,00 per night per person
- Additional snorkel/beach trips to different islands between \$10,00-\$15,00

This trip consist of two nights on the islands, students will be brought back to Panama City.



“Travel is the only thing you buy that makes you richer”



OTHER ACTIVITIES

Other fun and educational activities to do in the Panama City area include visiting *the Mira Flores Locks of the Panama Canal*, where students can not only witness this engineering marvel in action, but also visit the museum with lots of information about its construction and functioning. Another interesting trip is a *walking tour through Casco Viejo*, which is located at the mouth of the Panama Canal, and is the oldest city in Central America. This “Old Part,” is the most colorful part of Panama City. UNESCO declared it a World Heritage.

The list of possible activities in Panama City is endless, but we especially recommend the trip on the Chagres River in a traditional *cayuco* (dug-out canoe), including an introduction to the culture, religion, art, language, food, and lifestyle of their people. Students will be served a traditional lunch of Tilapia fish and fried plantains. Other excursions are a trail walk through the jungle, a musical dance and performance, and the chance to swim in a crystal clear river at a majestic waterfall. Furthermore, in Panama City, is the growing amount of museums. What should not be left unmentioned about Panama City is the great nightlife with restaurants, bars, nightclubs and casinos: definitely attractive for tourists and students.

VOLUNTEER OPPORTUNITIES

We offer the following volunteer opportunity in Panama City. For a complete overview of tasks, availability, minimum participation, clothing and required level of Spanish, please contact info@spanishatlocations.com

I. Social-Health

Contact us:

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29

SHELTER HOME FOR CHILDREN IN PANAMA CITY - We have connections with various organizations that work with care of children like Casa Esperanza, Aldeas Infantiles SOS and other smaller, private initiatives. Tasks are: Child care in a broader sense: Teaching English, to help make homework, maintenance of playground equipment, organize workshops about children's rights and obligations, conversation, organization and coaching sports and music events. Min B1 Spanish level required, must be properly dressed: no shorts, miniskirts, open shirts nor slippers. Minimum time of dedication is one month, 40 hours a week.

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30

TRAVELLING CLASSROOM

Our newest product, the Travelling Spanish Classroom is a truly unique blend of travel, adventures and studying Spanish at four locations: the historic and ultra-modern Panama City, the highlands of Boquete, the Caribbean Coast in Bocas del Toro and the typical Tico-town Turrialba. Leaving all the organizational details to us while you focus on language and culture. With guaranteed travel buddies, you will not only have an educational, but also a fun-filled trip!

This program is set up for students who want to travel, learn Spanish, share experiences and visit different locations. While travelling and sharing daily activities such as shopping and cooking with a Spanish-speaking instructor, the students will be immersed in a fun and inspiring atmosphere for learning Spanish. To top off the total package, we include highlight adventures on each location to ensure that students do not miss these unforgettable experiences.

The Travelling Classroom includes:

- Three and a half weeks of Spanish classes
- The company of an instructor/guide
- Transportation between locations
- Daily breakfast
- Weekly introduction to the new location
- Weekly Latin dance class
- Weekly local food cooking class
- Friday's Happy Hour
- Panama City Adventure:
Casco Viejo & Panama Canal Tour
- Panama City Adventure:
San Blas Islands (two nights stay)
- Boquete Adventure:
Canopy Tour
- Bocas Adventure:
Catamaran Sailing
- Turrialba Adventure:
Rafting on the Pacuare River (overnight stay at river camp)



STUDY (verb.)
- the pursuit of
knowledge, as by
reading, observation, or
research.



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31

PANAMA CITY

This educational adventure trip starts in Panama City, where the students will be welcomed at the airport and taken to the hostel. On *Sunday* an introduction talk will be given, explaining the itinerary and giving the participants the opportunity to get to know each other. On *Monday*, after the intake evaluation, the tour to Casco Viejo and the first four hours of Spanish will be taught. This will get the beginner student speaking his first Spanish words, or get the advanced student *back on track*.

Tuesday Spanish classes will be given and the students will visit the Mira Flores Locks - Panama Canal and its museum. *Wednesday* will be a good day to study and enjoy the Latin dance class. On *Thursday* and *Friday*, the Kuna indigenous people and the idyllic tropical beauty of the San Blas Islands will amaze the students. The students will return for one more night to Panama City on *Saturday*.

TO BOQUETE

The trip from Panama City to Boquete will be made on local buses on *Sunday*, where the students will be welcomed at Spanish by the River. The rest of the day will be great to relax in the school's garden, fully equipped with lazy chairs, hammocks and lots of orange trees. In the evening, there will be a welcome drink and an introduction to the Boquete school, surroundings and history of the area. The fresh climate in Boquete is great for studying, which is beneficial to the student's progress. The students can choose between two types of accommodation: at the school or as a second option, experience more of the culture and live with a host family. The included zip lining experience is a high-speed, excursion that will get your heart rate up while discovering Panama's rainforest from above and admire its magnificent beauty from thirteen different canopy stations.



“The biggest adventure you can take is to live the life of your dreams”



TO BOCAS DEL TORO

The following *Saturday*, the students will travel six hours by bus and boat from the highlands to the Caribbean Islands of Bocas del Toro. On *Sunday*, the catamaran and snorkeling tour will ease the students into the Caribbean lifestyle. During the week, students can do some sightseeing by exploring the islands by kayaks, bicycles or water taxis. There are many beautiful beaches to be found throughout the islands. Some require a bit of effort and an adventurous spirit. Bocas is filled with restaurants and bars, many of them built out over the water, providing endless nighttime entertainment. Classes in Bocas end on Friday with another Happy Hour and a delicious barbecue.

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32

TO TURRIALBA

Just like the *Saturday* before, the students will travel by boat and bus, this time to a different country: Costa Rica. In Turrialba, the students will enjoy the non-touristy feel of this town and will be able to use all the Spanish that they have learned with the local *Ticos*, a nickname for Costa Ricans. The students will appreciate daily life activities such as shopping at the fruit and vegetable market or sitting in the park to have a chat with the locals.

The last day of classes will be on *Friday*, and during a final Happy Hour and barbecue, the students will receive their certificates and get ready for the last spectacular excursion: rafting on the world famous Pacuare river. This excursion provides a thrilling ride down the river filled with stunning natural beauty and exciting rapids. The campsite located in the heart of the jungle, will provide an opportunity to learn about the rainforest and will give students some time to relax in a hammocks, check out the toucans and sloths, and realize what a smart decision it was to participate in this unique and wonderful experience!

Afterwards we are happy to assist the student with further travel plans. For example, we can organize volunteer work, travelling through Costa Rica or we can arrange a trip to Panama City or San José. Please note that upgrades on rooms and extra excursions are optional. Friends and partners of students that are not studying are welcome to join the activities. People of all ages are welcome.

UPGRADES

Options to upgrade the standard travelling classroom.

1. UPGRADES ACCOMMODATION

Shared room is in the price included.

Additional costs - Extra night in Panama City before start TC:

- Hostel shared room: \$10 per night
- Hostel private room: \$18 per night
- Hostel private room with private bathroom: \$20 per night

Additional costs - Change from Shared room to:

- Private room: \$8 per night
- Private room with private bathroom: \$10 per night
- Homestay in Boquete: \$8 per night
- Homestay in Turrialba: \$8 per night

*** Homestay is only possible in Boquete (6 nights) or Turrialba (6 nights)

2. UPGRADES CLASSES

Standard Spanish course is in the price included (4 hrs group lessons per day - 20 hrs per week)

Change to 4 hrs private lessons per day:

- Panama City \$ 66 for 3 days
- Boquete \$ 110 per week
- Bocas del Toro \$ 110 per week
- Turrialba \$ 110 per week

DATES TRAVELLING CLASSROOM 2017

- January: Sunday 08.01 till Sunday 04.02
- February: Sunday 05.02 till Sunday 04.03
- March: Sunday 05.03 till Sunday 01.04

- April 02.04 till Sunday 29.04
- May 07.05 till Sunday 03.06
- June 04.06 till Sunday 01.07
- July 02.07 till Sunday 29.07
- August 06.08 till Sunday 02.09
- September 03.09 till Sunday 30.09
- October 01.10 till Sunday 28.10
- November 05.11 till Sunday 02.12

Price Panama & Costa Rica - 4 weeks: \$2095,00 per person.

Price Panama & Costa Rica - 4 weeks; without Spanish Classes: \$1429,00 per person

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34

OVERVIEW PRICES & INFORMATION

2017 prices also apply for bookings in 2018 when made before the 1st of November 2017, afterwards, for bookings in 2017, 2018 prices will be applied.

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35

CLASSES

	2017			2018		
	Per week	Per day	Per hour	Per week	Per day	Per hour
Standard Spanish						
20 hours per week	\$225,00			\$225,00	\$45,00	\$11,25
Intensive Spanish						
30 hours per week	\$300,00			\$300,00	\$60,00	\$10,00
Specialized Spanish: private classes						
10 hours per week	\$225,00	\$40,00	\$20,00	\$225,00	\$45,00	\$22,50
20 hours per week	\$360,00	\$60,00	\$15,00	\$360,00	\$72,00	\$18,00
30 hours per week	\$450,00	\$72,00	\$12,00	\$450,00	\$90,00	\$15,00
40 hours per week	\$500,00	\$80,00	\$11,00	\$500,00	\$100,00	\$12,50
Specialized Spanish: mini-group of two students						
10 hours per week	\$160,00	\$32,00	\$16,00	\$160,00	\$32,00	\$16,00
20 hours per week	\$240,00	\$48,00	\$12,00	\$240,00	\$48,00	\$12,00
30 hours per week	\$290,00	\$58,00	\$10,00	\$290,00	\$58,00	\$10,00
40 hours per week	\$350,00	\$88,00	\$9,00	\$350,00	\$88,00	\$9,00

ACCOMMODATIONS

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36

	2017	2018
HOMES & FAMILIES		
Home stays - Boquete & Turrialba		
Incl. Breakfast and <i>laundry (Turrialba)</i>	\$22,00	\$22,00
Incl. Breakfast, dinner and <i>laundry (Turrialba)</i>	\$25,00	\$25,00
Incl. Breakfast, lunch, dinner and <i>laundry (Turrialba)</i>	\$28,00	\$28,00
Home stay - Puerto Viejo		
Including Breakfast	\$25,00	\$25,00
B&B with local family - Bocas del Toro		
Private (small) room, private bathroom, breakfast	\$25,00	\$25,00
Private room, private bathroom, breakfast, 2 persons	\$35,00	\$35,00
HOSTELS		
Hostel - School residence Turrialba		
Dorm *	\$12,00	\$14,00
Private	\$20,00	\$24,00
Private (two persons)	\$30,00	\$30,00
Private room - Private bathroom	\$30,00	\$30,00
Private room - Private bathroom for two	\$35,00	\$35,00
Private room - Private bathroom for three	\$40,00	\$40,00
Private room - Private bathroom for four	\$48,00	\$48,00
Hostel - School residence Puerto Viejo		
Dorm*	\$12,00	\$14,00
Private	\$20,00	\$24,00
Private (two persons)	\$30,00	\$30,00
Hostel - School residence Bocas del Toro		
Dorm *	\$12,00	\$14,00
Private	\$20,00	\$24,00
Private (two persons)	\$30,00	\$30,00
Private room - Private bathroom	\$30,00	\$30,00
Private room - Private bathroom for two	\$35,00	\$35,00

Private room - Private bathroom for three	\$40,00	\$40,00
Private room - Private bathroom for four	\$48,00	\$48,00
Hostel - School residence Boquete		
Dorm*	\$12,00	\$14,00
Private	\$20,00	\$24,00
Private (two persons)	\$30,00	\$30,00
Private room - Private bathroom	\$30,00	\$30,00
Private room - Private bathroom for two	\$35,00	\$35,00
Private room - Private bathroom for three	\$40,00	\$40,00
Private room - Private bathroom for four	\$48,00	\$48,00
Hostel - Whole house (4 rooms - 8 persons)	\$100,00	\$100,00
Hostel Panama City (price includes breakfast)		
Dorm*	\$19,00	\$19,80
Private	\$28,00	\$27,50
Private (two persons, bunkbed, fan)		\$44,00
Private (two persons, double bed, AC)		\$50,60
Private room - Private bathroom	\$45,00	\$61,60
Private room - Private bathroom for two	\$60,00	\$61,60

Optional Breakfast at hostel for all locations: \$6,00

* Students can make reservations for a shared room even if they come alone. The school will assign another student to share the room.

** Vacation rentals, apartments and other housing options from basic to luxurious are available upon request.

PICK-UPS
\$35,00

Panama City

Taxi transfer International Airport in Panama City directly to accommodation of choice in Panama City

\$275,00

Bocas del Toro

I. Total Pick-up Package with taxi transfer from the International Airport in Panama City directly to Hostel in Panama City: single room, Internet use, breakfast included, next day: transfer to National Airport to fly to Bocas. Flight included, taxi transfer from Airport in Bocas del Toro to accommodation of choice, accompanied by a representative of the school, walking orientation tour in town and at the school.

\$90,00

II. Pick-up Package without flight with taxi transfer International Airport in Panama City direct to Hostel in Panama City: single room, internet use, breakfast included, next day: student will be brought from the hostel to the bus station in Albrook from where the buses leave. But buy his/her bus ticket (\$27.50) and ferry to the island (\$5) themselves.

\$185,00

III. Only flight Panama City - Bocas with taxi transfer in Bocas del Toro

\$15,00

IV. Only taxi transfer from Bocas National Airport to accommodation of choice in Bocas, accompanied by a representative of the school with walking orientation tour in town and at the school.

\$275,00

Boquete

I. Total Pick-up package with taxi transfer International Airport in Panama City directly to Hostel in Panama City/single room, Internet use, breakfast included, next day: transfer to National Airport to fly to David/ flight included, taxi transfer from Airport in David to accommodation of choice in Boquete.

\$90,00

II. Pick-up Package without flight with taxi transfer International Airport in Panama City direct to Hostel in Panama City/ single room, internet use, breakfast included, next day: student will be brought from the hostel to the bus station in Albrook from where the buses leave but buys his bus ticket (\$18,00) to David and bus ticket (\$2,00) or taxi transfer (\$35,00) to the school in Boquete.

\$200,00

III. Only flight Panama City - David with taxi transfer David - Boquete.

\$40,00

IV. Taxi transfer National Airport in David to accommodation of choice in Boquete.

\$100,00
Costa Rica.
\$115,00
\$130,00

Turrialba

Taxi transfer Airport in San Jose direct to accommodation of choice in

2 persons

3 persons

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39

\$75,00

Puerto Viejo

Pick-up Package with transfer from Int. Airport San Jose to Casa Ridgeway in San José. The student will stay here one night, next day: student will be taken from the hostel to the bus station in San José where the bus leaves to Puerto Viejo, where the student will be picked up from the bus station.

SUPPLEMENTS

Volunteer Work (when not using our accommodations) \$50,00
Registration Fee: \$25,00
Changes after confirmation and invoice have been received by agency: \$25,00 per confirmation and invoice that will have to be prepared.

COMMISSION

Commissions are calculated over the tuition fee for classes (not accommodations) and the registration fee of \$25 is independent (cannot be commissioned).

Student weeks per year in 2013	Commission Rate
Less than 100 per year	20%
Between 100-250	25%
More than 250	30%

RESERVATIONS

In order to make a reservation for your student, please fill in our Registration Form that you can find on our website. This way we make sure that we cover all of the details that we need to know. Instead of filling in the email address of the student, you fill in your own contact email address. If you prefer, you can also send your own Registration or Enrollment Form to info@spanishatlocations.com.

CANCELLATION POLICY

Cancellation policy: If you need to cancel your program when you have already paid for it, we can return you 80% of the total amount paid to us. Pick-ups and transfers cannot be refunded when announced less than 7 days before departure. Once your program has begun there is no refund. By filling out this registration form and sending it in to us, you are declaring that you have read and agree to this statement as written and intended.

PUBLIC HOLIDAYS & DAYS THE SCHOOLS ARE CLOSED

PANAMA - *Public Holidays Panama*

1 January	New Year's Day
9 January	National Martyrs' Day
*	Good Friday
1 May	Labor Day
15 August	Old Panama City Day (Panama City only)
3 November	Independence Day - from Colombia
5 November	Colón Day
10 November	First Call for Independence from Spain
28 November	Independence Day - from Spain
8 December	Mothers' Day
25 December	Christmas

School closed Panama

1 January	New Year's Day
*	Good Friday

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40

1 May Labor Day
25 December Christmas

COSTA RICA- -Public Holidays Costa Rica

1 January New Year's Day
11 April Juan Santamaría's Day
* Easter
1 May Labor Day.
25 July Guanacaste Annexation
2 August Virgin of Los Angeles, Feast of Patroness of Costa Rica
15 August Mothers' Day and Assumption
15 September Independence Day
12 October Día de la Raza - Columbus Day
25 December Christmas Day

School closed Costa Rica

1 January New Year's Day
6 & 7 April Easter Thursday & Good Friday
1 May Labor Day
25 December Christmas

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41

ADDRESS & CONTACT INFO

Head Office & Reservations

Email info@spanishatlocations.com
Tel/Fax (00506) 2556 7380
Skype [spanish.at.locations](https://www.skype.com/user/spanish.at.locations)
Web www.spanishatlocations.com

Puerto Viejo Spanish by the Sea - Puerto Viejo, Costa Rica

Taxi Address Between the soccer field and Soda Lydia's
Mail Address Spanish by the Sea, Aptdo Postal: 165-70401, Puerto Viejo Talamanca, Costa Rica
Tel/Fax (00506) 2750 2082
Mobile (00506) 8635 0652
Skype [spanish.by.the.sea.puerto](https://www.skype.com/user/spanish.by.the.sea.puerto)
Email puertoviejo@spanishatlocations.com

Turrialba Spanish by the River - Turrialba, Costa Rica

Taxi Address Barrio El Recreo, 50 metros después de la Entrada de Chirracá, en el muro de piedras
Mail Address Spanish by the River S.A., Aptdo 42 - 7150 Turrialba, Costa Rica, América Central
Tel/Fax (00506) 2556 7380
Mobile (00506) 8391 9021
Skype [spanish.by.the.river.turrialba](https://www.skype.com/user/spanish.by.the.river.turrialba)
Email turrialba@spanishatlocations.com

Bocas del Toro Spanish by the Sea - Bocas del Toro, Panamá

Taxi Address Calle 4ta, justo detrás del Hotel Bahía, Bocas del Toro, Isla Colón, Bocas del Toro, Panamá
Mail Address Spanish by the Sea Corp. 0101-00005 Bocas del Toro/ Isla Colón, Bocas del Toro, Panamá
Tel (00507) 757 9518
Mobile (00507) 6592 0775
Skype [spanish.by.the.sea](https://www.skype.com/user/spanish.by.the.sea)
Email bocas@spanishatlocations.com

Boquete Spanish by the River - Boquete, Panamá

Taxi Address Alto Boquete, Entrada a Palmira, 180mts a mano izquierda
Address Spanish by the River/ Palmira, Entrega General, Boquete, Chiriquí, Panamá
Tel/Fax (00507) 720 3456
Mobile (00507) 6759 5753
Skype [spanish-boquete](https://www.skype.com/user/spanish-boquete)
Email boquete@spanishatlocations.com

Panama City Hostal Posada 1914- Panama City

Taxi Address Casa 2-112, Calle 44 Este 44, Bella Vista, Panamá, Panamá
Mail Address info@spanishatlocations.com
Mobile: -
Skype: -
Email: -

You can also find us on



[facebook.com/spanishatlocations](https://www.facebook.com/spanishatlocations)
[spanishatlocations](https://www.facebook.com/spanishatlocations)

 [youtube.com/](https://www.youtube.com/)

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42